

**Tentative Tour Programme of Tmt.P.Sri Venkada Priya,IAS., District Collector, Perambalur for the period from 16.11.2020 to 30.11.2020**

Date	Time	Venue	Programme	Follow up officer
16.11.2020 Monday	10.00 AM	HQ	Review of activities on COVID -19 pandemic- DRO, JD(HS), DD(HS), AD(P&A) & MC	DD (HS)
	04.00 PM		Weekly review of progress of schemes implemented by Agriculture & allied departments - Officials concerned.	JD (Agri)
	04.30 PM		Water supply co-ordination meeting - EEs(TWAD), DE(TANGEDCO), BDOs(VP), MC & EOs(TP).	AD(Pt&A)
	05.00 PM		Water quality meeting - EEs(TWAD), District Epidemiologist, BDOs(VP), MC & EOs(TP).	
	05.15 PM		Meeting with district level officers assigned duty to ensure the preparedness for North East Monsoon and the activities for the prevention of Dengue	
	05.30 PM		Review of progress on Housing schemes - RD Zonal Officers and BDOs(BP) &(VP)	PD, DRDA
	06.00 PM		Review of Revenue Zonal Officers	PA(G)
17.11.2020 Tuesday	10.00 AM	Camp	Inspection of works being implemented by RD & PR Dept.	PD DRDA
	04.00 PM	HQ	Review of performance of Anganwadi centers - DD(Health), DSO, RM(TNCSC), PO(ICDS), AD(P&A), EE(RD), ME, AEE of Town Pts. and CDPOs.	PO(ICDS)
	04.30 PM		Review of implementation of Noon Meal Program- PA(NMP), DSO, RM(TNCSC), EE(RD), all AD level	PA(NMP)
18.11.2020 Wednesday	10.00 AM	HQ	Review of Municipal works-MC & ME	MC
	04.00 PM		Inspection of activities on COVID -19 pandemic	DD (HS)
19.11.2020 Thursday	10.00 AM	Camp	Agriculture & Horticulture field inspection.	JD (Agri) & DD (Horti)
	04.00 PM	HQ	Review of pending High court and Subordinate court cases - all HODs	PA(G)
	04.30 PM		Review of activities on COVID -19 pandemic	DD (HS)
20.11.2020 Friday	10.00 AM	HQ	Farmers' grievance redressal meeting	PA (Agri)
	03.30 PM		Review of schemes implemented by the Agricultural Department- JD Agri, DDs & all AOs.	
	04.00 PM		Review of schemes implemented by the Horticultural Department- DD(H), AD(H)) and HOs	
	04.30 PM		ATMA review - All officers concerned	
	05.00 PM		Review of schemes implemented by the Agri. Eng. Dept & Agri business Department - EE(AED)	
	05.30 PM		Review of schemes implemented by TNAU - Professor / head, CRS, Veppanthattai.	
21.11.2020 Saturday		HQ	Review of activities on COVID -19 pandemic	DD (HS)

22.11.2020 Sunday		HQ	office works	
23.11.2020 Monday	10.00 AM	HQ	Review of activities on COVID -19 pandemic- DRO, JD(HS), DD(HS), AD(P&A) & MC	DD (HS)
	04.00 PM		PDS Review meeting - JR(Coop), DR(PDS), RM(TNCSC), CSRs, TSOs & few salesmen	DSO
	04.30 PM		Water supply co-ordination meeting - EEs(TWAD), DE(TANGEDCO), BDOs(VP), MC & EOs(TP)	AD(Pt&A)
	05.00 PM		Water quality meeting - EEs(TWAD), District Epidemiologist, BDOs(VP), MC & EOs(TP)	
	05.15 PM		Meeting with district level officers assigned duty to ensure the preparedness for the North East Monsoon and the activities for the prevention of Dengue	PD, DRDA
	05.30 PM		Review of progress on Housing schemes - RD Zonal Officers and BDOs(BP) &(VP)	
	06.00 PM		RD Zonal Officers Meeting	
24.11.2020 Tuesday	10.00 AM	Camp	PHCs visit	DD(HS)
	03.30 PM	HQ	Review of TNSRLM & TNULM meeting - PD,TNSRLM, JR(Coop), APOs, MC, All EOs(TP) and the respective field level staff	PD, TNSRLM
	04.00 PM		Meeting of single window committee under the scheme of MSME	GM -DIC
	04.30 PM		District Level Bankers Meeting -All Bank Managers and related officials	LDM
25.11.2020 Wednesday	10.00 AM	HQ	Inspection of activities on COVID -19 pandemic	DD (HS)
	04.00 PM		Review of Labour Department officials - DD (F), ACL(SSS) and ACL(E)	PA(D)
	04.30 PM		Review of Social Welfare and Social Defence Departments, etc., - DSWO, DCPO.	
26.11.2020 Thursday	10.00 AM	Camp	Cursory inspection in Veppur Block office	PA(D)
	04.00 PM	HQ	Review of activities on COVID -19 pandemic	DD (HS)
27.11.2020 Friday	10.00 AM	HQ	Review of performance of AD(LFD)	AD (Pts)
	10.30		Review of civil works taken up under VP, PU and DP General fund and the works taken up through AD(Pts) & PA(NMP)- EE(RD), all ADs, AEEs(RD), BDOs, AE/JEs, Dy BDOs and Union Overseers	PD (DRDA)
	11.00 AM		Review of all Schemes implemented by the DRDA - EE(RD), all ADs, AEEs(RD), BDOs, AE/JEs, Dy BDOs and Union Overseers	
	12.00 PM		Review of performance of all Dy.BDOs - All AD level officers to review their respective Dy BDOs.	
	04.00 PM		Office works	

28.11.2020 Saturday		HQ	Review of activities on COVID -19	DD (HS)
29.11.2020 Sunday		HQ	Office works	
30.11.2020 Monday	10.00 AM	HQ	Review of activities on COVID -19 pandemic- DRO, JD(HS), DD(HS), AD(P&A) & MC	DD (HS)
	04.00 PM		Weekly review of progress of schemes implemented by Agriculture & allied departments - Officials concerned.	JD (Agri)
	04.30 PM		Water supply co-ordination meeting - EEs(TWAD), DE(TANGEDCO), BDOs(VP), MC & EOs(TP).	AD(Pt&A)
	05.00 PM		Water quality meeting - EEs(TWAD), District Epidemiologist, BDOs(VP), MC & EOs(TP).	
	05.15 PM		Meeting with district level officers assigned duty to ensure the preparedness for North East Monsoon and the activities for the prevention of Dengue	
	05.30 PM		Review of progress on Housing schemes - RD Zonal Officers and BDOs(BP) &(VP)	PD, DRDA
	06.00 PM		Review of Revenue Zonal Officers	PA(G)

District Collector,  
Perambalur.

To

All Officers Concerned.