



**OFFICE OF THE JOINT DIRECTOR,
(STATISTICS), SOUTHERN RANGE,
BERHAMPUR**

**Brundaban Niwas (1st floor) ,
D.I.G,Residence Road,
Berhampur,
Pin 760004, Ph. 06802281894
Email:**

jdstatistics@gmail.com

No **398** / JD, SR

Dated **13-08-21** /jdstr-bam.od@gov.in

Tender Call Notice for Hiring of Vehicle

Sealed quotations are invited from interested reputed Travel Agencies/Tour Operators or private individuals for providing one petrol driven vehicle (Tiago/Bolt/Celerio) which shall not be more than 3 years old for official use in the office of the Joint Director (Statistics), Southern Range , Berhampur on Monthly rent basis. The bidders are to quote rate and submit their quotation in a sealed envelope with super-scribing on the top of envelope as a " Hiring of vehicle on monthly rent basis for O/o of the Joint Director (Statistics),SR , Berhampur" to the undersigned on or before 02/09/2021 by 5.30 P.M., through registered post/speed post. The details of Application Form of quotation containing General Bid Information & Terms and Conditions for hiring of vehicle etc. will be available from 19.08.2021 to 02.09.2021 in the district website www.ganjam.nic.in .The Quotation shall be opened on 03.09.2021 at 11.30 A.M in the office chamber of Joint Director(Statistics), S.R. Berhampur, At Brundaban Niwas (1st floor) , D.I.G,Residence Road, Berhampur in the presence of the bidders or their authorized representatives. The undersigned reserves the right to reject any or all the tenders without assigning any reason thereof.

Joint Director (Statistics)
S.R, Berhampur

Memo No **399**

Dt. **13-08-21**

Copy submitted to the Deputy Director –cum –Deputy Secretary to Government, Information and Public Relation Department, Odisha, Bhubaneswar, for information and necessary action with a request to publish the tender call Notice for hiring vehicle in any two Odiya News Paper for consecutive two days for wide circulation. The copies of News Paper containing publication of the Tender Call Notice may please be sent to this office for reference and needful action.

Joint Director (Statistics)
S.R, Berhampur

Memo No. **400**

Dated **13-08-21**

Copy with soft copy in PDF submitted to the District Informatics Officer, NIC, Ganjam, Chatrapur for information and necessary action. He is requested to webhost the Tender Call Notice along with Annexure –I, II & III in the district website for publication.

Joint Director (Statistics)
S.R, Berhampur

P.T.O



OFFICE OF THE JOINT DIRECTOR
(STATISTICS), SOUTHERN RANGE,
BERHAMPUR

Memo No 401 Dt. 13-08-21

Copy submitted to R.D.C. Berhampur, / PA to Collector, Chatrapur, / Steno to ADM, Chatrapur/ Sub- Collector, Berhampur, / Tahasildar, Berhampur, / BMC, Municipality, Berhampur/S.E (R&B) Berhampur/ Executive Engineer (R&B) Berhampur / Local Offices for favour of information and necessary action. They are requested to display the Tender Call Notice on their Notice Board for wide publication.

[Handwritten Signature]

Joint Director (Statistics)
Southern Range Berhampur

Memo No 402 Dated 13-08-21

Copy submitted to the Director Economics & Statistics, Odisha, Bhubaneswar for favour of kind information & necessary action

[Handwritten Signature]

Joint Director (Statistics)
S.R, Berhampur

[Handwritten Signature]

[Handwritten Signature]

[Handwritten Signature]



**OFFICE OF THE JOINT DIRECTOR,
(STATISTICS), SOUTHERN RANGE,
BERHAMPUR**

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Tel: 0680-2281894, e-mail:jdstatisticsssr@gmail.com

Office Order No. 403

Dt. 13-08-21

Quotation Call Notice

Sealed quotations are invited from interested reputed Travel Agencies/Tour Operators or private individuals for providing 1 (one) number of petrol driven vehicle (**Tiago/Bolt/Celerio**) which shall conform to the Terms and conditions laid down by Govt. in Finance Department, Odisha vide Memorandum No. 30464/F dated 06.09.2019 for official use in the Office of the Joint Director, (Statistics), Southern Range, Berhampur on monthly rent basis of Rs 20000/- (Rupees Twenty Thousand) only.

1) The vehicle must be in Road Worthy condition and shall not be more than 3 years old from the date of initial registration and must have valid Registration Certificate, Insurance Certificate, Fitness Certificate, Valid Contract Carriage Permit, proof of up-to-date tax payment etc. which are mandatory for plying of vehicle.

2) The Driver of the vehicle must have a valid Driving License for driving light transport /passenger vehicle and should be sufficiently experienced in driving transport/ passenger vehicle.

3) The driver should be well behaved, gentle and obedient in nature.

4) A sum of Rs. 5000/- shall be deposited by the intending bidders in shape of Account Payee Bank Draft drawn in favour of "**Joint Director (Statistics), Southern Range, Berhampur**" and be submitted along with the tender paper as security deposit. After completion of tender process, the amount will be refunded to unsuccessful bidders.

5) The monthly rate of hire charge be quoted separately in the general bid information (excluding fuel and lubricants) **Annexure -III**

6) The vehicle must achieve a fuel efficiency of 17 KMs per liter.

7) The details of the make and year of manufacture of the vehicle, Registration No, mileage (kms covered per liter) and name of the driver with Driving License No. and period of validity should be specifically provided in the general bid information to be furnished with the quotation/tender **(Annexure-III)**

8) The application Form of quotation /tender containing General bid information and terms and conditions for Hiring of vehicles etc. will be available in the district website www.ganjam.nic.in from 19/08/2021 to 02/09/2021.

9) The Quotation completed in all respect should reach the undersigned on or before 02/09/2021 by 5.30 PM and shall be opened on 03.09.2021 at 11.30 A.M in the office chamber of Joint Director (statistics), Southern Range, Berhampur, At Brundaban Niwas (1st floor) , D.I.G,Residence Road, Berhampur , in the presence of the bidders or their authorized representatives. The quotation should be in a sealed envelope with super-scribing on the top of envelope as a "Hiring of vehicle on monthly rent basis for O/o of the Joint Director (Statistics), SR , Berhampur".

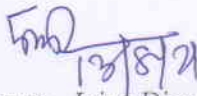
Joint Director (Statistics)
Southern Range Berhampur

TERMS & CONDITIONS FOR HIRING OF VEHICLES

The following terms and conditions must be fulfilled by the successful bidder for providing a vehicle on hire on monthly rent basis.

- 1) The hired vehicle, during period of contract, shall have all necessary valid MV document Such as:- valid Registration Certificate, Insurance Certificate, Fitness certificate, valid Contract carriage Permit, proof of up-to-date tax payment etc. and D.L of the driver available all the times. The Office hiring the vehicle shall not be responsible for any damage/loss caused to hired vehicle or loss of life/injury made to any person or damages to any property on account of hired vehicle on any manner whatsoever. The Hirer shall be responsible for all such litigation.
- 2) The hire charges to be paid for monthly basis is final but does not include cost of diesel, which is to be paid by office separately basing on actual consumption and lubricants as per existing Government norms. All the expenditure of the vehicle towards repair, replacement of spare parts, Lubricating oil of Engine, Gear Box & differential coolant, Tyres & tubes, battery etc. will be borne by the bidder.
- 3) It shall be the responsibility of the bidder to provide a good driver and the salary of the driver shall be borne by the owner. The driver should be humble gentle & obedient
- 4) In case of break down for reasons whatsoever, the replacement of a vehicle of the same or better model shall be provided by the owner of the vehicle / bidder.
- 5) In case of the vehicle do not report regularly, the authority will be at liberty to reject the agreement and may engage vehicle from other source.
- 6) The vehicle shall report for duty for minimum of 25 days in a month.
- 7) In case of emergency, the driver will have to report for duty as per the requirement of Hirer. No extra payment shall be demanded.
- 8) Monthly hire charges and reimbursements towards cost of diesel (as per actual) and lubricants (as per Govt. norms) of selected bidder will be paid in every succeeding month as far as possible within 15 days of the submission of bills by the service provider and no advance payment will be made.
- 9) The vehicle shall not be more than 3 years old from the initial registration and also in good running condition during the period of contract. Vehicle should not be use in commercial purpose.
- 10) If the services are found to be unsatisfactory, the client shall give 3 (three) month notice and terminate the agreement.
- 11) In case the service provider intends to withdraw the service of his vehicle and terminate the agreement, it shall be mandatory upon him to grant 3 (three) month notice before such withdrawal of services and termination of agreement.
- 12) If the bidder violates any of the terms of contract, Joint Director (Statistics), S/R Berhampur shall forfeit the entire amount of security deposit.

Signature of
Quotation Calling


Authority-cum -Joint Director (Statistics)
Southern Range, Berhampur

Application

GENERAL INFORMATION FOR HIRING OF PRIVATE VEHICLE FOR OFFICE USE IN THE OFFICE OF JOINT DIRECTOR (STATISTICS), SOUTHERN RANGE, BERHAMPUR

- 1) Registration No of Vehicle :-
- 2) Manufacturer of the vehicle :-
- 3) Model :-
- 4) Year of manufacture :-
- 5) Date of registration :-
- 6) Name & complete address of the owner of vehicle:-
- 7) Fitness certificate validity(Copy to be enclosed)
- 8) Permit validity:-
- 9) Insurance validity:-
- 10) Name / Address of the Driver:-
- 11) D.L No-& Validity of the D.L of the Driver-
- 12) Proposed hire charge of the vehicle per month excluding fuel cost:-
- 13) Rate of fuel consumption / Mileage per Litre:-
- 14) Contact Number of the Service provider(Quotationer)
Mobile _____ Telephone _____
- 15) Deposit of security money (Rs 5000.00)

In shape of BD No----- & Name e of Bank

“Certified that the information submitted above is true to the best of my knowledge and belief.”

NB-

Seal & Signature of the
Quotationer

Xerox Copies for all certificates to be enclosed for verification.

mm
27/8/21