

TENDER DOCUMENT

Tender Notification No. 251/Dated 21.05.2021

**FOR SUPPLY OF FERTILISER / VERMICOMPOST/ GRANULAR INSECTICIDE TO
GHUMSUR NORTH DIVISION, BHANJANAGAR, DIST-GANJAM, ODISHA
FOR THE YEAR 2021-22**

It has been decided to procure Fertilizer Vermicompost and Granular Insecticide of approved quality by inviting sealed tenders. The Reputed Registered Dealer/Manufacturer/ Individuals expressing interest shall procure the tender application Form from the Head Clerk, O/O the Divisional Forest Officer, Ghumsur North Division, Bhanjanagar, Ganjam on any working day from **24.05.2021 to 07.06.2021 during 7 AM to 01.00 PM** The Cost of the Tender paper is **Rs. 1,000/-** (Rupees One Thousand) only which shall be deposited in shape of Demand Draft drawn in favour of the Divisional Forest Officer, Ghumsur North Division payable at Bhanjanagar while submitting the tender.

The tenderer has to furnish all required documents & rate of the material, Taxes separately in the application form. The tenderer has to submit the Technical bid and Financial bid in two separate closed covers. **Name of the item should be super scribed on the top of the envelop.** The undersigned reserves all the rights to reject any or all tender without assigning any reasons thereof.

Eligibility: -

1. The invitation to participate in the Tender Document is open to Reputed Registered Dealer/ Manufacturer/ Individuals.
2. The Tenderer must not have been banned or black listed by any Government organization.
3. There must not be any adverse action pending against the Tenderer

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| A. SALE OF TENDER DOCUMENT | : 24.05.2021 |
| B. LAST DATE FOR SUBMISSION OF SEALED TENDER DOCUMENT | : 08.06.2021 up to 10.30 AM |
| C. OPENING OF TECHNICAL BID | : 11.30 AM on 08.06.2021 |
| D. OPENING OF FINANCIAL BID | : After Approval of the Technical Bid by the Tender Selection Committee |

**Divisional Forest Officer
Ghumsur North Division**

TERMS & CONDITIONS

1. The successful tenderer shall furnish a security deposit @3% of the total bid amount duly pledged in favour of the Divisional Forest Officer, Ghumsur North Division in shape of Demand draft only drawn on any nationalized bank payable at Bhanjanagar. This Security deposit of the successful tenderer shall be retained at Ghumsur North Division & shall be returned after completion of the delivery of the materials. If the tenderer fails to deliver the required quantity of the Fertilizer and Vermicompost in time as per agreement, then the security deposit shall be forfeited to Government of Odisha.
2. The tenderer or his authorized representative shall produce a sample packet of their materials before the Tender Selection Committee.
3. The Technical bid only will be opened on **08.06.2021 at 11.30 AM**. The Tender Selection Committee may thereafter inspect the Fertilizer and Vermicompost production site/ Godown mentioned by the bidder for on the site evaluation and sample collection. The date of opening of Financial Bid shall be communicated through the Notice Board of Division Office.
4. The Fertilizer and Vermicompost/ Insecticide production unit / Godown should be within Odisha State. Preference may be given to the Fertilizer and Vermicompost unit / godown within the district of Ganjam.
5. The Tenderer shall execute an agreement with the Divisional Forest Officer, Ghumsur North Division in line with the terms and conditions laid down in the tender document.
6. The Tenderer shall deliver the Fertilizer, Vermicompost and Granular insecticide at the approved sites within the period as per agreement.
7. The material should be delivered on the site after sampling at Division Office and proper weighing **in presence of the Forest Range Officer In-charge of the Range & taking Countersignature on Challan Copy.**
8. A Sample of the Fertilizer, Vermicompost and Insecticide shall be sent to any authorized laboratory for analysis. The Laboratory analysis report should match with the specification furnished by the Tenderer in the original tender application form and the sample collected by the Tender Selection Committee. Failing to comply the Laboratory approval, the tenderer shall be responsible for non-payment of material cost & the material shall not be accepted.
9. The cost of materials furnished in the bid document shall be inclusive of transportation Charges and Taxes admissible.
10. All payments to the successful Tenderer including EMD and Security Deposit shall be released after completion of delivery of approved quality Fertilizer and Vermicompost and granular Insecticide.
11. All documents and Original tender paper with Form No. A and B should be signed by the Tenderer.
12. The bidder is at liberty to quote for all items or part.

Place:

Name & Signature of the Tenderer with seal

Date:

DOCUMENTS TO BE SUBMITTED ALONG WITH ORIGINAL TENDER PAPER

1. Departmental Receipt issued from Ghumsur North Division in support of purchase of Tender Form or DD of Rs. 1000/- (Rupees one thousand only) in favour of DFO Ghumsur North Division payable at Bhanjanagar.
2. Copy of Valid Sales Tax / VAT / GST Registration Certificate.
3. Copy of valid PAN Card.
4. Copy of VAT / GST Clearance Certificate for the year 2019-20 & 2020-21.
5. Income Tax Clearance Certificate.
6. A certificate from any authorized Laboratory regarding the quality of Fertilizer, Vermicompost and Granular insecticide to be produced by the Tendering Dealer / Manufacturer / Supplier / Individual.
7. Copy of Work order from Government organization of similar nature of work completed earlier, if any (at least two).
8. Certificate for Authorized Dealer/ Manufacturer/ Supplier/ Individual.

Place:

Name & Signature of the Tenderer with seal

Date:

FORM-A(I)
TECHNICAL BID FOR SUPPLY OF FERTILIZER DURING 2021-22
TO GHUMSUR NORTH DIVISION, BHANJANAGAR

1. Name of the Bidder/Organization
2. Detailed Address of Bidder
3. E-mail ID _____
4. Telephone/Mobile No. _____
5. PAN No. _____
6. SRIN/TIN /GST No. _____
7. Period of clearance of VAT/GST _____
8. Detail address of the Fertilizer production site/Unit.
9. Annual turnover of Fertilizer (in MT) of the tendering Agency/ Organization
10. Present Capacity of the bidder to supply Fertilizer (in MT)

Sl. No.	Name of the site of stock of Fertilizer	Quantity of Fertilizer available (in MT)	Capacity of Tenderer to supply Fertilizer within 15 days time period (in MT)
1			
2			
3			

11. The Qualitative aspect of the Fertilizer (Please submit the following tabular statement).

Sl. No.	Specification of the Fertilizer, the Tenderer intends to supply	
1.	Moisture percent by weight	
2.	Colour	
3.	Odour	
4.	Particle Size	
5.	Bulk density (G/Cm ³)	
6.	Total Organic Carbon percent by weight, Minimum	
7.	Total Nitrogen (as N) percent by weight, Minimum	
8.	Total Phosphate (as P ₂ O ₅) percent by weight, Minimum	
9.	Total Potassium (as K ₂ O) percent by weight, Minimum	
10.	Heavy metal content (as Mg/ Kg) percent by weight, Maximum	
	Arsenic (as As ₂ O ₃)	
	Cadmium (as Cd)	
	Chromium (as Cr)	
	Mercury (as Hg)	
	Nickel (as Ni)	
	Lead (as Pb)	

Certified that the information provided above is true and the organization has never been debarred or black listed by any Government Organization.

Date:
Place:

Name & Signature of the Tenderer with seal

FORM-A(II)
TECHNICAL BID FOR SUPPLY OF VERMICOMPOST DURING 2021-22
TO GHUMSUR NORTH DIVISION, BHANJANAGAR

1. Name of the Bidder/Organization
2. Detailed Address of Bidder
3. E-mail ID_____
4. Telephone/Mobile No._____
5. PAN No._____
6. SRIN/TIN /GST No._____
7. Period of clearance of VAT/GST_____
8. Detail address of the Vermicompost production site/Unit.
9. Annual turnover of Vermicompost (in MT) of the tendering Agency/ Organization
10. Present Capacity of the bidder to supply Fertilizer (in MT)

Sl. No.	Name of the site of stock of Vermicompost	Quantity of Vermicompost available (in MT)	Capacity of Tenderer to supply Vermicompost within 15 days time period (in MT)
1			
2			
3			

11. The Qualitative aspect of the Vermicompost (Please submit the following tabular statement).

Sl. No.	Specification of the Vermicompost, the Tenderer intends to supply	
1.	Moisture percent by weight	
2.	Colour	
3.	Odour	
4.	Particle Size	
5.	Bulk density (G/Cm ³)	
6.	Total Organic Carbon percent by weight, Minimum	
7.	Total Nitrogen (as N) percent by weight, Minimum	
8.	Total Phosphate (as P ₂ O ₅) percent by weight, Minimum	
9.	Total Potassium (as K ₂ O) percent by weight, Minimum	
10.	Heavy metal content (as Mg/ Kg) percent by weight, Maximum	
	Arsenic (as As ₂ O ₃)	
	Cadmium (as Cd)	
	Chromium (as Cr)	
	Mercury (as Hg)	
	Nickel (as Ni)	
	Lead (as Pb)	

Certified that the information provided above is true and the organization has never been debarred or black listed by any Government Organization.

Date:

Place:

Name & Signature of the Tenderer with seal

FORM-A(III)
TECHNICAL BID FOR SUPPLY OF GRANULAR INSECTICIDE DURING 2021-22
TO GHUMSUR NORTH DIVISION, BHANJANAGAR

1. Name of the Bidder/Organization
2. Detailed Address of Bidder
3. E-mail ID_____
4. Telephone/Mobile No._____
5. PAN No._____
6. SRIN/TIN /GST No._____
7. Period of clearance of VAT/GST_____
8. Detail address of the Insecticide production site/Unit.
9. Annual turnover of Insecticide (in MT) of the tendering Agency/ Organization
10. Present Capacity of the bidder to supply Fertilizer (in MT)

Sl. No.	Name of the site of stock of Insecticide	Quantity of Insecticide available (in MT)	Capacity of Tenderer to supply Insecticide within 15 days time period (in MT)
1			
2			
3			

The insecticide proposed must be FAO / WHO recommended.

Certified that the information provided above is true and the organization has never been debarred or black listed by any Government Organization.

Date:

Place:

Name & Signature of the Tenderer with seal

FORM-B(I)

**FINANCIAL BID FOR SUPPLY OF FERTILIZER
DURING 2021-22 TO GHUMSUR NORTH DIVISION, BHANJANAGAR**

1. Name of the Bidder/Organization _____

2. Detailed Address of Bidder _____

3. E-mail ID _____

4. Telephone/Mobile No. _____

Name of the Item	Unit Cost Per Kg. (in Rs.)	Tax per unit cost of materials (in Rs.)	Transportation charges per Kg. (in Rs.)	Total Cost (Col.2+3+4) (in Rs.)
1	2	3	4	5
UREA				
NPK				
Biofertilizer				

(tenderer can quote for any or all of the items)

Certified that the information provided above is true to the best of my knowledge.

Date:

Place:

Name & Signature of the Tenderer with seal

FORM-B(II)

**FINANCIAL BID FOR SUPPLY OF VERMICOMPOST
DURING 2021-22 TO GHUMSUR NORTH DIVISION, BHANJANAGAR**

1. Name of the Bidder/Organization

2. Detailed Address of Bidder

3. E-mail ID_____

4. Telephone/Mobile No._____

Name of the Item	Unit Cost Per Kg. (in Rs.)	Tax per unit cost of materials (in Rs.)	Transportation charges per Kg. (in Rs.)	Total Cost (Col.2+3+4) (in Rs.)
1	2	3	4	5
Vermicompost				

Certified that the information provided above is true to the best of my knowledge.

Date:

Place:

Name & Signature of the Tenderer with seal

FORM-B (III)

**FINANCIAL BID FOR SUPPLY OF GRANULAR INSECTICIDE
DURING 2021-22 TO GHUMSUR NORTH DIVISION, BHANJANAGAR**

1. Name of the Bidder/Organization

2. Detailed Address of Bidder

3. E-mail ID_____

4. Telephone/Mobile No._____

Name of the Item	Unit Cost Per Kg. (in Rs.)	Tax per unit cost of materials (in Rs.)	Transportation charges per Kg. (in Rs.)	Total Cost (Col.2+3+4) (in Rs.)
1	2	3	4	5
Granular Insecticide (Chloropyriphous/ Phorate/ themet)				

(tenderer can quote for any or all of the items)

Certified that the information provided above is true to the best of my knowledge.

Date:

Place:

Name & Signature of the Tenderer with seal

- **End of Tender Document** -



OFFICE OF THE DIVISIONAL FOREST OFFICER, GHUMSUR NORTH DIVISION

Bhejiput, Bhanjanagar, Ganjam, Odisha, PIN - 761126
Tele/Fax – 06821-241008, E-mail : dfoghumusurnorth@gmail.com

No. **251** Dated, Ghumsur North the 21stMay'2021

Tender Call Notice for Supply of Fertilizer & Vermi compost

Sealed Tenders are invited from reputed Registered Dealer / Manufacturer / Individuals for supply of good quality Fertilizer & Vermi compost for use in the Plantations to be taken up in Ghumsur North Division, under various schemes during the current financial year 2021-22. The tender application form shall be obtained from the Head Clerk, O/O the D.F.O, Ghumsur North Division on any working day from **24.05.2021 to 07.06.2021** during **07.00AM to 01.00 PM** on payment of **Rs.1,000/-** (Rupees One Thousand) or in shape of Non-refundable Demand Draft drawn in favour of the Divisional Forest Officer, Ghumsur North Division in the sealed submitted bid document if downloaded from the website www.odishaforest.in./www.ganjam.nic.in The last date of submission of sealed tender by Regd. Post / Speed Post / Courier Service / By Hand is **08.06.2021 upto 10.30 AM**. Only the Technical bids shall be opened at **11.30 AM of 08.06.2021** in presence of the bidder (s) or their authorized representative in the office of the undersigned. The Financial bids shall be opened after evaluation of the technical bids by the Tender Selection Committee. Final selection of the bidder shall be done based on the quality and cost of the materials. The undersigned reserves all the right to reject any or all tender without assigning any reasons thereof.

**Divisional Forest Officer
Ghumsur North Division**



OFFICE OF THE DIVISIONAL FOREST OFFICER, GHUMSUR NORTH DIVISION

Bhejiput, Bhanjanagar, Ganjam, Odisha, Pin - 761126
Tele/Fax – 06821-241008, E-mail : dfoghumusurnorth@gmail.com
Memo No. 3209/1F – 2021
Dated, Bhanjanagar the 21st May '2021

To

The Deputy Director,
Information and Public Relation Deptt. (Adv)
& Deputy Secretary to Govt. of Odisha,
Bhubaneswar.

Sub: Publication of Advertisement for Short Tender Notice for Supply of Fertilizer & Vermicompost in respect of Ghumsur North Forest Division under CAMPA - APO-2021-22, General, MGNREGS & OFSDP-II.

Sir,

Enclosed, please find herewith the copy of Advertisement for Short Tender Notice for for Supply of Fertilizer & Vermi compost in respect of Ghumsur North Forest Division under CAMPA APO – 2021-22, General, MGNREGS & OFSDP-II both in Hard and Soft copy. It is requested to kindly make necessary arrangement for publication of the same at least in three leading Odia Daily Newspaper as early as possible.

The Concerned Advertisement Manager may kindly be instructed to send complimentary copies of the same newspapers containing the Advertisement to the undersigned immediately after its publication.

An early action in this matter is requested.

Encl: As above.

Yours faithfully,

Sd/-
Divisional Forest Officer,
Ghumsur North Division.

Memo No.3210Dtd.21.05.2021

Copy along with its enclosures forwarded to the Chief Conservator of Forests (IT & GIS), O/O the Principal Chief Conservator of Forests, Odisha, Bhubaneswar for favour of kind information and necessary action. He is requested to upload the above Short Tender Notice in the Website of P.C.C.F, Odisha as early as possible.

Sd/-
Divisional Forest Officer,
Ghumsur North Division.

Memo No.3211Dtd.21.05.2021

Copy along with its enclosures forwarded to the Regional Chief Conservator of Forests, Berhampur Circle, Berhampur for favour of kind information and necessary action.

Sd/-
Divisional Forest Officer,
Ghumsur North Division.

Cont....

Memo No.3212Dtd.21.05.2021

Copy along with its enclosures forwarded to the District Information Officer, Ganjam District, NIC Unit, Chatrapur for information and necessary action. He is requested to upload the Short Tender Notice in District Portal Website as early as possible.

Sd/-
Divisional Forest Officer,
Ghumsur North Division.

Memo No.3213Dtd.21.05.2021

Copy along with its enclosures forwarded to all Divisional Forest Officers, (T & NT), Odisha for information and necessary action. It is requested to display the above said Short Tender Notice in their Office Notice Board.

Sd/-
Divisional Forest Officer,
Ghumsur North Division.

Memo No.3214Dtd.21.05.2021

Copy along with its enclosures forwarded to the Collector & Dist. Magistrate, Ganjam, Chatrapur for favour of kind information and necessary action. It is requested to display the above said Short Tender Notice in the Office Notice Board.

Sd/-
Divisional Forest Officer,
Ghumsur North Division.

Memo No.3215Dtd.21.05.2021

Copy along with its enclosures forwarded to the Asst. Conservator of Forests, I/C Central Range and the Range Officer, Mujagada, Gallery, Tarasingi and Jagannathprasad Range of Ghumsur North Forest Division for information and necessary action. They are instructed to display the above said Short Tender Notice in their Office Notice Board.

Sd/-
Divisional Forest Officer,
Ghumsur North Division.