



**DISTRICT RURAL DEVELOPMENT AGENCY, (DMFT, Ganjam)**  
**GANJAM CHATRAPUR**

No. 11418 /

Dated the 30.09.20

**Invitation For Expression of Interest**

District Rural Development Agency Ganjam, Chatrapur invites sealed bid on Expression of Interest for selection of eligible Vender and Unit Price for supplying, fitting, fixing and testing of **LED Bulbs and Ceiling fans in 2400** numbers of Anganawadi Centers of Ganjam District from any reputed Original Equipment Manufacturer (OEM) / Authorized Dealer / Supplier having Registration Certificate, GST Number. The quoted price shall be inclusive of Conveyance, installation, fitting and fixing of materials at all 2400 numbers of Anganawadi Centers and exclusive of GST applicable.

The Bid documents can be obtained from the Office of P.D., DRDA, Ganjam on payment of Rs. 1,000/- (Rupees One Thousand ) only, which is non-refundable, in shape of Bank Draft in favour of P.D. DRDA, Ganjam, Chatrapur payable at Chatrapur during Office hour from 2.10.20 to 15.10.20 till 1.00 PM (excluding holidays).

The filled up bid documents shall be enclosed in a sealed envelope super scribing "**Bid for Supplying and Installation of LED Bulbs & Ceiling Fans**" and may be dropped in the drop box placed at the office of DRDA on any working day from 2.10.20 to 15.10.20 till 2.00 PM. The bid documents will be opened on the same day at 3.30 PM in presence of bidder or his authorized representative whosoever may present. The Bid documents, completed in all respect can also be submitted to "Project Director, DRDA, Ganjam, Chatrapur, PIN-761020 through Speed Post / Registered post so as to reach the same within the stipulated date and time as mentioned above. The bid documents received beyond the date and time shall be rejected.

The Scheduled Bid Documents can also be downloaded from Ganjam District web-site i.e. <https://ganjam.nic.in/> In such case the bidder shall enclose a Bank Draft of Rs. 1000/- (Non-refundable) drawn in favour of P.D. DRDA, Ganjam along with the bid papers towards cost of bid documents.

The authority reserves the right to cancel all bids or any of the bid documents without assigning any reason thereof.

  
Project Director DRDA-Cum-  
Chief Executive, DMFT, Ganjam

**Schedule Bid for Expression of Interest for Selection of Vender for Supply & Installation of LED Bulbs and Ceiling Fans in 2400 numbers of Anganawadi Centers of Ganjam District.**

**District Rural Development Agency  
(DMFT), Ganjam, Chatrapur**



**DISTRICT RURAL DEVELOPMENT AGENCY,**  
**GANJAM CHATRAPUR**

**Invitation For Expression of Interest**

Expression of Interest for supply and installation of LED Bulbs and Ceiling Fans in 2400 numbers of Anganawadi Centers of Ganjam District.

Sl. No.	Description	Details of Particular
1	Name of the OEM /Firm / Agency /Authorized Dealer	
2	Cost of Bid Document (Rs. 1000/- to be deposited)	
3	Money Receipt No. /DD No towards Cost of Bid Document	M.R. / DD No. _____ Dated _____
4	Date of Purchase of Bid Document	<b>From Dt 2/10/2020 to 15/10/2020 (Up to 1.00 PM)</b>
5	Last Date of dropping of Bid Document in Drop Box	<b>Date : 15/10/2020 Up to 2.00 PM</b>
6	Opening of the Bid Document	<b>At 3.30 PM on Dt. 15 / 10 /2020</b>
7	Security Deposit /EMD (Rs. 50,000/- to be deposited in shape of BD/DD) to be drawn in favour of Project Director, DRDA, Ganjam	BD/DD Amount _____ No. _____ Dt _____

**Signature & Seal of Bidder**

  
**Project Director DRDA-Cum-  
Chief Executive, DMFT, Ganjam**

# TECHNICAL BID



**DESCRIPTION OF ITEM ALONG WITH TECHNICAL SPECIFICATION**

1	<p>Supplying, fitting, fixing and Testing of <b>LED Bulbs of 20 Watts</b> having ISI / ISO Certification /Mark to be installed in 2400 Numbers of Anganawadi Centers <b>@ 2 per Anganawadi Center</b> as per the specification given below :</p> <ol style="list-style-type: none"> <li>1. Bulb Base .....: B 22</li> <li>2. Colour Temperature.....: 6500 Kelvin</li> <li>3. Wattage.....: 20 Watts</li> <li>4. Luminous Flux.....: 2000 Lumens</li> <li>5. Warranty.....: One Year</li> <li>6. Make : Crompton / Phillips / Bajaj / Havells</li> </ol>
2	<p>Supplying, fitting, fixing and Testing of <b>Ceiling Fans</b> of of any approved / reputed Branded Company having ISO Certification with not less than 3 STAR Mark to be installed in 2400 Numbers of Anganawadi Centers <b>@ 2 per Anganawadi Center</b> as per specification given below :</p> <ol style="list-style-type: none"> <li>1. Sweep ..... : 1200 mm</li> <li>2. Air Delivery.....: 215 -275 Cubic Meter Per Minute</li> <li>3. Wattage.....: 60 – 80 Watts</li> <li>4. Rated Voltage.....: 200 – 240 Volt AC 50 HZ</li> <li>5. Quality of Coil.....: Copper Coil Winding</li> <li>6. Warranty.....: One Year</li> <li>7. Manufactuer.....: Crompton / Phillips / Bajaj Havells / Orient /USHA</li> </ol>

N.B. :

- The Price for LED Bulb should be quoted per unit only inclusive of all Incidental Cost & Taxes, Transportation Cost, Labour Cost, Warranty, etc.
- The Price for Ceiling Fans should be quoted per unit only inclusive of all Incidental Cost & Taxes, Transportation Cost, Labour Cost, Warranty etc
- GST, as applicable, for all above items should be quoted separately.



**Project Director DRDA-Cum-  
Chief Executive, DMFT, Ganjam**

Seal &amp; Signature of Bidder

**TECHNICAL BID**  
**GENERAL PARTICULARS TO BE SUBMITTED BY THE TENDERER**

1	Name of the Bidder / Firm	
2	Postal Address	
3	E-mail Address for Communication :	
4	Landline Number & Mobile Number	
5	Nature of the Firm (Original Equipment Manufacturer / Authorized Dealer /Distributor /Individual Firm) Attach support document	
6	Particulars of Cost of Tender Paper Deposited (Amount/DD/ BD No/ Original MR	
7	Particulars of EMD /Security Money Deposited Amount/DD/ BD No/	
8	Annual Average Turn Over of the Firm(enclose balance sheet for last 3 (three) years and also obtain a certificate from CA regarding average annual turnover of last 3 years	
9	GST Registration No (Copy to be enclosed)	
10	PAN Card No. (enclose Photo copy)	
11	3 Years IT Return Filed Copy	
12	Undertaking in support that the firm being not black listed /barred by any Institution or Office on any ground	
13	Does the Tenderer have any relative working in DRDA / PS / GP in Ganjam District? If yes state the Name & Designation	

Seal &amp; Signature of Bidder

  
Project Director DRDA-Cum-  
Chief Executive, DMFT, Ganjam

## DECLARATION BY THE BIDDER

I / We \_\_\_\_\_ (hereafter after referred to as Vendor ) being desirous for participating the quotation for selection of the vender for supplying , fitting and fixing etc of LED Bulbs and Ceiling Fans in 2400 number of Anganawadi Centers of Ganjam District and having fully understand the nature of the work and having carefully noted all the terms and conditions, specifications etc as mentioned in the quotation call notice and tender documents do here by declare that :-

1. The Bidder is fully aware of all the requirements of the tender documents and agrees all provisions of the tender documents and accepts all risks, responsibilities and obligations directly or indirectly connected with the performance of the tender.
2. The Bidder is fully aware of all the relevant information for proper execution of the proposed work i.e. Supplying, fitting, fixing and Testing of LED Bulbs and Ceiling Fans in 2400 numbers of Anganawadi Centers. The bidder is also fully aware of local environment, approach road and connectivity etc and availability of local electrician at site etc.
3. The bidder is capable of executing and completing the work as required in the tender and is fully solvent and sound to execute the work. The bidder is sufficient experienced and competent to perform the contracts to the satisfaction of District Administration, Ganjam District. The bidder gives the assurance to execute the tendered work as per specification terms and conditions of the tender on award of work.
4. The bidder has no collusion with other bidders, any employee of DRDA of Ganjam District.
5. The bidder has not been influenced by any statement by DRDA, Ganjam or any of its employees but only by the tender documents.
6. The bidder is familiar with all general and special laws acts ordinance, rules and regulations of the District Administration or State Government that may affect the work, its performance or personnel employed therein.
7. The bidder accepts that all the earnest money may be absolutely forfeited by the Collector, Ganjam , if the bidder fails to sign the contract or completes the work in a stipulated time and period.
8. The Offer shall remain valid for acceptance for 7 (seven) days only from the date of finalization of tender.
9. The bidder has never been debarred from similar type of work by any departments.
10. All the information and statements submitted with the tender schedule are true. In case any information / statement is found to be false at latter stage my tender may out rightly be rejected and I shall be liable to pay all the losses incurred by District Administration against the tendered work.

**Seal & Signature of Bidder**

  
**Project Director DRDA-Cum-  
Chief Executive, DMFT, Ganjam**

## **CHECK LIST FOR SUBMISSION OF DOCUMENTS**

### **Documents to be enclosed**

1. Copy of Valid Electrical License (if applicable)
2. Copy of audited balance sheet and profit / loss account for last three years clearly indicating the turnover of the Agency.
3. Authorized Up to date Dealership Certificate
4. Photo copy of Income Tax / PAN CARD of the firm with last 3 years IT Return
5. Original DD or MR towards cost of Tender paper
6. Original DD towards EMD / Security Money
7. Undertaking to unconditional acceptance of all terms and conditions of the bid document
8. Power of attorney to sign the agreement on behalf of bidders and partnership deed articles, if any.
  
9. Technical Bid
10. Financial Bid
11. Organizational Profile
12. Registration Certificate of the Firm / Individual / Joint venture
13. Declaration by the bidder in Rupees 100/- non-judicial stamp as per given format
14. Other documents, if any, as the bidder wants to enclose.

**Seal & Signature of Bidder**

  
**Project Director DRDA-Cum-  
Chief Executive, DMFT, Ganjam**



## General Terms and Conditions:

1. The bid documents are to be submitted in sealed cover and shall contain a copy of tender document as a token of acceptance of terms and conditions. Attested copy of valid registration certificate, PAN Card and Valid GST registration Certificate are to be enclosed.
2. The Cost of bid security (EMD) of Rs. 50,000/- (Rupees Fifty Thousand) *only must be submitted* separately in shape of Postal / Bank deposit pledged in favour of P.D., DRDA Ganjam payable at Chatrapur.
3. The Sealed Cover shall carry two number of sealed envelope inside
  - a. One cover for technical bid containing all the documents, related bank drafts, technical bid paper, etc., clearly superscript as TECHNICAL BID on the envelope.
  - b. One cover for financial bid containing only financial bid enclosed in the sealed cover of FINANCIAL BID on the envelope.
  - c. If the Bank drafts and documents related to technical bid enclosed in the sealed covers of financial bid, the bid shall be out rightly rejected
4. The technical bid will be evaluated first. The financial bid will be opened and evaluated of successful qualifier technical bidders only. The financial evaluation will be done on L1 basis for each item of work. The work order will be awarded to the most responsive L1 bidder. However, the authority reserves the right to accept or reject the L1 rate offered by the bidder.
5. The offer shall be valid for a period of 7 days from the date of finalization of tender.
6. The successful bidder should sign an agreement with the P.D. DRDA, Ganjam for execution of work.
7. The bidder shall bear insurance for major damages, inventory storage facility, replacing the defect materials, at his own cost.
8. Any dispute arises shall be settled in the court of law within the jurisdiction of Ganjam District.
9. Limitation of liability – the authority/Govt. will in no case be responsible for any accidental fatal or non-fatal, caused by any worker or outsider in course of transportation and execution of work. The cost including treatment or compensation will entirely be borne by the bidder.
10. Payment of work under normal Circumstances will be done as follows :
  - a. Payment will be made in 3 phases i.e. 1<sup>st</sup> after completion of supplying, fitting and fixing of LED Bulbs & Ceiling Fans in 1000 Anganawadi Centers 2<sup>nd</sup> after completion of supplying, fitting and fixing of LED Bulbs & Ceiling Fans in another 1000 Anganawadi Centers and 3<sup>rd</sup> after completion of balance 400 Anganawadi Centers.
  - b. Before any payment is made the successful bidder must obtain a Work Completion Certificate from Anganwadi Worker, CDPO and DSWO (or any Officer authorized by DSWO)

Seal & Signature of Bidder

  
Project Director DRDA-Cum-  
Chief Executive, DMFT, Ganjam

**FINANCIAL BID**

Sl. No.	Description of Item	Brand	Unit	Rate in Figures	Rate in Words
1	<p>Supplying, fitting, fixing and Testing of <b>LED Bulbs of 20 Watts</b> having ISI / ISO Certification /Mark to be installed in 2400 Numbers of Anganawadi Centers @ 2 per Anganawadi Center as per the specification given below :</p> <ol style="list-style-type: none"> <li>1. Bulb Base .....: B 22</li> <li>2. ColourTemperature.....: 6500 Kelvin</li> <li>3. Wattage.....: 20 Watts</li> <li>4. LuminousFlux .....: 2000 Lumens</li> <li>5. Warranty.....: One Year</li> <li>6. Make..... : Crompton / Phillips / Bajaj / Havells</li> </ol> <p>Quoted price should be inclusive of all taxes, transportation, labour charges complete with fitting and fixing.</p>				
	<p>Supplying, fitting, fixing and Testing of <b>Ceiling Fans</b> having ISO Certification with not less than 3 STAR Mark to be installed in 2400 Numbers of Anganawadi Centers @ 2 per Anganawadi Center as per specification given below :</p> <ol style="list-style-type: none"> <li>1. Sweep ..... : 1200 mm</li> <li>2. Air Delivery.....: 215 -275 Cubic Meter Per Minute</li> <li>3. Wattage.....: 60 – 80 Watts</li> <li>4. Rated Voltage.....: 200 – 240 Volt AC 50 HZ</li> <li>5. Quality of Coil.....: Copper Coil Winding</li> <li>6. Warranty.....: One Year</li> <li>7. Manufacturer.....: Crompton / Phillips / Bajaj Havells / Orient /USHA</li> </ol> <p>Quoted price should be inclusive of all taxes, transportation, labour charges complete with fitting and fixing.</p>				

➤ **N. B :** GST, as applicable, for all above items should be quoted separately.

Seal & Signature of Bidder

  
 Project Director DRDA-Cum-  
 Chief Executive, DMFT, Ganjam