

Office of The Chief District Medical & Public Health Officer, Ganjam
City Hospital Road, Berhampur-760001, Ganjam

**Request for Proposal (RFP) for Printing of IEC/BCC Materials, Wall Painting,
Fixation of Hoardings & Supply of Office Stationary.**

District Programme Management Unit (DPMU)

Advt. No. 1/ IEC/BCC/DPMU/NHM/Gan/2020.

Date: 07/ 03 /2020

Sealed Tenders are invited from the reputed Manufacturer/ Authorised suppliers having valid GSTIN /PAN / and VAT Clearance Certificate for Printing of IEC/BCC materials, Wall Painting & fixation of Hoardings etc. to office of the CDM & PHO, Ganjam on annual rate contract basis.

The sealed quotation should reach at O/o CDMO, Ganjam, Berhampur on any working day by **Dt: 25.03.2020** till **5.00 P.M** along with all required documents **by Speed Post/ Regd. Post only.**

The tender will be opened on **Dt: 26.03.2020** at **11.00 A.M** in the office of the undersigned in presence of the Bidders / authorized representative of the quotationers. Details regarding items and terms & conditions may be downloaded from the website: (<https://ganjam.nic.in>). The undersigned reserves the right to accept or reject any or all the bids without assigning any reason thereof.

Chief District Medical &
Public Health Officer, Ganjam

**Request for Proposal (RFP) document for Printing of IEC/BCC
Materials, Wall Painting, fixation of hoardings & Supply of
Office Stationary under (NHM).**

**O/o the CDMO, Ganjam, Berhampur,
City Hospital Road, Berhampur.**

INSTRUCTIONS TO BIDDERS

SPECIFICATIONS, TERMS AND CONDITIONS FOR PRINTING, SUPPLY OF IEC/BCC MATERIALS, WALL PAINTING, FIXATION OF HOARDINGS & SUPPLY OF OFFICE STATIONARY UNDER NHM.

1. Sealed tenders are invited from interested/ bonafide /reputed agencies having adequate experience in printing of Flex materials, Posters, Leaflets and Banners & Fixing of Hoarding, wall painting etc. to the Office of the CDM & PHO, Ganjam , Berhampur on Annual Rate Contract Basis.
2. Interested bidders may obtain detail terms and conditions from the website for taking up this assignment. The interested bidder may download the tender document from the district web site <https://ganjam.nic.in>
3. The tender will be in **Three parts** i.e. Technical Bid (Cover –**A 1**), Model Copy (Sample) of the Materials (**Cover – A 2**) and Financial Bid I, II, III & IV (Cover –**B**). The bidders should give their Technical, Model Copy (Sample) of the Materials and Financial proposal separately in **Three Envelopes** and the **Three Envelopes** should be put into another **Envelope (Cover- C) Superscribed as “Proposal for Printing Materials & Supply and Fixing of Hoardings under NHM (IEC/BCC, NTCP, DMHP & Others)”** with reference to the **Advt. No. 1/ IEC/BCC/DPMU/NHM/Gan/2020**.
4. The bidders are requested to submit the sample of individual items as mentioned in **Annexure-II**, otherwise the expression of interest for the said items will not be taken into consideration for further process.
5. Bidders who qualify technically, their Sample envelop (Cover-**A 2**) will be opened and if the samples are as per specification as mentioned in Annexure-II, their financial proposal shall only be opened.

TERMS AND CONDITIONS.

Sl. No.	Terms & Conditions	Documents to be submitted
1.	The Organization should be a bonafide	Valid Certificate
2.	The Organization should have PAN & GST	Photo copy of PAN & GST
3.	<p>Annual turnover of the bidder (all item except wall painting & Office Stationary) Average turnover should be more than Rs. 20 lakhs Per Annum for last 3 years. F.Y : 2016-17. F.Y : 2017-18. F.Y : 2018-19.</p> <p>Annual turnover of the bidder for the item wall painting & Office Stationary. Average turnover should be more than Rs. 05 lakhs Per Annum for last 3 years. F.Y : 2016-17. F.Y : 2017-18. F.Y : 2018-19.</p>	<p>a. To be issued in the letter head of chartered Accountant with Membership No.</p> <p>b. Also attach photocopies of the audited P/L account of each year highlighting the turnover in support of that.</p>
4.	<p>The organization will have to submit the affidavit with following clauses:-</p> <ol style="list-style-type: none"> 1. It has not been blacklisted by any Government Organization. 2. The Organization does not have any legal suit/criminal case pending against it for violation of PF/ESI/MW Act or any other law. 3. The CDM & PHO Office will have no liability regarding transportation, loading and unloading of material and all the material order for shall be delivered at the designated place in good condition and fixing the material at institution level for Hoarding & change of flex. The defective/damaged printed material if any will be replaced by the organisation. 4. That the organization agrees to abide by all terms & conditions of tender. 5. The organisation will quote prices inclusive of all taxes. 	One Affidavit reflecting all the clauses will do.
5.	<p>Tender must be accompanied by Earnest Money Deposit (EMD) of Rs.50,000/- by way of Demand Draft (Must be Submitted), drawn on any Nationalized Bank in favour of ZSS (Misc.) A/c-30249462288. Payable at Berhampur & Tender Paper Cost of Rs 2,000/- by way of Demand Draft (Must be submitted) drawn on any Nationalised Bank in favour of ZSS (Misc.) A/c-30249462288 payable at Berhampur. Tender if not accompanied by EMD and Tender Paper Cost will not be considered. EMD of unsuccessful tenders will be returned without interest on finalization of bid but Tender Paper Cost shall not be refunded. EMD of successful bidder will be retained & will be refunded on successful completion of the job without interest.</p>	Demand Draft for Rs.50,000/- towards EMD & Rs.2,000/- towards Tender Paper Cost to be submitted.

6.	If the successful bidder fails to supply the materials within the stipulated period i.e. 10 days or as mentioned in the purchase order, the order stands cancelled automatically and EMD will be forfeited. No further correspondence will be entertained. The order will be placed to next lowest bidder.	
7.	The CDM &PHO will not pay any advance payment to the organisation. The organisation will have to carry out the entire job on its own and the amount will be paid only after satisfactory completion of the job and submission of bill in that regard.	
8.	All information, documents and data coming in the possession of the organisation as a result of execution of the job shall at all time remain the property of the CDM & PHO. The organisation shall not make or allow any of his employee or agents etc. to make an unauthorised copy, use, access or other utilization of these materials commercially or otherwise, directly or indirectly except as agreed to by the Office. The organisation shall also ensure complete confidentiality of the information and data provide to it in the course of carrying out the job.	
9.	Under no circumstance shall the Selected organisation appoint any sub-contractor or sublease the contract. If it is found that the organisation has violated these conditions, the contract will be terminated forthwith without any notice and EMD of the organisation shall be forfeited.	
10.	The Agency must have experience in executing minimum three assignments in F.Y. 2018-19, out of which one must be from Govt.	Document/ Proof to be submitted.
11.	Rates quoted against this tender enquiry shall remain valid up to 12 months after publication of approved rate for future requirement. No request for increase in rates, if any, will be allowed or entertained during this period.	
12.	The tender, which is not as per our required specifications or any deviations of the terms and conditions will not be considered.	
13.	The CDM & PHO reserves the right to accept or reject any or all the tenders without assigning any reasons whatsoever.	
14.	Any legal matter should be under the jurisdiction of, Berhampur, District: Ganjam.	

TENDER FORM
(Technical Bid)

1.	Name of the Organization	
2.	Address of the Organization.	
3.	Name of the authorised signatory (in capital letters)	
4.	Telephone number of authorized Signatory/ Organization.	
5.	GSTIN(Photo Copy to be Attached).	
6.	PAN (Photo Copy to be Attached).	
7.	Annual turnover certificate duly signed by Chartered Accountant submitted for last 3 Years. Also attach photocopies of the audited P/L account of each year highlighting the turnover in support of that.	
8.	Draft number and date of the Tender Paper Cost of Rs.2,000/-.	
9.	Draft number and date of the EMD Deposit of Rs. 50,000/-.	
10.	Affidavit regarding organisation does not have any legal suit/ criminal case pending against it for violation of PF/ESI/MW Act or any other law and declaration that the organization agrees to abide by all terms & conditions of tender. Submit.	
11.	Model copy (Sample) of the material submitted must have signature and seal of the authorized bidder.	
12.	Whether all documents submitted signed by the authorized signatory of organization (Yes/No)	
13.	Proof of three assignments under taken out of which one is from Govt.	

DECLARATION

I/We hereby certify that the terms and conditions, specification etc. given with the tender notice have been read carefully and acceptable to me /us and that the information furnished above is full and correct to the best of my/our knowledge. I/We understand that in case of any deviation in the above statement at any stage, the Firm/Agency will be blacklisted and will not have any dealing in the future.

Place:

Signature and seal of the bidder/Authorised Signatory.

Model copy (Sample) of the materials**ANNEXURE-II**

SL. NO.	SAMPLE MATERIAL & SPECIFICATION	SAMPLE SUBMITTED FOR TECHNICAL BID
1.	Flex Star Quality- 300 GSM	1 Sqft.
2.	Flex Ordinary Quality-220 GSM	1 Sqft.
3.	Poster- 130 GSM Art Paper with self adhesive double side gum tap (02inch) in the back sight of the poster.	One Poster (44 cm X 56 cm)
4.	Poster- 130 GSM Art Paper	One Poster A3 size
5.	Calendar-170 GSM Art Paper with self adhesive double side gum tap (02inch) in the back sight of the Calendar.	One Calendar (75 cm X 50 cm)
6.	Leaflet-80 GSM Map litho	One leaflet (28cm X 22cm)
7.	Leaflet-54 GSM	One leaflet (28cm X 22cm)
8.	Handouts- 330 GSM Art paper	One Handout (42cm X 19.5cm)
9.	A4 copier- 70 GSM	One sheet
10.	Front cover-120 GSM colour paper	One sheet A4 Size
11.	Back cover- 24 no hard board	One Board A4 Size
12.	Treatment card- 300 GSM white	One Sheet A4 Size
13.	Front cover-150 GSM colour paper	One sheet A4 Size
14.	Register-90 GSM Map litho	One sheet A4 Size
15.	Register-95 GSM Super sun shine ledger paper light green colour	One Sheet A4 Size
16.	Training module of Demi paper- 300 GSM Art paper	One Sheet A4 Size
17.	Tally sheet- 65 GSM A3 size	One Sheet A3 Size
18.	Sticker Paper – 90 GSM A4 Size	One Paper A4 Size
19.	Challan Book- 60 GSM colour	One Paper (20 cm X 14 cm)
20.	Demi Size white -50 GSM	One Sheet 1/8 Size
21.	Demi Size white -52 GSM	One Sheet 1/8 Size
22.	Demi Size white -60 GSM	One Sheet 1/8 Size
23.	Demi Size white -65 GSM	One Sheet 1/8 Size
24.	Demi Size white -70 GSM	One Sheet 1/8 Size
25.	Demi Size white -80 GSM	One Sheet 1/8 Size
26.	Demi Size white -90 GSM	One Sheet 1/8 Size
27.	Demi Size white -110 GSM	One Sheet 1/8 Size
28.	Demi Size white -130 GSM	One Sheet 1/8 Size
29.	Drawing Sheet white-80 GSM	One sheet A4 Size
30.	Drawing Sheet Color-80 GSM	One sheet A4 Size
31.	Drawing Sheet white-90 GSM	One Sheet A4 Size
32.	Drawing Sheet Color-90 GSM	One sheet A4 Size
33.	Drawing Sheet white-110 GSM	One sheet A4 Size
34.	Drawing Sheet Color-110 GSM	One Sheet A4 Size
35.	Drawing Sheet white-130 GSM	One Sheet A4 Size
36.	Drawing Sheet Color-130 GSM	One sheet A4 Size
37.	Drawing Sheet white-220 GSM	One sheet A4 Size
38.	Drawing Sheet Color-220 GSM	One Sheet A4 Size

39.	Drawing Sheet white-250 GSM	One sheet A4 Size
40.	Drawing Sheet Color-250 GSM	One sheet A4 Size
41.	Leaflet Art paper-80 GSM	One Sheet A4 Size
42.	Leaflet Art paper-90 GSM	One Sheet A4 Size
43.	Leaflet Art paper-110 GSM	One Sheet A4 Size
44.	Leaflet Art paper-130 GSM	One Sheet A4 Size
45.	Leaflet Art paper-220 GSM	One Sheet A4 Size
46.	Leaflet Art paper-250 GSM	One Sheet A4 Size
47.	Vinyl Board Ecosolvent – Thickness 3 MM	1 Sqft
48.	Sun Board- Thickness 3 MM	1 Sqft
49.	Printable substrates hygiene frontlit fabric 150 GSM	1 Sqft

Note: Model copy (Sample) of the material submitted must have signature and seal of the authorized bidder.

TENDER FORM
Financial Bid - I

Sl. No.	NAME OF THE ITEM	SPECIFICATION	Unit	Approx. Quantity	QUOTED RATE PER UNIT
1	Hoarding(Size-10'x20') i.e. 200 Sqft. With flex	Size-10'X20' Joist-5"X2.5" Angle-3" of Thickness -6mm Stay Angle-2" of Thickness -6mm 4 feet deep concrete on each pole of the board along with supporting Iron	Each hoarding	As per requirement	
2	Hoarding(Size-10'x20') i.e. 200 Sqft. With Change of digital printable substrates hygiene frontlit fabric (150 GSM)	angle (20 ft stay angle with 3ft deep concrete). Frame should be made from Iron Angle (as per prototype). Printing material should be of best quality with digital multicoloured printing & should be fixed by pipes and GI wires. Structure of the hoarding will be of 5 feet height from ground level			
3	Hoarding (Size-8'x16') i.e. 128 Sqft. With flex	Size-8'X10' Joist-5"X2.5" Angle-3" of Thickness -6mm Stay Angle-2" of Thickness -6mm 3 feet deep concrete on each pole of the board along with supporting Iron	Each hoarding	As per requirement	
4	Hoarding (Size-8'x16') i.e. 128 Sqft. With Change of digital printable substrates hygiene frontlit fabric (150 GSM)	angle(15 ft stay angle with 3ft deep concrete). Frame should be made from Iron Angle . Printing material should be of best quality with digital multicoloured printing & should be fixed by pipes and GI wires. Structure of the hoarding will be of 5 feet height from ground level			
5	Hoarding (Size-6'x10') i.e. 60 Sqft With flex	Size-6'X10' Joist-5"X2.5" Angle-3" Angle Thickness -6mm 2.5 feet deep concrete on each pole of the Hoarding. Frame should be made from Iron Angle. Printing material should be of best quality with digital multicoloured printing & should be fixed by pipes and GI wires Structure of the hoarding will be of 5 feet height from ground level.	Each Hoarding	As per requirement	
6	Hoarding (Size-6'x10') i.e. 60 Sqft With Change of digital printable substrates hygiene frontlit fabric (150 GSM)				
7	Hoarding Size 6'X5') i.e. 30 Sqft With flex	Size- 6'x5', Quality of surface angle should be of good quality,	Each	As per requirement	

Sl. No.	NAME OF THE ITEM	SPECIFICATION	Unit	Approx. Quantity	QUOTED RATE PER UNIT
		Joist-4'x2', Angle- 3" Angle Thickness- 6 mm. 2.5 feet deep concrete on each pole of the Hoarding. Frame should be Iron Angle. Flex should be best quality with digital multicoloured printing. Flex should be fixed by iron pipes and GI wires. Structure of the hoardings will be 5 feet height from ground level.	Hoarding	ent	
8	Hoarding Size 6'X5') i.e. 30 Sqft With Change of digital printable substrates hygiene frontlit fabric (150 GSM)				
9	Mini Hoarding	Size- 4'x3', 18 Gauge tin plate with vinyl pasting 10 ft L Iron angle (2" L Iron angle should be sued) Base (inside Ground): 2.0 ft inside with cement concrete Above ground (Ground to Top) : 8.0 ft. Length : 4ft Iron angle (2" L Iron Angle should be used)	Each Hoarding	As per requirement	
10	Change of Flex for Dynamic Hoarding at District and Sub District level Health Institutions.	Star Quality- 300 GSM	Per Sqft.	Min 2000 & Max 3500 sqft.	
11	Change of printable substrates hygiene frontlit fabric (eco friendly) for Dynamic Hoarding at District and Sub District level Health Institutions.	HS 300 premium quality : 150 GSM	Per Sqft.	Min 2000 & Max 3500 sqft.	
12	Flex street Banner	Star Quality- 300 GSM	Per Sqft.	As per requirement	
13	Flex Banner	Ordinary Quality- 220 GSM	Per Sqft.	As per requirement	
14	Printable substrates hygiene frontlit fabric (eco friendly) for Banner	HS 300 premium quality : 150 GSM	Per Sqft.	As per requirement	
15	Wall Painting at different level (CHC, PHC (N), Sub Centre/ Schools/ Colleges)	Multi Colour enamel paint (Water proof)	Per Sqft.	As per requirement	
16	Poster & Calendar	POSTER Size-44cm X 56 cm Process- Multi colour (four colour) Paper 130 GSM art paper with self adhesive double side Gum tape (02inch) in the back side of	Per Poster	10000 Nos	

Sl. No.	NAME OF THE ITEM	SPECIFICATION	Unit	Approx. Quantity	QUOTED RATE PER UNIT
		poster CALENDAR Size-75 CM X 50CM Process- Multi Colour (Four Colour) Paper-170 GSM Art Paper (02inch) with adhesive double side Gum tape in the back side of calendar	Per Calendar	2500 Nos	
17	Poster	Poster Size-A3 Process-Multi Colour Paper-130 GSM Art Paper With self-adhesive (02inch) double side Gum tape in the back side of poster.	Per Poster	10000 Nos	
18	Poster	Poster Size-A3 Process-Multi Colour Paper-130 GSM Art Paper Without self-adhesive Gum tape in the back side of poster.	Per Poster	10000 Nos	
19	Posters	19"X29", 130 GSM Art Paper Multicolour	Per Poster	6475 Nos	
20	Leaflet	Leaflet Multicoloured Size-28 cm X 22 cm, Paper-80 GSM Map litho	Per Leaflet	10000 Nos	
21	Leaflet	Leaflet Single Colour Size-28 cm X 22 cm, Paper- 54 GSM	Per Leaflet	15000 Nos	
22	Handouts	Handouts size-42 cm X 19.5 cm Paper- 300 GSM Art Paper Both side Multicoloured with pictorial messages.	Per Handout	10000 Nos	
23	Handouts	Handouts size-42 cm X 19.5 cm Paper- 300 GSM Art Paper One side Multicoloured with pictorial messages.	Per Handout	10000 Nos	
24	Handouts	Handouts size- A3 Paper- 300 GSM Art Paper Both side Multicoloured with pictorial messages.	Per Handout	10000 Nos	
25	Handouts	Handouts size- A3 Paper- 300 GSM Art Paper One side Multicoloured with pictorial messages.	Per Handout	10000 Nos	
26	Frequently Ask Question (FAQ)	Size- 22 cm X 14 cm Process-Both side Multi Colour print Paper-130 GSM Art Paper	Per FAQ	5000 Nos	
27	Handouts	Handouts size-18 cm X 28 cm Paper- 300 GSM Art Paper Both side Multicoloured with pictorial messages.	Per Handout	10000 Nos	
28	Handouts	Handouts size-18 cm X 28 cm Paper- 300 GSM Art Paper One side Multicoloured with pictorial messages.	Per Handout	10000 Nos	

Sl. No.	NAME OF THE ITEM	SPECIFICATION	Unit	Approx. Quantity	QUOTED RATE PER UNIT
29	Sticker	Multicolour, Paper 130 GSM paper with front lamination	Per A4 sheet	1000 Sheet	
	Sticker	Multicolour, Paper 90 GSM paper with front lamination	Per A4 sheet	1000 Sheet	
30	LABORATORY FORM BOOK / Annexure B	Demi 1/8 – 70 GSM – Line Perforation. Both Side Printing. (One booklet contains 100 sheets excluding front cover 120 GSM colour board & back cover 24 no. Hard Board with binding)	Per Book	120 Books	
31	LABORATORY FORM Annexure B	Demi 1/8 – 70 GSM Single side printing	Per sheet	1000 sheets	
32	MONTHLY REPORT / TRIPLICATE FORM BOOK / MONTHLY ABSTRACT Spt.+ve / MICROSCOPE LOG BOOK / O.S.E. FORM / RNTCP request form for examination of biological specimen for T / STS Tour Note / STLS Tour Note / Annexure-XV – Evaluation of completion of M/XDR TB treatment	A4 Copier – 70 GSM - Line Perforation. Both Side Printing. (One booklet contains 100 sheets excluding front cover 120 GSM colour board & back cover 24 no. Hard Board with binding)	Per Book	500 Books	
33	TRANSFER FORM BOOK / DISTRICT ISSUE VOUCHER/ DEATH AUDIT FORMAT / Pvt Practitioner Notification Book / Default Audit Format / Referral/Transfer form for Treatment / RNTCP PMDT Referral for Treatment Form / Annexure C / Annexure D	A4 Copier – 70 GSM Single Side Printing. (One booklet contains 100 sheets excluding front cover 120 GSM colour board & Back cover 24 no. Hard Board with binding)	Per Book	500 Books	
34	RNTCP referral slip	Size:A4 size, Landscape Type of paper: 54 GSM (One booklet contains 100 sheets excluding front cover & Back cover with 120 GSM Colour Board) Printing: Black and white; single side; landscape Two Perforated Line (vertical)	Per Book	200 Books	
35	Tuberculosis Treatment Card	Size:A4 Type of paper: 300 GSM Paper Printing: Black and white; both side; landscape	Per Card	12000 Nos	
36	Patient's TB Identity Card / RNTCP PMDT Patient Identity	Size:A5 Type of paper: 300 GSM Printing: Black and white; both side;	Per Card	6000 Nos	

Sl. No.	NAME OF THE ITEM	SPECIFICATION	Unit	Approx. Quantity	QUOTED RATE PER UNIT
	Card	portrait			
37	RNTCP PMDT Treatment Card	Size: A3 Type of paper: 300 GSM Paper Printing: Black and white; single side; landscape Binding: Centre folding with binding & Belt	Per Card	1000 Nos	
38	RNTCP PMDT Treatment booklet	Size:A5 Cover page: 150 GSM Paper Inner page: 70 GSM Printing: Black and white; both side printing. Binding: Stapled No. of Sheets:36	Per Booklet	200 Nos	
39	TB Notification register / RNTCP PMDT Treatment Register / RNTCP PMDT Treatment Register For TU / RNTCP Laboratory Register for Culture / CBNAAT / Drug susceptibility	Size:A3 size Cover:300 GSM Hard binding with red cloth/rexin corners with end leaves Inside: 90 GSM map litho Printing: Black and white; both side; landscape Binding: Good quality hard board register binding; binding gutter on left side; Perfect sewn Fabrication: Rows of the table on the left side of the page should be aligned with the rows of the table on the right hand side No. of Pages:101 sheets (with number)	Per Register	100 Registers	
40	Tuberculosis Laboratory Register	Size:A4 size Cover:300 GSM Hard binding with red cloth/ rexin corners with end leaves Inside: 90 GSM map litho paper Printing: Black and white; both side; landscape Binding: Good quality hard board register, Perfect sewn No. of Pages:151 sheets (with number)	Per Register	40 Registers	
41	TB REGISTER	Each Book containing 100 sheets 95 GSM Super Sunshine/Ledger Paper(Light Green Color). Cover: 1+0 Color, Text: 1+0 Color Fabrication: Sticking with good Quality hard-case binding on 8 inch side (Landscape) Hard Core Binding with Cloth/rexim corners with end.	Per Register	22 Registers	
42	VISITING REGISTER / STOCK REGISTER (LAB Items) / MDR LINE LIST REGISTER / REFERRAL REGISTER	A4 Coppier – 70 GSM Both Side Printing (One Register contains 100 sheets excluding front cover 120 GSM colour board & Back cover 24 no. Hard Board with binding)	Per Register	110 Books	

Sl. No.	NAME OF THE ITEM	SPECIFICATION	Unit	Approx. Quantity	QUOTED RATE PER UNIT
43	Training Module Odia & English	Size: ½ Demi - Paper: 300 GSM Art Paper – Printing: Cover Multi Colour Inner Page: ½ Demi 70 GSM Paper (14 Sheets) Both Side Printing with Middle Switching Booklet.	Per Booklet	800 Books	
44	L QUAS Stickers for Glass Slide Boxes.	3.5 Cm X 9.5 Cm One side Printing Paper: Sticker Paper 90 GSM	Per Sticker Paper	500 Stickers	
45	Name based Due-cum-tally Sheet	A3 Size 65 GSM Book Forms with both side printing, paste binding (one booklet contains 100 sheets excluding back & front cover of 120 GSM)	Per Booklet	2000 Booklets	
46	AVDS ILR point weekly Reporting Format / AVDS Monthly Reporting of ILR Point / Supervision format of ILR Point by CCT/ RI House to House monitoring format/ RI Session monitoring format	A4 Size 65 GSM Book Forms with one side printing with paste binding (one booklet contains 100 sheets excluding back & front cover of 120 GSM)	Per Book	500 Booklets	
47	Supportive Supervision Format for CCVLM	A4 Size 65 GSM Book Forms with both side printing (3 Pages in 2 sheets is 1 set) with paste binding (one booklet contains 100 sheets excluding back & front cover of 120 GSM)	Per Booklet	15 Booklets	
48	Challan book for DVS/ Challan book for BVS	22cm X 18 cm 60 GSM Book having 150 sheets (consecutive 3 diff. Colour page) and cover page 120 GSM colour board and back side 24 No Hard board binding.	Per Book	50 Booklets	
49	Sub-Centre Pass Book	20 cm X 14 cm 65 GSM Book Book having both side bi-colour printing with 120GSM Glossy cover page with Plastic Cover	Per Book	600 Booklets	
50	Temperature Record Book for ILR & DF	24 cm X 18cm 65 GSM Book Book having both side printing (28 pages) with thick cover page 120 GSM.	Per Book	160 Booklets	
51	M Register	A3 size 70 GSM, Single side printing, Every alternate page white and Yellow, 100 Sheets register with Carbon paper of A3 size to be supplied with every register, Binding – Both side 32 No Hard Baoard.	Per Register	900 Nos	
52	M1 Register / SSLR	A3 Size70GSM, Single side printing, Every alternate page white and Yellow, 100 Sheets register with Carbon paper of A3 size to be supplied with every register, with thick cover page 120 GSM.	Per Register	300 Nos	

Sl. No.	NAME OF THE ITEM	SPECIFICATION	Unit	Approx. Quantity	QUOTED RATE PER UNIT
53	M2 Format / M3 Register / M4 Format	A4 Size 70GSM, Single side printing	Per Sheet	100000 Nos	
54	M3 Register	A4 Size 70GSM, Single side printing with cover binding with thick cover page 120 GSM.	300 Nos	300 Nos	
55	M4 Format	A3 Size 70 GSM, Single side printing	Per Sheet	12000 Nos	
56	SSLR	A3 Size 70 GSM, Single side printing, 100 Page register with cover binding with thick cover page 120 GSM.	Per Register	20 Nos	
57	VC1 Format / Monitoring Checklist for IRS	A4 Size 70 GSM, Both side printing	Per Sheet	1200 Nos	
58	Monitoring Checklist for IRS	A4 Size 70 GSM, Both side printing	Per Sheet	1200 Nos	
59	LQAS Questionnaire Module -I	A4 Size 70 GSM each Booklet contains 10 pages including, cover binding with thick cover page 120 GSM Blue Colour. Both side printing.	Per Booklet	200 Nos	
60	LQAS Questionnaire Module -II	A4 Size 70 GSM each Booklet contains 10 pages including, cover binding with thick cover page 120 GSM Pink Colour. Both side printing.	Per Booklet	200 Nos	
61	LQAS Questionnaire Module –III	A4 Size 70 GSM each Booklet contains 10 pages including, cover binding with thick cover page 120 GSM Green Colour. Both side printing.	Per Booklet	200 Nos	
62	LQAS Questionnaire Module -IV	A4 Size 70 GSM each Booklet contains 12 pages including, cover binding with thick cover page 120 GSM Yellow Colour Both side printing.	Per Booklet	200 Nos	
63	Demi (1/8)	Paper Thickness- 60 GSM One Side, Single Colour 100 Sheets PAD with paste binding excluding back & front cover of 120 GSM	Per Pad	100 Nos	
64	A4 copier	Paper Thickness- 70 GSM One Side, Single Colour 100 Sheets PAD with paste binding excluding back & front cover of 120 GSM	Per Pad	100 Nos	
65	A4 copier	Paper Thickness- 70 GSM Both Side, Single Colour, Loose Sheets	Per Sheet	1000 Nos	
66	A4 copier	Paper Thickness- 70 GSM One Side, Double Colour 100 Sheets PAD with paste binding excluding back & front cover of 120 GSM	Per Pad	100 Nos	
67	Legal Copier	Paper Thickness- 70 GSM One Side, Single Colour 100 Sheets PAD with paste binding	Per Pad	100 Nos	

Sl. No.	NAME OF THE ITEM	SPECIFICATION	Unit	Approx. Quantity	QUOTED RATE PER UNIT
		excluding back & front cover of 120 GSM			
68	Legal Copier	Paper Thickness- 70 GSM Both Side, Single Colour, Loose Sheets	Per Sheet	1000 Nos	
69	Legal Copier	Paper Thickness- 70 GSM One Side, Double Colour 100 Sheets PAD with paste binding excluding back & front cover of 120 GSM	Per Pad	100 Nos	
70	Demi (1/6)	Paper Thickness- 70 GSM One Side, Single Colour, 100 Sheets PAD with paste binding excluding back & front cover of 120 GSM	Per Pad	100 Nos	
71	Demi (1/6)	Paper Thickness- 70 GSM Both Side, Single Colour, Loose Sheets	Per Sheet	1000 Nos	
72	Demi (1/6)	Paper Thickness- 70 GSM One Side, Double Colour 100 Sheets PAD with paste binding excluding back & front cover of 120 GSM	Per Pad	100 Nos	
73	A3 Copier	Paper Thickness- 90 GSM Both Side, Double Colour 200 Sheets Quality Hard binding	Per Booklet	100 Booklets	
74	A3 Copier	Paper Thickness- 70 GSM Both Side, Double Colour 200 Sheets Quality Hard binding	Per Booklet	100 Booklets	
75	A3 Copier	Paper Thickness- 70 GSM One Side, Single Colour, Loose Sheets	Per Sheet	1000 Nos	
76	A3 Copier	Paper Thickness- 70 GSM Both Side, Single Colour, Loose Sheets	Per Sheet	1000 Nos	
77	XL Bond Paper	Paper Thickness- 90 GSM One Side, Single Colour, 100 Sheets PAD with paste binding excluding back & front cover of 120 GSM	Per Pad	100 Nos	
78	XL Bond Paper	Paper Thickness-90 GSM Both Side, Single Colour, 100 Sheets PAD with paste binding excluding back & front cover of 120 GSM	Per Pad	100 Nos	
79	XL Bond Paper	Paper Thickness- 90 GSM One Side, Double Colour 100 Sheets PAD with paste binding excluding back & front cover of 120 GSM	Per Pad	100 Nos	
80	XL Bond Paper	Paper Thickness- 90 GSM Both Side, Double Colour, 100 Sheets PAD with paste binding excluding back & front cover of 120 GSM	Per Pad	100 Nos	
81	½ Crown (15"x20")	Paper Thickness- 90 GSM Both Side, Double Colour 200 Sheets Canvas binding with 36 no Hard board both side and thread	Per Register	100 Registers	

Sl. No.	NAME OF THE ITEM	SPECIFICATION	Unit	Approx. Quantity	QUOTED RATE PER UNIT
		stitching.			
82	½ Crown (15"x20")	Paper Thickness- 90 GSM Both Side, Double Colour 200 Sheets Canvas binding with 36 no Hard board both side and thread stitching.	Per Register	100 Registers	
83	Bill Book 1/8 Demi	Paper Thickness- 60 GSM One Side, Single Colour Book Size of 50 Sheets (With Triplicate)	Per Bill Book	100 Booklets	
84	Yellow Colour Envelope Size (16"x13")	As per Sample One Side Single Colour	Per Envelope	1000 Nos	
85	Blue Colour Envelope Size (13"x13")	As per Sample One Side Single Colour	Per Envelope	1000 Nos	
86	Green Colour Envelope Size (13"x11")	As per Sample One Side Single Colour	Per Envelope	1000 Nos	
87	Gray Colour Envelope Size (11"x9")	As per Sample One Side Single Colour	Per Envelope	1000 Nos	
88	Bill Book 1/6 Demi	Paper Thickness- 60 GSM One Side, Single Colour 100 sheets Book of 400 receipts with duplicate(One sheet/4 receipts each)	Per Book	100 Booklets	
89	Chest Badges	2.5"X3.00" Art paper 170 GSM	Per Badge	6800 Nos	
90	Vehicle Sticker	1.5"X10" 90 GSM Sticker Paper	Per Sticker	340 Nos	
91	Form no 7A	A4 Size One Side Printing 60 GSM (White)	Per Sheet	646 Nos	
92	Form no 7B	A4 Size One Side Printing 60 GSM (White)	Per Sheet	3230 Nos	
93	Form no 8B (ORIYA)	A4 Size One Side Printing 60 GSM (White)	Per Sheet	8085 Nos	
94	Form no 8C (ORIYA)	A4 Size One Side Printing 60 GSM (White)	Per Sheet	6468 Nos	
95	Form no 8D (ORIYA)	A4 Size One Side Printing 60 GSM (White)	Per Sheet	12936 Nos	
96	Form 9A	A4 Size One Side Printing 60 GSM (White)	Per Sheet	1938 Nos	
97	Form 9B	A4 Size One Side Printing 60 GSM (White)	Per Sheet	390 Nos	
98	Form 9A (HRA)	A4 Size One Side Printing 60 GSM (White)	Per Sheet	969 Nos	
99	Form 9B (HRA)	A4 Size One Side Printing 60 GSM (White)	Per Sheet	405 Nos	
100	HMIS Booklet Printing (Sub Centre)	Sub Centre HMIS Reporting booklets with coverage & binding (each booklet contain 120 sheets excluding cover page & binding). Paper A4, 70GSM. The Original copy should have a provision for a dotted line i.e. perforated, which should be easily	Per booklet	510 Nos	

Sl. No.	NAME OF THE ITEM	SPECIFICATION	Unit	Approx. Quantity	QUOTED RATE PER UNIT
		tearable. Front cover should be 120 GSM with book title & back cover 24no hard binding.			
101	HMIS Booklet Printing (DHH/CHC/PHC)	DHH/SDH/CHC HMIS reporting booklets with coverage & binding (each booklet contains 130 pages excluding cover page & binding). Paper A4, 70GSM. The Original copy should have a provision for a dotted line i.e. perforated, which should be easily tearable. Front cover should be 120 GSM with book title & back cover 24nos hard binding.	Per booklet	130 Nos	
102	IDSP Form S	¼ Demi Size One Side Printing Each book contains 220 sheets of 60 GSM with 1 pink, 1 yellow and 2 white sheets forms Front cover should be 120 GSM with book title & back cover 24nos hard binding.)	Per booklet	490 Booklets	
103	IDSP Form P	¼ Demi Size One Side Printing Each book contains 165 sheets of 60 GSM for 55 weeks with 1 pink, 1 yellow and 1 white sheet forms Front cover should be 120 GSM with book title & back cover 24nos hard binding.	Per booklet	150 Booklets	
104	IDSP Form L	¼ Demi Size One Side Printing Each book contains 165 sheets of 60 GSM for 55 weeks with 1 pink, 1 yellow and 1 white sheet forms Front cover should be 120 GSM with book title & back cover 24nos hard binding.	Per booklet	35 Booklets	
105	Prescription for Glasses	Size- 1/20, One side printing, 200 GSM	Per card	20000 card	
106	Cataract Surgery Record	Size-A4 70 GSM, both side printing , 100 Sheets PAD with paste binding excluding back & front cover of 120 GSM	Per booklet	10000 sheet	
107	Invitation Card	Size- Demi 1/16 Paper- 300 GSM One side Multicoloured Printing	Per Card	10000 Card	
108	Temperature record book	Size : 18 cm x 24 cm, Cover page-250GSM, Page-2 single color both side print, Inner page- 12 sheet, 70 GSM, single color both side print (Total page-14 including cover page)	Per book	500 book	
109	Printing of Certificate	Size : A4, 300 GSM, Multi color	Per certificate	20 nos.	

Sl. No.	NAME OF THE ITEM	SPECIFICATION	Unit	Approx. Quantity	QUOTED RATE PER UNIT
		Size : A3, 300 GSM, Multi color	Per certificate	20 nos.	
110	Patient Card (NPCDCS)	Size : ¼ Demi, Cover page- 300 GSM, Page-2 single color both side print Inner page- 12 sheet, 70 GSM, single color both side print (Total page-14 including cover page)	Per book	1000 book	
111	Identity Card	Executive Style with less	Per card		
112	Medicine Pouch	Simple Paper (130 GSM) Envelop Size 6'x4' with mono colour printing both side	Per pouch	50000	
113	ASHA incentive voucher for 13 assured activities (Booklet)	Size-A4 (70GSM) Total no of pages-36 Inner pages -32, Black & white single side printing (Perforated) Cover page-4 (160 GSM) single colour printing	Per Booklet	3000	
114	ASHA incentive voucher for rest 40 activities (Booklet)	Size-A4 (70GSM) Total no of pages-68 Inner pages -64, Black & white single side printing (Perforated) Cover page-4 (160 GSM) single colour printing	Per Booklet	3000	
115	ASHA Grade Card (Mo Dakhyata)	Size-A4 Demy (160 GSM Drawing Sheet) Total no of pages-68 Inner pages -64, Single side multicolour printing	Per Card	3000	
116	Sector Meeting Register	Size- 20 cm x 30 cm (70 GSM conquest azure laid pater) Inner pages -84, Both side black offset printing. Cover page-4 (70 GSM Maplitho to be passed on the hard board binding after printing) multi color offset printing of front & back Bidding : Zoo Stitching with thick hard board (Mill board 28 ozs) & cloth biding at left side of the register.	Per Register	120	
117	HBNC Format (Booklet)	Size-A4 Demy (80 GSM Maplitho Paper) Total no of pages-12 Brightness : 77 (minimum) Printing (All Pages) : Both side Black printing Bidding : Centre stitching with Perforation of last page (2 nos. Perforation in the last page).	Per Booklet	75000	

Sl. No.	NAME OF THE ITEM	SPECIFICATION	Unit	Approx. Quantity	QUOTED RATE PER UNIT
118	Glow Sing Board	Different size Glow Sign Board Zinc box, Back lid Print with light system including permanent fixing with supporting 2" L Iron angle.	Per Sq Ft.	As per requirement	
119	Vaccinator's Logistic Diary	Size : A4 60 inner pages 80 GSM, black & white both side printing Binding : centre stitching front & back cover page (Multi colour 250 GSM, Glosy)	Per diary	1000	
120	AEFI format Booklet	100 sheet A4 copier 70 GSM, single side printing Front cover : 120 GSM & Back side cover 24 No. Hard board biding	Per booklet	500	
121	R.I Training Module Book	Size : A4, Inner Page – 84 Sheet 70 GSM Printing : black & white printing with different prototype. Cover : 300 GSM single colour front & back side, centre stitching	Per Module	180	
122	R.I Training Module	Size : A4, Inner Page – 84 Sheet 70 GSM Printing : multi color printing with different prototype. Cover : 300 GSM Multi colour front & back side, centre stitching	Per Module	180	
123	Name based Due-cum-Tally Sheet booklet	Size : 15"x 20" 80 GSM Maplitho paper Both side printing of 100 Sheet Cover :120 GSM art paper single colour printing with paste binding	Per booklet	300	
124	Vaccine Stock Register- Issue & Receipt Register / Vaccine Distribution Register for Immunisation Session Register	Size : A3 Inner page : 101 sheet, Both side, 90 GSM with numbering Printing : Black & white both side landscape. Cover : 300 GSM Hard biding with rd cloth / rexin corners with end leaves Binding : Good quality hard board register binding: binding gutter on left side; perfect sewn fabrication: Rows of the table on the left side of the page should be aligned with the rows of the table on the right hand side.	Per Register	250	

N.B:

1. Rate should be quoted inclusive of cost of Paper/Sheet, Printing, Pasting (Only Dynamic Flex Banner) transportation, fixing, designing, DTP, as per specifications & also inclusive of charges of GST & other taxes as applicable.

2. The rates will be applicable for purchase of the above mentioned items for the period of one year.
3. Material is to be delivered at different institution in District/Sub-District level.
4. The supplier selected shall have the responsibility to supply above mentioned items as per the supply order which is required for carrying out day to day official work.
5. Sample Copy of the above items are available at DPMU during office hours for bidders reference.
6. **Delivery Schedule:** Within 10 days from the date of purchase order received by the successful bidder or as mentioned in the purchase order.
7. **Consignee:** Chief District Medical & Public Health Officer, Ganjam.

Date:

Place:

Signature and seal of the bidder/Authorised Signatory.

23	Poster Printing (A4 Glossy)	Single Colour												
		Bi Colour												
		Multi Colour												
24	Poster – Art	Single Colour												
	Paper Size – 44 x 56 cm	Multi Colour												
25	Leaflet – Art	Single Colour												
	Paper Size – 22 x 28 cm	Multi Colour												
26	Book Binding – Back	25-30 pages												
		50-60 pages												
		70-80 pages												
		100 - 120 pages												
		150 pages												

Place:

Date:

Signature and seal of the bidder/Authorised Signatory.

FINANCIAL BID – III

Sl. No.	Items	Amount (In ₹) (Inclusive of Tax, Transportation and Labour charges)
1.	Flex printing (Normal Quality) Per Sq. Ft.	
2.	Flex printing (Star Quality) Per Sq. Ft.	
3.	Digital Printable Substrates hisign frontlit fabric (150 GSM) per Sq. Ft.	
4.	Sun board with Vinyl printing (2 mm Sun Board) Per Sq. Ft.	
5.	Sun board with Vinyl printing (3 mm Sun Board) Per Sq. Ft.	
6.	Sun board with Vinyl printing (4 mm Sun Board) Per Sq. Ft.	
7.	Tin Printing (0.5 mm) Hot press Per Sq. Ft.	
8.	Iron Pipe Framing (Rectangular 1 mm with hook) With flex gumming per per Sq. Ft.	
9.	Branding of SACHETANATA RATHA Vehicle : TATA ACE type vehicle Fixing with flex and iron frame (125 Sq Ft.) all side cover with message including fitting charge. Fitting of Audio system (mike)	
10.	Hiring Charge of Vehicle : TATA ACE type vehicle / per day DOL will be provided @12 KM / 1 litter.	
11.	Acrylic Sheet 4 mm thickness (both side) Multi color printing with imported color tone with lamination and prderly pressing without air bubble inside with wall mount fitting with stainless stud all corner	
12.	Acrylic Sheet 3 mm thickness (both side) Multi color printing with imported color tone with lamination and prderly pressing without air bubble inside, with wall mount fitting with stainless stud all corner	

13.	Acrylic Sheet 2 mm thickness (both side) Multi color printing with imported color tone with lamination and prderly pressing without air bubble inside, with wall mount fitting with stainless stud all corner	
14.	Wall Painting (Enamel paint) Single Colour without photo Per Sq. Ft.	
15.	Wall Painting (Enamel paint) Single Colour with photo Per Sq. Ft.	
16.	Wall Painting (Enamel paint) Multi Colour without photo Per Sq. Ft.	
17.	Wall Painting (Enamel paint) Multi Colour with photo Per Sq. Ft.	

Signature and seal of the bidder/Authorised Signatory & Date :

FINANCIAL BID – IV

(for supply of office stationary)

SL NO	Name of the Items	BRAND 1 (Mention)	Rate(₹) inclusive of all taxes	BRAND 2 (Mention)	Rate(₹) inclusive of all taxes	BRAND 3 (Mention)	Rate(₹) inclusive of all taxes
1	WHITE BOARD MARKER	REYNOLDS		CELLO		CAMEL	
2	CORRECTION PEN	LUXURE		KORES		GORILLA	
3	DRAWING SHEET	JK		IMAGE		MODI	
4	ENVELOPE A3 Laminated	PRINTED					
5	ENVELOPE A4 Laminated (Brown) (for each)	PRINTED					
6	Envelope A4 size cloth Laminated (for each)						
7	ENVELOPE SIZE STANDARD (11x5) white 80 GSM (for each)	PRINTED					
8	Paper Flag – Coloured (three Colors)						
9	Fly Leaf Printed with two eye lid						
10	Cobra (Record) file 100 Nos (for each)						
11	FLIP CHART						
12	Slip Pad 20 Sheet (for each) with cover laminated						
13	Slip Pad 40 Sheet (for each) with cover laminated						
14	Slip Pad 60 Sheet (for each) with cover laminated						
15	Spiral Pad						
16	Spiral Pad 20 Sheet (for each) with cover laminated						
17	Spiral Pad 40 Sheet (for each) with cover laminated						

SL NO	Name of the Items	BRAND 1 (Mention)	Rate(₹) inclusive of all taxes	BRAND 2 (Mention)	Rate(₹) inclusive of all taxes	BRAND 3 (Mention)	Rate(₹) inclusive of all taxes
18	Spiral Pad 60 Sheet (for each) with cover laminated						
19	Cloth Bottom type Folder (Full Scape) with single bottom MRP.40						
20	Index file						
21	Executive Folder with pad holder, Pen holder and single button made of Eco Friendly Card Board						
22	Folder Executive eco friendly						
23	Executive Folder Leather Finish						
24	L FOLDER A4 (for each)						
25	GUM BOTTLE 100 ml.						
26	GUM STICK 15 gm						
27	HIGHLIGHTER						
28	JAMES CLIP PLASTIC COATED (100 CLIPS)						
29	PERMANENT MARKER						
30	PEN						
31	Pen Executive						
29	PEN for Training Purpose						
30	PEN GEL (Mrp 10)						
31	PEN TWO SIDED						
32	Pencil						
33	STAMP PAD 8CMx12CM						
34	STAMP PAD INK 100mL						
35	STAPPLER PIN MEDIUM 24/6 (20x50 Pack)						
36	STAPPLER PIN SMALL NO10 1M (20x50 Pack)						
37	STAPPLER MEDIUM HD 45						
38	STAPPLER SMALL 10M						
39	STAPPLER PIN BIG 26/10						

SL NO	Name of the Items	BRAND 1 (Mention)	Rate(₹) inclusive of all taxes	BRAND 2 (Mention)	Rate(₹) inclusive of all taxes	BRAND 3 (Mention)	Rate(₹) inclusive of all taxes
40	FILE TAG (50 Nos) 5.5						
41	COPIER PAPER Legal Size 70 GSM (500						
42	COPIER PAPER Legal Size 70 GSM (Green) –						
43	COPIER PAPER A3 70 GSM – 500 Sheets						
44	COPIER PAPER A4 72/75 GSM – 500 Sheets						
45	Letter Despatch/Receive Registers No. 40 (for each)						
46	REGISTER (No.10)						
47	STOCK REGISTER 360 Pages (Legal size)						
48	Register No.1						
49	Register No.2						
50	Register No.3						