

DISTRICT RURAL DEVELOPMENT AGENCY
Ganjam, Chatrapur
(DSMS Shaktigaon Section)

QUOTATION CALL NOTICE

No 6840 / DRDA (DSMS, Gm)/ 2019-20 Date: 29/07/19

Sealed quotations are invited from interested reputed Travel Agencies/Tour Operators or private individuals for providing One Diesel driven four wheeler vehicle [preferable TATA-407] having 2.5 tons to 3.0 tons loading capacity of goods (excluding vehicle weight), which shall conform to the Terms and Conditions (Annexure – I) for transportation of LPG cylinder from Chatrapur Godown to different SHG extension counters of Ganjam District use in DSMS (Shaktigaon Project), Ganjam, Chatrapur as per monthly requirement basis on rate per Km covered:

INSTRUCTIONS :

1. The vehicle must be in Road Worthy condition, shall not be more than 3 years old from the date of initial registration and must have valid Registration Certificate, Insurance Certificate, Fitness Certificate, valid Contract Carriage Permit, proof of up to date tax payment etc. which are mandatory for applying of vehicle.
2. The Driver of the vehicle must have a valid Driving License for driving heavy transport vehicle and should be sufficiently experienced in driving transport vehicle.
3. The Driver should be well behaved, gentle and obedient in nature.
4. A sum of Rs. 5,000/- shall be deposited by the intending bidders in shape of Account Payee Bank draft drawn in favour of the DISTRICT SUPPLY AND MARKETING SOCIETY, GANJAM, Chatrapur payable at SBI, Chatrapur and submitted along with the tender as security deposit. After completion of tender process, the amount will be refunded to unsuccessful bidders.
5. The rate per kilometre to be quoted separately in the general bid information.
6. The details of the make and year of manufacture of the vehicle, registration no., per kilometre charges and name of the Driver with Driving License No. and period of validity should be specifically provided in the general bid information to be furnished with the Quotation/Tender (Annexure-II). The documents to be attached in support of information submitted.

7. The Quotation completed in all respect should reach to the Chief Executive, DSMS, Ganjam, Office of the DRDA, Ganjam, At/Po-Chatrapur, Dist.-Ganjam, Pin – 761020 on or before 17th Aug 2019 by 3:00 Pm through Registered post/speed post and shall be opened on the same day at 4.00 p.m. in presence of the bidders or their authorized representatives.
8. The application form of quotation containing General Bid Information & Terms and conditions for engagement of Vehicles etc. will be available at DSMS Cell, O/o - DRDA, Ganjam on payment of Rs.500/- in shape of Cash/DD from Dt. 29th July 2019 to Dt. 17th Aug 2019. Or can be downloaded from Ganjam District Website <https://ganjam.nic.in> from Dt. 29.7.19 to Dt. 17.8.19. In case the application form is downloaded from Govt. website, the applicant shall furnish a Demand Draft/Bank Draft for an amount Rs.500/- (Rupees Five hundred) only towards the cost of application infavour of Chief Executive, DSMS, Ganjam payable at Chatrapur. Money Receipt against purchase of tender paper to be enclosed in tender paper at the time of submission to this office.

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**Project Director-cum- Vice Chairman,
DSMS, Ganjam, Chatrapur**

Memo No 6841 /DRDA Dt 29/07/19

Copy to Notice Board of DRDA, Ganjam for information and wide publication.

Copy to Notice Board of Collector & DM, Ganjam/All Sub-Collectors/ Tahasildars /Executive Officers, Chatrapur Municipality for information and wide publication. They are requested that the Quotation Call Notice may be displayed in their respective Notice Boards.

Copy to Addl. PD (Admin), DRDA, Ganjam/Asst. Director, DSMS, Ganjam/APD Finance, DRDA/DPM, OLM for information and necessary action.

Copy to DIO, NIC, Ganjam for information. He is requested to web-hoist the quotation call notice in ganjam.nic.in web portal.

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**Project Director-cum- Vice Chairman,
DSMS, Ganjam, Chatrapur**

TERMS & CONDITIONS FOR ENGAGEMENT OF HEAVY VEHICLE.

The following terms and conditions must be fulfilled by the successful bidder for providing a hire heavy vehicle on rate per kilometre basis.

1. The hired vehicles, during period of contract, shall have all necessary valid MV documents such as :- valid Registration Certificate, Insurance Certificate, Fitness Certificate, valid Contract Carriage Permit, proof of up to date tax payment etc. and D.L. of the driver available all the times. The Department/ Office hiring the vehicle shall not be responsible for any damage/loss caused to hired vehicles or loss of life/injury made to any person or damages to any property on account of use of hired vehicle any manner whatsoever. The hired shall be responsible for all such litigation.
2. The hire vehicle charges will be calculated as per rate per Km covered during a month. The payment will be made on monthly basis on production of bills. Necessary statutory deductions under IT-TDS & GS-TTDS will be made during payment of bills. All the expenditure of the vehicle towards repair, replacement of spare parts, Lubricating oil of Engine, Gear Box & differential Coolant, Tyres & Tubes, Battery etc. will be borne by the bidder.
3. It shall be the responsibility of the bidder to provide a good driver and the salary of the driver shall be borne by the owner.
4. In case of breakdown for reasons whatsoever the replacement of a vehicle of the same or better model shall be provided by the owner of the vehicle/bidder.
5. In case of the vehicle do not report regularly, the authority will be at liberty to reject the agreement and may engage vehicle from other source.
6. In case of emergency, the driver will have to report for duty as per the requirement of hirer.
7. Monthly hire charges reimbursed based on rate per Km. as per actual Km. covered bidder will be paid in every succeeding month within fifteen days of the submission of bills by the service provider and no advance payment will be made. Execution of Agreement will be done by the bidder for a period of 1 (One) Year.
8. The vehicle shall not be more than 3 years old from the initial registration and also in good running condition during the period of contract.
9. If the services are found to be unsatisfactory, the client shall give one month notice and terminate the agreement.

10. In case the service provider intends to withdraw the services of his vehicle and terminate the agreement, it shall be mandatory upon him to grant one month notice before such withdrawal of service and termination of agreement.
11. If the bidder violates any of the terms of contract, Government shall forfeit the entire amount of security deposit.



**Project Director-cum- Vice Chairman,
DSMS, Ganjam, Chatrapur**

GENERAL INFORMATION FOR HIRING OF HEAVY VEHICLES

1. Name of the Agency/Bidder :
2. Name & complete address of the
Owner of vehicle to be engaged :
3. PAN No. Of Agency/Bidder :
4. Telephone/Mobile No :
5. Registration No. of Vehicle :
6. Type of Vehicle :
7. Year of Manufacture :
8. Model :
9. Date of Registration :
10. Fitness Certificate validity :
11. Permit validity :
12. Insurance validity :
13. Name / Address of the Driver :
14. Rate per K.M. quoted for hiring of
Heavy Vehicle :
15. D.L. No. & Validity of the D.L. of the Driver:

(Copy of documents to be attached in support of above information.)

Signature of the Bidder/Agency

Date: