


DISTRICT PROJECT OFFICE, RTE-SSA, GANJAM
Tender Call Notice

No. 3259 Dated 29 / 05 / 2018

Printing & supply of different formats & magazines, SSA, Ganjam

Sealed quotations under two bid systems in the prescribed format are invited from desirous printing firms having valid PAN Card, TIN, VAT clearance, GST & registration of firms for printing and supply of different formats and magazines. The tender papers (bid documents) containing terms / conditions and application of Financial Bid & Technical Bid may be downloaded from website www.ganjam.nic.in or the same can be obtained with sample copies of each item from IE Section of DPO, SSA, Ganjam during the office working hours. The bidders shall have to deposit Rs.500/- in shape of Demand Draft of any Nationalized Bank in favour of DPC, SSA, Ganjam towards cost of tender paper in Account Section, SSA and to collect sample copies of each item from IE Section, DPO SSA. **The last date & time of receiving of tender paper is on 20th June 2018 at 2.00 pm and will be opened at 4 PM on the same date.** The tender will be opened in the presence of the tenderer or their authorized representative. The undersigned reserves the right to accept or reject any application without assigning any reasons thereof.


Collector-cum-Chairman
RTE-S.S.A, Ganjam

TERMS & CONDITIONS

1. Tender Papers should be submitted in sealed cover addressed to District Project Coordinator, SSA, Ganjam, Chatrapur either by **speed post / registered post only** for printing and supply of different materials & magazine for IE Section, SSA, Ganjam
2. The tender has been invited under two bid system i.e **Technical Bid and Financial Bid**. The interested agencies/firms/printers are advised to submit two separate sealed envelopes super scribing "Technical bid for printing and supply of different materials & magazine for IE Section and "Financial Bid for printing and supply of different materials & magazine for IE Section". Both sealed envelopes should be kept in a third envelope super scribing "Tender for printing and supply of different materials & magazine for IE Section.
3. The date and time schedule relating to "Tender for printing and supply of different materials and magazine for IE Section are cited as under .

Sl.No	Activity	Date and Time
1	Issue of tender document	04.06.2018
2	Last date and time for receipt of tender document	20.06.2018 at 2.00 PM ^{1/2}
3	Opening of Technical Bid	20.06.2018 at 4.00 PM
4	Opening of Financial Bid	20.06.2018 at 4.30 PM

4. Technical bid must be accompanied with the following documents failing which the bids shall be out rightly rejected.(**Annexure-A**)
 - VAT clearance certificate.
 - Xerox copy of TIN/PAN
 - Latest ITC Certificate.
 - GST registration certificate.
 - Cost of tender paper Rs.500/- in shape of DD in favour of DPC,SSA, Ganjam
 - Sample paper for printing of different materials & magazine of IE Section as per the specification given in the application from.
 - Demand Draft of any Nationalized Bank in favour of District Project Coordinator, SSA, Ganjam for Rs. 10,000/- (Rupees Ten Thousand Only) towards EMD which is refundable without interest.

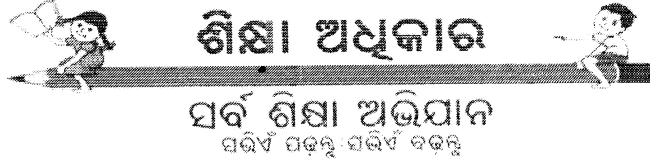
All the above documents will be verified with the original at the time of opening of tender.



5. The successful tenderer will have to deposit 5 % of **contract value** as security money in shape of DD/Bank Guarantee drawn in favour of DPC SSA, Ganjam from any nationalized bank at the time of agreement.
6. Exemption Certificate in respect of E.M.D and security deposit will not be accepted.
7. The financial bid of only those tenderers will be opened whose technical bids are found in order.
8. All entries in the tender form should be legible and filled clearly. No overwriting or cutting is permitted in the financial bid form. The bidders must collect or inspect the sample copy of each item from IE section of DPO, SSA.
9. Conditional tender shall not be considered.
10. Order for supply will be placed in bulk as per requirement which has been mentioned in financial bid for printing. The quantity may increase or decrease.
11. The tender will remain valid up to the period of printing and supply of different materials & magazine for IE Section. The tender has to quote the price including all taxes as prescribed under govt. norms and rate will remain valid up to the agreement **period as per Annx-B (Financial Bid)**.
12. Quality and size of the paper for printing of different formats as mentioned in financial bid must be followed. Printing must be of high order, without any mistake and execution should be neat and legible.
13. All cooperation should be provided by the successful firm to SSA officials in respect of printing materials, photo setting, colour selecting, finishing etc . at the time of preparation for demo copy of Magazine at the printing workshop and DPO,SSA as and when required.
14. The printer shall deliver printed materials at DPO SSA, Ganjam.
15. Printing and supply of different materials and magazine for IE Section must be completed within 10 days of issue of order failing which the security deposit will be forfeited.
16. Payment will be made by DPO,SSA within 15 days after delivery of materials and submission of bills .
17. Collector-Cum-Chairman, SSA, Ganjam reserves the right to accept or reject any or all tender without assigning any reason thereof.

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District Project Coordinator
RTE-SSA, Ganjam



SARVA SIKHYA ABHIYAN, RTE-SSA, GANJAM, CHATRAPUR.

Annexure -A

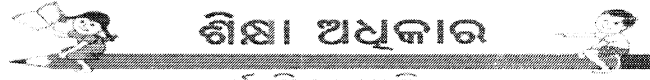
Application of Technical Bid

TENDER FOR PRINTING AND SUPPLY OF DIFFERENT MATERIALS FOR IE SECTION
SSA, GANJAM

1. Name , Address & Tel.No of Tenderer _____

2. Tender Paper No : _____
3. Details of EMD : DD No _____ date _____
Rs. _____ drawn on bank _____
4. Details of cost of tender paper : DD/ MR No _____ date _____
Rs. _____ drawn on bank _____
5. VAT clearance, TIN/SRIN Date and No. :
6. PAN No. & GST No. :
7. Registration certificate of firm detail : :
8. Sample items. :
9. Additional information as mentioned in tender paper :

Signature of the Tenderer
With date and seal



ଶିକ୍ଷା ଅଭିଯାନ

ସର୍ବ ଶିକ୍ଷା ଅଭିଯାନ
ସକଳ ଶିକ୍ଷା ସକଳ ବୟସ

**SARVA SIKHYA ABHIYAN
RTE-SSA, GANJAM, CHATRAPUR**

FINANCIAL BID

(Annexure- B)

QUOTATION FOR PRINTING AND SUPPLY OF DIFFERENT FORMATS FOR IE SECTION

PARTICULARS

SI.No	Items	Specification as per sample	Quantity	Rate per one pc / set / booklet
1	Eye Testing card for Bal Jyoti camp	single colour thick paper A-4 size (folding)180 GSM both side printing (25000 yellow & 25000 green colour)	50000	
2	Data Capture format for collection of data from school level	A/3 size paper single colour with printing (120 GSM)	10000	
3	Escort & transport allowances application format	A/4 size J.K copier paper with printing one side	6000	
4	Learning Achievement formats.	A/4 size J.K copier paper with printing one side	10000	
5	Magazine "The Prayas" under IE section	One Booklet containing 32 pages (both sides in 16 sheet A/4 Size Art colour oil paper 120 GSM) with photo set up and oil printing as per sample magazine.	5000	
6	Magazine "Khola Akash" under SC/ST section	One Booklet containing 32 pages (both sides in 16 sheet A/4 Size Art colour oil paper 120 GSM) with photo set up and oil printing as per sample magazine.	5000	

**Signature of Agencies
With seal**