

Civil Hospital Ahmednagar

Website: www.ahmednagar.nic.in

Notice for Engagement of Pharmacist and Staff Nurse for ART Center on Contract Basis

Under

National AIDS Control Program (NACP – IV)

Last Date of Application: 25 /05 /2018

Applications are called by Civil Surgeon, District Civil Hospital Ahmednagar for the following posts on contract basis under Maharashtra State AIDS control Society, Wadala, and Mumbai (MSACS).

Sr.No	Name of Post	No. of Vacancies	Eligibility Criteria	<u>consolidated</u> Monthly Remuneration
1	Pharmacist	1 No.	Degree in Pharmacy from a recognized Institute / Diploma holder in Pharmacy with 3 years of Experience in Health care. And must be registered in the concerned state pharmacy council.	Rs.13000/-
2	Staff Nurse	1 No	BSc. Nursing / GNM or ANM with Min 3 yrs Experience	Rs.13000/-

➤ Roles of Pharmacist ,ART Center ,Civil hospital Ahmednagar

- 1-Dispense ARV and OI drugs with proper counseling
- 2-Advise the patients and family about the importance of adherence during each visit.
- 3-Counsel the patient on possible drug toxicities and report the same, if significant.
- 4-Do pill count and report any adverse effects of drugs or any OIS.Also, confirm the next visit date given by the SMO / MO and inform the patient.
- 5-Prepare a “Daily Due” list of patients who are scheduled for their appointment and provide the list of MIS patients to the counselor
- 6-Maintainance of the drug stores.
- 7-Maintain and update drug stock and drug dispensing registers regularly every day. Inform the concerned medical officer in case of any discrepancy. Duly take his signature every fortnightly in the stock register.
- 8-Ensure that the center has enough stock of ARV drugs for at least 3 months and inform the concerned authority about any near expiry or excess stocks well in time for relocation to other sites and ensure FEFO protocol is followed.
- 9-Physical verification of the drug under the supervision of the nodal officer and the SMO.
- 10-Facilitate transfer / availability of ARV drugs at LAC as per the number of patients linked out to the LAC
- 11-Besides all the above, any other duty assigned by ART Center in charge.

➤ Roles of Staff Nurse, ART Center ,Civil hospital Ahmednagar

- 1-Perform the baseline assessment of the patient including pulse, BP, weight, Height etc.
- 2-Access the physical, social, psychological needs of the patients.
- 3-Provide need based nursing care and support to the patients.
- 4-Focal point to all issues related to the pregnant positive women and HIV exposed child and early infant Diagnosis (EID) incase counselor is not there.
- 5-Maintain the daily OI summary sheet, compile it on monthly basis. And give it to the data manager.
- 6- Coordinating and tracking the referrals made within the hospital by establishing linkages with various departments and inpatients wards.
- 7-Streamlining and guiding patients at the ART Center and helping in the efficient and orderly functioning of the center.
- 8-Assist in record keeping and maintenance of patient documents as and when required.
- 9-Counseling of patients as and when required.
- 10-Collection of blood samples for CD4 testing and arranges /performs its transportation to the linked lab during the absence of Lab Technician as and required.
- 11-Provide reports to the doctor and other members of the ART Center multidisciplinary team ensure implementation of the UWP and proper waste disposal at the center.
- 12- To monitor and ensure the implementation of various infection control measures
 - A- Do regular screening of the patients for symptoms of pulmonary/Extra pulmonary TB
 - B- The lab form given to the TB suspect to the stamped by the nurse with the ART Center stamp to facilitate fast tracking of the patient for sputum testing.
 - C- Reinforce cough and hand hygiene practices among the suspects / diagnosed pulmonary TB cases.
 - D- Keep a record of patients referred to the ART Centers to designated microscopy center (DMC) for the diagnosis of TB with the help of line list. Coordinate with STS to ensure completion of the line list.
 - E- Attend the monthly RNTCP meeting along with the completed line list for the month to be shared with the concerned STS.
 - F- Maintain the TB/ HIV register at the ART Center ensuring timeliness, accuracy and completeness.
 - G- Prepare and submit the monthly/ HIV report to SACS through ART Center in charge.

➤ The Guidelines, eligibility criteria, application forms etc. are as following.

- ❖ Age: Upper Age limit is 60 Years as on the date of Advertisement.

Continuation will be applicable up to 62 years for contractual service.

- ❖ Appointment type :

The above mentioned posts are temporary and purely on contract basis. While recruiting the post, initially the appointment will be given for **31 March 2019 as probation period** and further continuation will be given upon successful completion of probation periods and performance evaluation. The Project Director, MSACS Mumbai reserves the right for further continuation of the candidate.

- ❖ Remuneration :

Allowances like T.A., D.A. and H.R.A etc. are not admissible except consolidated monthly remuneration as per Guideline

➤ How to apply :

- 1- Interested candidates may apply in prescribed application form with a recent passport size photographs and a set of attested photocopies of testimonials / certificates / ID proofs etc.
- 2- The application is to be submitting on A4 size paper only.
- 3- Applicants must attend with prescribed Application with Attested Documents in the office of Civil Surgeon, Civil Hospital Ahmednagar
- 4- **Last date of submission of application is -25/05/2018 at 5-00 PM** at Dapcu Civil Surgeon ,Civil Hospital ,Ahmednagar
- 5- All candidates applying are required to write their personnel email ID and Contact Number on application correctly and neatly in the application form.
- 6- After scrutinizing the applications received in due time, shortlisted candidates will be eligible for Written Exam.

➤ Other Important Notes :

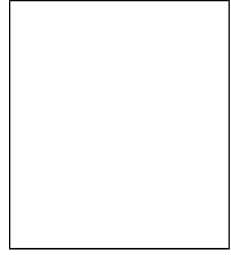
- 1- Candidates who have been discontinued based on poor performance and Candidates who are retired from Government Services and against whom Disciplinary action is completed or initiated will not be eligible any above post.
- 2- Project Director, MSACS, Mumbai reserves the right to cancel the recruitment, modify the number of posts etc.
- 3- Canvassing in any way will lead to disqualification of the concerned candidate.

Sd/-
Civil Surgeon
District Civil Hospital

Ahmednagar

Application Form

To,
The Civil Surgeon,
Civil Hospital,
Tarakpur, Ahmednagar



1-Application for the post :- _____

2-Candidate Name :- _____

Surname First Name Middle Name

3-Date of Birth :- _____

Age as on -----Year -----Months

-----Days

4-Correspondance Address :-

5-Permanent Address

:- _____

6-Email ID :- _____

7-Tel.No./Mobile No. :- _____

8-Working Knowledge of Computer (MSCIT, M/S Office Etc.) Yes No

9-Educational Qualification :-

Sr No.	Educational Qualification	Name of University / Board	Percentage	Grade

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10-Experience Details: -

Sr No.	Name of Office Worked Before	Designation	Period	Nature of Work

11-Whether Doing Private Practice: -Yes No (If Yes Please fill details given below)

Sr No.	Name of Hospital / Dispensary /Medical Store	Time : From To	Address of Hospital / Dispensary /Medical Store	Nature of Work

12-Any other Special Qualification:-

Date: -

Place:

Candidates Name & Signature

