

**Advt.No.:DITS / YNR / 2019 CSC /**

**जिला यमुनानगर में ग्रामीण स्तर पर कम्प्यूटरीकृत अटल सेवा केन्द्र (CSC) खोलने हेतु।**

ग्रामीण स्तर पर कम्प्यूटरीकृत अटल सेवा केन्द्र (CSC) जिला यमुनानगर "हरियाणा ई-सेवा" के तहत अटल सेवा केन्द्र स्थापित किए जा रहे हैं। चरण 14 में कुल 32 स्थानों पर प्रत्येक CSC हेतु एक ग्रामीण स्तरीय उद्यमी (VLE) लगाने हेतु आवेदन आमन्त्रित हैं। भविष्य में CSC के माध्यम से सरकार द्वारा कम्प्यूटरीकृत सेवाएं प्रदान की जानी प्रस्तावित है। *Applications are invited for eligible persons who possess entrepreneurial abilities, with capability to invest above of Rs. 0.75 lakhs, with knowledge and experience of working in a computer enabled environment and a strong aptitude to establish a successful citizen centric operation. Education Qualificationis B.Tech/MCA/BCA or Graduate/10+2 with atleast 6 months certificate course in computer applications.however in this case.HS-CIT Certificate from HKCL is required within one year of appointment as vle/Ule, or Two Year ITI in Computer application after 10<sup>th</sup> or Diploma in computers IT/Electronics after 10<sup>th</sup>.however if the duration of diploma is less than 1 year, Haryana state technology (HSCIT)Certificate from Haryana knowledge Corporation limited (HCKL) is required within one year of appointment as Vle/Ule.Preference shall be given to the residents of the village/locality/town/block/district where the CSC is to be located.* इच्छुक आवेदक वेब पोर्टल पर उपलब्ध निर्धारित योग्यतानुसार दिये गये प्रोफोर्मे को भर कर अपना आवेदन दिनांक 26/7/2019 तक किसी भी कार्यदिवस में डी.आई.टी.एस. कार्यालय, कमरा नम्बर 317-318, द्वितीय तल, लघु सचिवालय, यमुनानगर में जमा करवा सकता है।

विस्तृत जानकारी हेतु वेब पोर्टल <http://yamunanagar.nic.in> देखें।

*Adey* 4/7/2019  
कृते: उपायुक्त, यमुनानगर।

Sr no	Block	GP/Location
1	BILASPUR	BHOGPUR (BILASPUR)
2	BILASPUR	DHANORA
3	BILASPUR	KHERA
4	BILASPUR	SARAWIN
5	BILASPUR	SHAHABUDIN PUR KALAN
6	CHHACHHRAULI	BAROLI MAJRA
7	CHHACHHRAULI	BHILPURA II
8	CHHACHHRAULI	CHUHARPUR KHURD
9	CHHACHHRAULI	GULABGARH
10	CHHACHHRAULI	JAIRAMPUR KHALSA
11	CHHACHHRAULI	KANYA WALA
12	CHHACHHRAULI	KHANUWALA
13	CHHACHHRAULI	NAWAJ PUR
14	CHHACHHRAULI	RAIPUR
15	CHHACHHRAULI	SALEMPUR KHADDAR
16	CHHACHHRAULI	SHAHJAHAN PUR
17	CHHACHHRAULI	TUGAL PUR
18	CORPORATION VILLAGE	MUKARAMPUR
19	MUSTAFABAD	BADAN PURI
20	MUSTAFABAD	BHOGPUR
21	MUSTAFABAD	BHURE KA MAJRA
22	MUSTAFABAD	GANDAPURA
23	MUSTAFABAD	HUDIA
24	MUSTAFABAD	MANSOORPUR
25	MUSTAFABAD	MASANA JATTAN
26	MUSTAFABAD	SIYALBA
27	Radaur	Sandhali
28	SADHAURA	ASGAR PUR
29	SADHAURA	BHOLIWALA
30	SADHAURA	FIROJ PUR RAIYAN
31	SADHAURA	ISLAM NAGAR
32	SADHAURA	SANGAULI

## District Information Technology Society

<b>Application Form for Setting-up Common Service Centre (CSC) Under Haryana e-Seva Scheme</b> (Notification No. Admn/299/1SIT/2291 dated 27 <sup>th</sup> April, 2015) Revised 27/11/2015				Affix Passport Size Colour Photograph	
Name of Applicant					
Date of Birth		Age as on 01-01-2018			
Gender	Male <input type="checkbox"/>	Female <input type="checkbox"/>			
Marital Status	Single <input type="checkbox"/>	Married <input type="checkbox"/>			
Aadhaar Number (12 digit)					
<b>Applicant's Educational Qualification</b> (Tick the qualification done and write the details in the subsequent columns)	<b>Educational qualification</b>	<b>Institution/ University</b>	<b>Year of passing</b>	<b>Marks in % age</b>	
	M.Tech, MCA,				
	B.Tech, BCA				
	Post-Graduation (Any)				
	Graduation + 6 Months Computer Diploma				
	10+2 With at least 6 Months Certificate Course in Computer applications. However In this case, HS-CIT certification from Hkcl is required within one year of appointment as Vle/Ule.				
	<b>Minimum Qualification</b>	10 <sup>th</sup> , With Two Year ITI in Computer Applications or Diploma in computers IT / Electronics after 10 <sup>th</sup>			
<b>Applicant's Current Profession</b>	Service Businesses <input type="checkbox"/>				
	Not Employed <input type="checkbox"/>	Others.....			

Father's Name								
Spouse's Name								
Spouse's Highest Educational Qualification								
Spouse's Profession (if any)		Service	<input type="checkbox"/>	Businesses	<input type="checkbox"/>			
		Not Employed	<input type="checkbox"/>	Others.....				
Number of Children		Minor .....		Adult .....				
Household Information		Are you in a joint family		Yes	<input type="checkbox"/>	No	<input type="checkbox"/>	
		If Yes, total number of members in family						
Address for Communication								
		Pin code		Residing since (year)				
Permanent Address								
		Pin code		Residing since (year)				
Contact Number	Mobile		Landline					
Email ID								
Religion & Caste								
Languages known		English	Read	<input type="checkbox"/>	Write	<input type="checkbox"/>	Speak	<input type="checkbox"/>
		Hindi	Read	<input type="checkbox"/>	Write	<input type="checkbox"/>	Speak	<input type="checkbox"/>
		Any other(specify)						

Computer Skills						
1	Have you operated on a computer? If YES, for how many years?	Yes	<input type="checkbox"/>	No	<input type="checkbox"/>	Number of Years.....

2	Knowledge of computers	Internet	Yes <input type="checkbox"/>	No <input type="checkbox"/>
		Email	Yes <input type="checkbox"/>	No <input type="checkbox"/>
		e-Commerce (Banking, Online Purchase, Ticketing, Share Trading, etc)	Yes <input type="checkbox"/>	No <input type="checkbox"/>
		Use of Microsoft Word, Excel or similar application	Yes <input type="checkbox"/>	No <input type="checkbox"/>
		Use of Tally or other Accounting Software (please specify)	Yes <input type="checkbox"/>	No <input type="checkbox"/>
		..... Do you use any other software(s) (specify)		
3	For what purpose do you use a computer?	Regular office work / business	Yes <input type="checkbox"/>	No <input type="checkbox"/>
		Educational Purposes	Yes <input type="checkbox"/>	No <input type="checkbox"/>
		Internet surfing / Games / Entertainment	Yes <input type="checkbox"/>	No <input type="checkbox"/>
		Others (please specify)	Yes <input type="checkbox"/>	No <input type="checkbox"/>
	.....			

Work Experience ( In case of Business)			
1	Do you have your own business? (If Yes, answer the questions given below)	Yes <input type="checkbox"/>	No <input type="checkbox"/>
2	Location of your business	Yes <input type="checkbox"/>	No <input type="checkbox"/>
3	Nature/type of business (specify)		
4	For how many years are you in business?		
5	What is your role in this business? (Sole Owner/Working Partner/ Sleeping Partner/Agent/Dealer/Other(specify)		
6	Annual business turnover during the year 2015 (in Rupees lakhs)	Less than 2 <input type="checkbox"/>	2 to 5 <input type="checkbox"/>
		5 to 10 <input type="checkbox"/>	10to15 <input type="checkbox"/>

		15 to 20 <input type="checkbox"/>	Above 20 <input type="checkbox"/>
7	Approximate Personal Annual Income (specify)		
8	Are any of your family member(s) involved in business?	Yes <input type="checkbox"/>	No <input type="checkbox"/>
		(If Yes, Please specify).....	

Work Experience for those in-service (starting from your current job, in reverse order)						
#	Name of Employer	Location of work	Designation	Start and End Dates	Nature of Job Responsibilities	Monthly Emoluments
1						
2						
3						

Means of Finance (i.e. how the entrepreneur propose to arrange the required funds)				
#	Source of Money	Amount	Period within which such would be available	Specify details
1	Personal Savings			
2	Borrow from family & friends			
3	Loan from Banks & Other Sources			

Preferred CSC Location in order of priority				
#	Preference	Village or Location	Own/rented space availability (in sq. ft.)	District
1	Choice 1			
2	Choice 2			

3	Choice 3			
Note: Proof of the space needs to be submitted during the interview				

Declarations				
1	Have you at any time been convicted by any court for any criminal offence?	Yes	<input type="checkbox"/>	No <input type="checkbox"/>
2	Are any criminal proceedings pending against you?	Yes	<input type="checkbox"/>	No <input type="checkbox"/>
3	Have you at any time defaulted payments to any bank or financial institution?	Yes	<input type="checkbox"/>	No <input type="checkbox"/>
4	Have you ever been involved/charged in any fraud/corrupt/ misconduct/ embezzlement/ misappropriation of any funds?	Yes	<input type="checkbox"/>	No <input type="checkbox"/>
<p>I solemnly affirm that the above information is true to the best of my knowledge and no information has been concealed or misrepresented. In the event, any information is found to be incorrect at any stage, the Competent Authority shall have the sole discretion to cancel the application/selection and forthwith terminate my agreement(if any) without prior notice, besides initiating any other action permitted under law.</p>				
<p><b>Date:</b></p> <p><b>Place:</b> <span style="margin-left: 100px;"><b>Signature of Applicant</b></span></p>				

**Note:-1. Candidate Mobile Number and Email id Should be Update in Aadhaar Card Database**

**2. Attached Self-Attested Photocopy of Education Certificates & Aadhaar Card , Pan Card with Application form is Mandatory.**

### **Guidelines for Submission of Application Form:-**

1. Applicant must be above 18 Years of age on Date of Application.
2. Applicant must be a resident of Haryana, preferably in the district where choice of CSC Location is specified.
3. Application must be complete in all respects.
4. Applicant is required to affix one recent passport size colour photograph on the application form.
5. Self-attested copies of ID Proof and Address Proof from the list specified below is required to be attached along with the application:-

### **Supported Proof of Identity Documents Containing Name and Photo:-**

- a) Passport
- b) PAN Card(Mandatory)
- c) Aadhaar Card(Mandatory)
- d) Ration / PDS Photo Card
- e) Voter ID
- f) Driving License
- g) Government Photo ID Cards / service photo identity card issued by PSU
- h) Pensioner Photo Card
- i) Address Card having Name and Photo issued by Department of Posts

### **Supported Proof of Address Documents Containing Name and Address**

- a) Passport
- b) Aadhaar Card
- c) Bank Statement / Passbook of Government Bank
- d) Post Office Account Statement / Passbook
- e) Ration Card
- f) Voter ID
- g) Driving License
- h) Government Photo ID cards / service photo identity card issued by PSU
- i) Electricity Bill (not older than 3 months)
- j) Telephone Landline Bill (not older than 3 months)
- k) Address Card having Photo issued by Department of Posts
- l) Caste and Domicile Certificate having Photo issued by State Govt.