

**OFFICE OF THE
DISTRICT RURAL DEVELOPMENT AGENCY
WEST KHASI HILLS DISTRICT
NONGSTOIN**

ADVERTISEMENT

Applications in a prescribed Standard application form are hereby invited from the Citizens of India for filling up vacant posts of **IT Manager** and **Accounts Assistant**, under **RGSA** in DRDA, **West Khasi Hills, District, Nongstoin**, Meghalaya on a Contractual appointment initially for a period of 1 (one) year and likely to be extended on the basis of performance.

Sl no	Posts name	Vacancy	Pay
1	IT Manager	1 No	₹ 20,000 PM
2	Accounts Assistant	1 No	₹ 15,000 PM

Age – 18 to 27 years (relaxable by 5 years in case of Scheduled Tribe and Scheduled Caste)

Qualification –

Sl no	Posts name	Qualification
1	IT Manager	MCA or any other equivalent Qualification
2	Accounts Assistant	B.Com from any recognize university

Experience (preferably):

1. **IT Manager:**

- Candidates having Minimum 2 years of working experience in the related field.

2. **Accounts Assistant:**

- Candidates having Minimum 2 years experience in the related field.

Application should reach the office of the Project Director, DRDA, Nongstoin latest by **5.00 p.m. on 21st February 2020**. Self-Attested Copies of all documents / testimonials should be enclosed in support of ST/ SC, age, qualification, permanent address, experience etc.

Application found incomplete in any respect shall be summarily rejected. Date of interview/written test will be communicated later on and all relevant documents in original should be produced at the time of interview. No TA/DA will be entertained to applicants for attending interview.

Other things remaining the same, preference will be given to local candidates, having a work experience of not less than 2 years.

The following particulars may be filled up by an applicant.

Name of Applicant _____

Address : Permanent Address _____
: Present Address _____
: Email ID _____
: Mobile Ph. No. _____

The Employment Policy of the Government of Meghalaya shall apply.

(T.Lyngwa, IAS)

District Programme Coordinator
MGNREGA/MGNREGS
West Khasi Hills District
Nongstoin

Memo. NO.DRDA/NG-313/RGSA/MGNREGA/19/4-A

Dated Nongstoin, the 27th Jan 2020

Copy to:

1. The Mission Director, SRES for kind information.
2. The District Informatics Officer, West Khasi Hills District, Nongstoin for information.
3. The Sub-Divisional Officer (Civil) Mairang Civil Sub-Division for wide publicity.
4. The Block Development Officer, Nongstoin/Mairang/Mawthadraishan/Mawshynrut C & RD Block for information.
5. Office Notice Board.

District Programme Coordinator
MGNREGA/MGNREGS
West Khasi Hills District
Nongstoin