

**GOVERNMENT OF MEGHALAYA
MEGHALAYA STATE RURAL LIVELIHOOD SOCIETY**

MSLS/DMMU/NG-36/Recruitment/2019/314

Dated Nongstoin, the 16th January 2019

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Applications are invited from eligible Indian citizens to fill up 2(two) posts of Block Office Assistant at Mairang and Mawshynrut C RD Blocks in the consolidated pay of Rs 10,000/- Per month. The last date of submission of application is 31/01/2019. For further details, interested persons/applicants may log in to dmmunongstoin2017@gmail.com or visit the website <https://westkhasihills.gov.in/> or enquire from the office of the undersigned.

**Sd/-
(Shri T.Lyngwa, IAS)
Deputy Commissioner,
West Khasi Hills,
Nongstoin**




GOVERNMENT OF MEGHALAYA
MEGHALAYA STATE RURAL LIVELIHOODS SOCIETY



DISTRICT MISSION MANAGEMENT UNIT- WEST KHASI HILLS

O/o Deputy Commissioner, West Khasi Hills, Nongstoin-793119

☐: dmmunongstoin2017@gmail.com

☐: www.msrls.org

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SL.No	Name of the Post	Number of Post	Place of Posting	Salary per month	Qualification & Experience
1	Block Office Assistant	2 Posts	<ul style="list-style-type: none">• Mairang (1)• Mawshynrut (1)	Rs. 10000/-	<p>Qualification: CI-XII pass; Basic computer Course having Knowledge of Internet.</p> <p>Age: 23-30 years (5 years relaxation for SC/ST).</p> <p>Experience: Minimum of 2 years in office administrative works.</p> <p>Local candidates are preferred.</p>

All posts are transferable and involve extensive travelling with stay at villages for minimum 15 days. Candidates willing to undertake such travels and stay only may apply.

Candidates should apply only through the standard application form, Application should carry full particulars of candidates to be accompanied by all testimonials of age, conduct, academic qualifications, experience certificate, NOC from current Employer SC/ST certificate (as applicable), two passport photographs, complete details of address, etc. which should reach to the office of the Deputy Commissioner, West Khasi Hills (MSRLS-DMMU) or the applicant of the respective Block Offices can submit to the office of the BDO(MSRLS-BMMU) on or before 31st January, 2019 during office hours. Incomplete applications and applications of applicants not fulfilling the required job criteria will be summarily rejected, with no further communications to the applicants. For any clarification, you may visit the office or call at 7005082873 or email us at dmmunongstoin2017@gmail.com during office hours.

(Shri T. Lyngwa, IAS)
Deputy Commissioner,
West Khasi Hills,
Nongstoin