

“Form-A

[See rule 4 (4) (i)]

Application for inclusion of name, correction of any entry or transposing of name in another ward in the electoral roll

To

The Revising Authority,
 Municipal Corporation _____ Ward No. _____
 or
 Deputy Commissioner _____,

SPACE FOR PASTING
 ONE RECENT
 PASSPORT SIZE
 PHOTOGRAPH (3.5 cm
 X 3.5 cm) SHOWING
 FRONTAL VIEW OF
 FULL FACE WITHIN
 THIS BOX.

I request that my name be included, corrected or transposed in the electoral roll for the above Municipal Corporation. My particulars in support of my claim for Inclusion, correction or transposing in the electoral rolls are given below:

Applicant's details	Name	Surname (if any)
*Father's Name	Name	Surname (if any)
Mother's Name		
Husband's		

1. That my name is mentioned at Sr. No. _____, Part No. _____ of _____ Legislative Assembly Constituency but has not been included in the electoral rolls of Municipal Corporation which may now be included in the ward No. _____

2. That my name has been included at Sr. No. _____ Part No. _____ of _____ Legislative Assembly Constituency and include my name in the electoral roll of ward No. _____ of Municipal Corporation.

3. That the entry in electoral roll _____ be corrected as _____ on the ground that _____

4. That my name be entered in ward No. _____ instead of ward No. _____

5. Entry of my particular in the electoral roll of Legislative Assembly Constituency are

mentioned as _____ but in the electoral roll of Municipal Corporation have been mentioned as _____ and request to correct as _____.

6. Declaration

I hereby declare that the facts and particulars mentioned above are true to the best of my knowledge and belief.

Place :

Date :

Signature or thumb impression of the claimant
Complete Address of the applicant _____

Mobile No. _____

Note: Any person who makes a statement or declaration which is false and which he either knows or believes to be false or does not believe to be true, is punishable under section 8C of the Haryana Municipal Corporation Act, 1994 (16 of 1994).

*Strike out the inappropriate alternative

Detail of action taken

(To be filled by Revising Authority of Municipal Corporation or the Deputy Commissioner as the case may be)

The application of Shri/Smt/Km. _____ for inclusion of name/correction of any entry or transposing of any name in another ward in the electoral roll in Form-A has been accepted*/rejected*.

Detailed reasons for acceptance or rejection under or in pursuance of rule 4 of the Haryana Municipal Corporation Election Rules, 1994

Place:	Signature of Revising Authority	(Seal of the Revising Authority)
Date:		

*Strike out the inappropriate alternative

Remarks of Field Level Officer e.g. BLO, Designated Officer, Supervisory Officer

Received an application in Form A from Sh./Smt./Kumari_____

Address_____

_____ and entered at sr. no. _____ of the entry register.

Date and time fixed for hearing_____

Sign and Designation

(Receipt for office use)

Obtained the information about the date and time fixed for the hearing of claim/objection.

Dated: _____ Signature and thumb impression of the applicant

**Receipt of application and information about the date of hearing
(for applicant)**

An application has been received in Form A from Sh./Smt./Kumari_____ who is resident of Municipal Corporation

The hearing in the applicant will be done by the Revising Authority at his office situated at_____ on _____ at _____. He/She is directed to appear for hearing alongwith necessary documents/information.

Date: _____

Signature of the officer receiving the application on
Behalf of the Revising Authority

(Address _____)

Form-B

[See rule 4 (4) (i)]

Application for objecting inclusion or seeking deletion of name in electoral roll

To

The Revising Authority

Municipal Corporation _____ Ward No. _____

Or

Deputy Commissioner _____,

SPACE FOR PASTING
ONE RECENT
PASSPORT SIZE
PHOTOGRAPH (3.5 cm
X 3.5 cm) SHOWING
FRONTAL VIEW OF
FULL FACE WITHIN
THIS BOX.

Sir,

I object to the proposed inclusion of the name of the under mentioned person in the electoral roll for the above Municipal Corporation. Particulars in support of my objection are given below:

I submit that the entry relating to myself/the person named below is required to be delete for the reasons stated hereunder:

Applicant's details	Name	Surname (if any)
*Father's Mother's Name	Name	Surname (if any)
Husband's		

1. That the name of Sh./Smt/Miss _____ is mentioned at Sr. No. _____ of Ward No. _____ in the electoral rolls of Municipal Corporation, but the area in which the said person is residing does not fall in the limit of the Municipal Corporation.

2. That the name of Sh./Smt/Miss _____ is included in ward No. _____ instead of ward No. _____

3. Declaration

I hereby declare that the facts and particulars mentioned above are true to the best of my knowledge and belief.

Place :	
Date :	Signature or thumb impression of the claimant
	Complete Address of the applicant_____

	Mobile No._____

Note: Any person who makes a statement or declaration which is false and which he either knows or believes to be false or does not believe to be true, is punishable under section 8C of the Haryana Municipal Corporation Act, 1994 (16 of 1994).

*Strike out the inappropriate alternative

Detail of action taken
(To be filled by Revising Authority of Municipal Corporation)

The application of Shri/Smt/Km._____ objecting to inclusion/ seeking deletion of name of Shri/Smt./Km_____ in the electoral roll in Form-B has been accepted/rejected.

Detailed reasons for acceptance or rejection under or in pursuance of rule 4 of the Haryana Municipal Corporation Election Rules, 1994

Place:		
Date:	Signature of Revising Authority	(Seal of the Revising Authority)

During continuous updating after final publication of electoral roll.

*Strike out the inappropriate alternative

Remarks of Field Level Officer e.g. BLO, Designated Officer, Supervisory Officer

Received an application in Form B from Sh./Smt./Kumari _____

Address _____

_____ and entered at sr. no. _____ of the entry register.

Date and time fixed for hearing _____

Sign and Designation

(Receipt for office use)

Obtained the information about the date and time fixed for the hearing of claim/objection.

Dated:

Signature and thumb impression of the applicant

Receipt of application and information about the date of hearing
(for applicant)

An application has been received in Form B from Sh./Smt./Kumari_____ who is resident of Municipal Corporation _____

The hearing in the applicant will be done by the Revising Authority at his office situated at_____ on _____at _____. He/She is directed to appear for hearing alongwith necessary documents/information.

Date:_____

Signature of the officer receiving the application on
Behalf of the Revising Authority

(Address_____)