

**OFFICE OF THE REGIONAL ASSISTANT DIRECTOR OF EMPLOYMENT
SAMBALPUR**

E-mail ID- deexsambalpur@yahoo.co.in

Letter No- 725 / DEEx, Sambalpur,

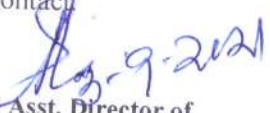
Dated- 03.09.2021

TENDER NOTICE

Sealed quotations are invited from the intending genuine Firms /Travel Agencies having genuine statutory documents i.e GST, PAN any other statutory Certificate and similar Experience for supply of one number of BS-IV Compliant Petrol/Diesel Vehicle (Model-Tiago/Bolt/Celerio) for official work of Dist. Employment Exchange, Sambalpur . The terms and conditions, quotation paper for submission of quotation and detailed specifications are as mentioned below. Sealed quotation should reach to the Regional Asst. Director of Employment, Sambalpur by **dated by 13.09.2021 5.00 P.M** positively through **Speed Post/Courier/Register post only**, which will be opened by the Selection Committee on dated **14.09.2021** at **11.A.M** in presence of the quotationers or their authorized representatives in the Office Chamber of the Regional Asst. Director of Employment, Sambalpur. The quotation should be super-scribed on the top of the envelop as **"APPLICATION FORM FOR SUPPLY OF VEHICLE to Dist. Employment Exchange, Sambalpur-2021-22"** along with mobile number on the envelope for contact.

Memo No 726(2) / DEEx, Sambalpur
Copy submitted to

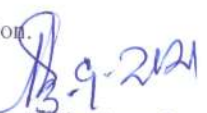
1. The Collector and District Magistrate, Sambalpur for faour of kind information.
2. The Director of Employment, CEO, OSDA, Bhubaneswar for faour of kind information.


Regional Asst. Director of
Employment, Sambalpur

Dated 03.09.2021

Memo No 727 / DEEx, Sambalpur

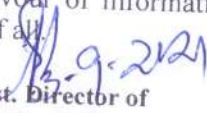
Copy submitted to the District Informatics Officer, NIC, Sambalpur for favour of information with a request to up-load the tender document in the district website for information of all.


Regional Asst. Director of
Employment, Sambalpur

Dated 03.9.2021

Memo No 728 / DEEx, Sambalpur

Copy submitted to the Project Director, DRDA, Sambalpur with a request to display on the notice board for wide circulation of the same and information of the general public.


Regional Asst. Director of
Employment, Sambalpur

Dated 03-09-2021

Memo No 729(9) / DEEx, Sambalpur

Copy submitted to The Chief District Medical Officer ,Sambalpur / The Divisional Labour Officer, Sambalpur / The Civil Supply Officer, Sambalpur , / The DI&PRO, Sambalpur / The District Sports Officer, Sambalpur / The Asst. Manager ,RIC, Sambalpu/ The District Welfare Officer, Sambalpur / Executive Officer, NAC, Kuchinda / Executive Officer, NAC, Rairakhol for kind information with a request to display on the notice board for wide circulation of the same and information of the general public.


Regional Asst. Director of
Employment, Sambalpur

Dated 03-09-2021


Regional Asst. Director of
Employment, Sambalpur

TERMS & CONDITIONS MENTIONED BELOW FOR SUBMISSION OF QUOTATIONS FOR PROVIDING BS-IV Complaint Petrol Vehicle Model-Tiago/Bolt/Celerio.

Terms & Conditions

1. The Vehicle must have every statutory documents like PAN/GST Registration No/Fitness Certificate/Insurance etc. issued by the competent authority.
2. The applicant /quotationer has to submit documents for Technical & Financial Bid in separate sealed envelope both of which to be kept in one Sealed cover envelope super scribing **“APPLICATION FORM FOR SUPPLY OF VEHICLE to Dist. Employment Exchange,Sambalpur-2021-22”**
3. The vehicles hired shall be in good condition and shall not be older than three years at the time of engagement .Vehicles older than five years should be replaced by new vehicles by the service provider.
4. The applicant quotationer who qualify the Technical bid will be taken in to consideration for Financial bid.
5. The lowest quoted price of Fuel , Hiring Charge within the prescribed limit of Govt. fixed price in accordance with the level of office having genuine documents of the applicant/ quotationer will be considered as L1 .
6. The Vehicle will be used on agreement basis with the Vehicle owner / Supplier selected by the selection committee concerned. For the period from the date of agreement till 31.03.2022 which may be extended subject to satisfactory performance & instruction issued from the higher authority on the same terms & conditions.
7. The payment will be made in shape of A/c Payee cheque & on receipt of allotment of funds from Directorate of Employment, Odisha.
8. The vehicle owner will be required to submit the demand bill in the end of each month only on the actual Kilometers covered and recorded in the log book with the hiring charge agreed upon with the party selected by the committee.
9. The agreement may be cancelled at any time during the agreement period without assigning any reason thereof by the Regional Asst. Director of Employment, Sambalpur.
10. The vehicle shall be allowed to run for any official purpose as per the instruction issued from the Govt. & it may be used as & when required by the authority concerned during the agreement period.
11. The vehicle shall be treated as unfit if the speedometer is not functioning properly during the engagement period.
12. All the maintenance cost of the vehicle including fuel shall be borne by the agency including salary of the driver, Road Tax, Pollution Control Certificate & Court Case & Police Case etc. During engagement period.
13. The vehicle owner so engaged as to provide driver having experience in the field & with must have a Valid Driving License

4. In case of any accident during journey period the repairing required thereto shall be borne by the agency.
15. At the time of the requirement if the particular vehicle is engaged on some other purpose, the agency has to arrange an alternative vehicle for the said period.
16. The dispute, if any arise out of the contract will be subject to the jurisdiction of the court in the district only.
17. The journey to the destination & back shall be undertaken by the shortest route possible. In case of breakdown of the vehicle during the journey it shall be the responsibilities of the agency to provide a replacement immediately. If no replacement provided in time, then for alternative arrangement thereof the cost will be deducted from the payment to be made to the agency
18. The undersigned reserves the rights to reject/cancel any or all quotation application received against this notification without assigning any reason thereof


**Regional Asst. Director of
Employment, Sambalpur**

Annexure III

FININICAL BID

**For hiring of One No of BS-IV Complaint Petrol/Diesel Vehicle
Model-Tiago/Bolt/Celerio Vehicle to
Dist. Employment Exchange,Sambalpur**

01. Name, address & telephone number of the tenderer

02. Rate chart per vehicle :

Description of Vehicle	Make	Year of Manufacturing	Monthly hiring charges	K.M per litter

DECLARATION

I/We have carefully read and understood all the terms and conditions of the tender and undertake to abide by them. I/We hereby certify that the information furnished above is true and correct to the best of my/our knowledge. I/We understand that in case any deviation is found in the above information at any stage I/We will be blacklisted, forfeit the security deposit and will not have any dealing with the Department in future.

Date:-

Place:-

Seal

Signature of the tenderer

Name:

Address:

Mobile No.:

Email Address



TECHNICAL BID

**For hiring of One No of BS-IV Complaint Petrol/Diesel Vehicle
Model-Tiago/Bolt/Celerio Vehicle to
Dist. Employment Exchange,Sambalpur**

SI. No.	Particulars	To be filled by the Tenderer
01	Name of the Agency (Proprietor/Firm/Company)	
02	Detailed office address of the Agency with office Telephone Number, Fax Number and e-mail	
03	Mobile Number and Name of the Contact Person	
04	Whether registered with all concerned Government Authorities. (copies of all certificates of registration along with statutory documents to be enclosed)	
05	PAN/TAN Number (copy to be enclosed)	
06	Service Tax/GST Registration Number (copy to be enclosed)	

DECLARATION

I/We have carefully read and understood all the terms and conditions of the tender and undertake to abide by them. I/We hereby certify that the information furnished above is true and correct to the best of my/our knowledge. I/We understand that in case any deviation is found in the above information at any stage I/We will be blacklisted, forfeit the security deposit and will not have any dealing with the Department in future.

Date:-
Place:-
Seal

Signature of the tenderer
Name:
Address:
Mobile No.:
Email Address