

**OFFICE OF THE DISTRICT MAGISTRATE & COLLECTOR, SAMBALPUR**

**QUOTATION CALL NOTICE**

**NOTICE NO 1114 /SS DATE 28/07/2021**

Sealed Quotations are invited from interested reputed Travel Agencies/ Tour Operator for providing one no of Non- AC petrol/ Diesel driven vehicle having sitting capacity of minimum 5 including driver, which shall conform to the terms and conditions (Annexure-II) for Official purpose in District Social Security Office, Collectorate, Sambalpur on monthly rent basis.

1. The vehicle must be in road worthy conditions, shall not be more than 3 yrs old from the date of initial registration and must have valid registration certificate, Insurance Certificate, Fitness Certificate, Valid Contract Carriage permit, Proof of upto date Tax Payment, etc which are mandatory for plying of vehicle.
2. The Driver of the vehicle must have a valid driving license for driving light transport passenger vehicle and should be sufficiently experienced in driving transport passenger vehicle.
3. The Driver should be well behaved, gentle and obedient in nature.
4. A sum of Rs.5,000/- (Rupees Five Thousand) only shall be deposited by the selected bidder in shape of account payee Bank Draft drawn in favour of DSSO, Sambalpur before hiring of the vehicle.
5. The monthly rate of hiring charge is quoted separately in the general bid information (Excluding fuel and lubricants) and including Service Taxes.
6. The vehicle must achieve fuel efficiency of 17 or above KM per liter.
7. The details of the date and year of the manufacture of the vehicle, Registration No., Mileage (KM covered per Liter) & Name of the Driver with Driving License No. and period of validity should be specifically provided in the general bid information to be furnished with the Quotation paper as marked in Annexure-III.
8. The Quotation completed in all respect should reach the undersigned on or before 12/08/2021 by 05.30 P.M and shall be opened on the next day on 13/08/2021 at 11.00 A.M before committee members.
9. The application forms of Quotation containing general bid information and terms & conditions for hiring of vehicle etc will be available with the office of District Social Security, Sambalpur on payment of Rs. 100/- (Rupees One hundred) only from 10.00 AM to 5.30 PM or can be downloaded from District Website. In case the application form is downloaded from the District website, the applicants should furnish a demand draft of Rs. 100/- (Rupees One Hundred) towards the cost of the application along with the application.
10. The authority reserves the right to cancel the Quotation without assigning any reason thereof.

By the order of Collector,

  
28.7.2021  
District Social Security Officer  
Sambalpur

TERMS & CONDITIONS FOR HIRING OF VEHICLES

The following terms and conditions must be fulfilled by the successful bidder for providing a vehicle on hire on monthly rent basis.

1. The hired vehicles, during period of contract, shall have all necessary valid MV documents such as: Valid Registration Certificate, Insurance Certificate, Fitness Certificate, Valid Contract Carriage Permit, Proof of up to date tax payment etc. and D.L. of the driver available all the times. The Department/Office hiring vehicle shall not be responsible for any damage/loss caused to hired vehicles or loss of life/ injury made to any person or damages to any property on account of use of hired vehicle any manner whatsoever. The hired shall be responsible for all such litigation.
2. The hired charges to be paid for monthly basis is final but does not include cost of diesel, which is to be paid separately basing on actual consumption and lubricants as per existing Government norms. All the expenditure of the vehicle towards repair, replacement of spare parts, Lubricating oil of Engine, Gear Box & differential Coolant, Tyres & Tubes, Battery etc. will be borne by the bidder.
3. It shall be the responsibility of the bidder to provide a good driver and the salary of the driver shall be borne by the owner.
4. In case of breakdown for reasons whatsoever the replacement of a vehicle of the same or better model shall be provided by the owner of the vehicle/bidder.
5. In case of the vehicle do not report regularly, the authority will be at liberty to reject the agreement and may engage vehicle from other source.
6. The vehicles shall report for duty for minimum of 25 days in a month.
7. In case of emergency, the driver will have to report for duty as per the requirement of hirer. No extra payment shall be demanded.
8. Monthly hiring charges and reimbursements towards cost of diesel (as per actual) and lubricants (as per Govt. norms) of selected bidder will be paid in every succeeding month, as per as possible within fifteen days of the submission of bills by the service provider and no advance payment will be made.
9. The vehicle shall not be more than 3 years old from the initial registration and also in good running condition during the period of contract.
10. If the services are found to be dissatisfactory, termination of the hiring vehicle will be made after 2 times reminder of the undersigned.
11. In case the service provider intends to withdraw the services of his vehicle and terminate the agreement, it shall be mandatory upon him to grant one month notice before such withdrawal of service and termination of agreement.
12. If the bidder violates any of the terms of contract, Government shall forfeit the entire amount of security deposit.

By the order of Collector,

  
District Social Security Officer  
Sambalpur  
25/7/2024

1. Registration No. of Vehicle:
2. Type of Vehicle (AC/ Non-AC):
3. Year of Manufacture:
4. Model:
5. Date of Registration:
6. Name & Complete address of  
The owner of vehicle:
7. Fitness Certificate validity:
8. Permit validity:
9. Insurance validity:
10. Name/address of the Driver:
11. D.L No.& Validity of the D.L.  
Of the Driver
12. Proposed hired Charge of  
the vehicle per month excluding  
Fuel cost:
13. Rate of fuel consumption/  
Mileage per liter:
14. Contact Number of the Service Provider (Tenderer/ Quotationer)  
Mobile \_\_\_\_\_ Telephone \_\_\_\_\_

“Certified that the information submitted above is true to the best of my knowledge and belief.”

Seal & Signature of the  
Tenderer/ Quotationer