



OFFICE OF THE DIVISIONAL FOREST OFFICER;SAMBALPUR FOREST DIVISION

e-mail id – dfosouthsbp@yahoo.com Phone/FAX-0663-2410139.

NOTICE INVITING TENDER

Sealed Tender is invited from intending Contractors/Firm having valid Contractor Licence of Class-B for similar Nature of works, GSTIN and PAN for digging of trench of size (2 Mt Top width X 1.5 Mt. depth X 1 Mt. Bottom width) over the 10.422 KM boundaries of CA plantation site at Parsalikhaman RF of Padiabahal Range under CAMPA APO 2021-22.

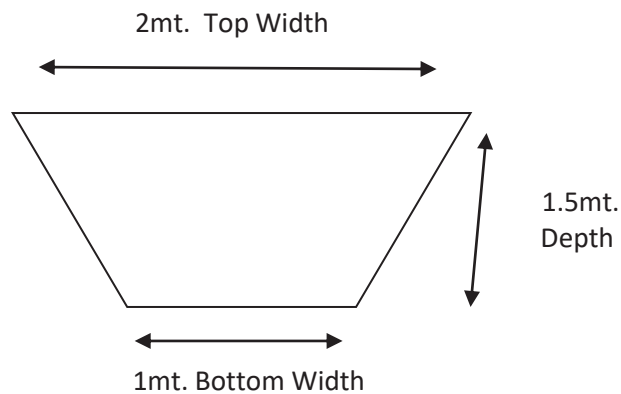
The application form of tender containing General Bid information and terms and conditions for digging of trench will be available in the web site www.sambapur.nic.in & www.odishaforest.in and can also be obtained from Sri Gangadhar Padhi, Head Clerk(Mob-9438074440) of Sambalpur Forest Division showing transaction details for deposit of Rs. 1000/- in Account No. 0185101020115 of Canara Bank, Modipara Branch, IFSC Code No. CNRB0000185 in favour of Divisional Forest Officer, Sambalpur Forest Division, Sambalpur which is non-refundable. Alternatively the interested contractors/Firms may be requested for tender documents to be sent by email of the division email ID dfosouthsbp@yahoo.com during the Office hours .

The Tender will be received through online in email ID-dfosouthsbp@yahoo.com or in sealed cover duly filled along with deposit slip for Rs.1000/- should reach in the Office of the Divisional Forest Officer, Sambalpur Forest Division, Near Jail chowk,Sambalpur-768001 by Register post or person till 5.00PM of 31.05.2021 and will be opened by the tender committee of the O/o the Divisional Forest Officer, Sambalpur Forest Division on 01.06.2021. The result of the tender will be published on 01.06.2021. If two or more valid tenderers are in equal quoted rate than transparent lottery will be held on dtd. 01.06.2021 at 11.00 AM in the Office the Divisional Forest Officer, Sambalpur Forest Division in presence of the contractor or their authorized agents.


Divisional Forest Officer,
Sambalpur Forest Division

Name of work	Digging trench in hard/gravelly forest soil of size (2 Mt Top width X 1.5 Mt. depth X 1 Mt. Bottom width)for 10422 Mtrs. length along the boundaries over 88.2 ha. CA Plantation with 2 (two) year maintenance at Parsalikhaman RF of Padiabahal Range of Sambalpur Forest Division in the revenue district of Sambalpur.(Trench Plan as shown below)
Estimated cost	For Digging trench in hard/gravelly forest soil of size (2 Mt Top width X 1.5 Mt. depth X 1 Mt. Bottom width)for 10422 Mtrs. length with 2 years maintenance of the dimension @ Rs.220/- per RMT. Total:-22,92,840/- inclusive all mandatory taxes/cess.
Period of works	15 days from the date of assignment.

TRENCH PLAN (CROSS SECTION)



LIST OF DOCUMENTS TO BE SUBMITTED ALONGWITH THE TENDER PAPERS

A) **Cover-1 (Technical bid)** should contain the following documents.

Duly filled in prescribed application form as per **Annexue-1**

- Photocopy of PAN Card.
- Photocopies of three years Annual Income Tax Returns from 2018-19 to 2020-21.
- Aadhar Card No. (A copy to be submitted)
- Contractor License (A copy to be submitted)
- GST Registration Number (A copy to be submitted):
- GST Clearance certificate

B) **Cover – 2 (Financial Bid)** should contain the following:

Financial bid as per Annexure -II

Deposit of Bank details for Rs. 1000/- (Rs. One thousand) only drawn in Favour of "Divisional Forest Officer, Sambalpur Forest Division" as per bank details provided towards the cost of Tender papers and Processing for each individual work.

- EMD / Financial Guarantee of 1% of value of work of the Bidder in the form of an A/c Payee Bank Draft or deposit as per bank details provided in favour of "Divisional Forest Officer, Sambalpur Forest Division" Payable at

Sambalpur. (This draft will be returned to all unsuccessful bidders without any interest and in the case of successful bidder; the amount will be refunded without any interest only after successful completion of the trench work under CAMPA APO 2021-22 at Parsalikhaman RF of Padiabahal Range of Sambalpur Forest Division by the bidder as per the Tender Criteria).

- The price quoted shall be inclusive of all taxes as mandatory under Government of Odisha like GST, TDS, Labour Cess etc.
- Authorization letter/ copy of Resolution to authorize a particular partner / Director to sign the Tender and participate the bid.
- A certificate by the bidder to the effect that the Firm/ Company/ Organisation has not been 'blacklisted' by Govt. or any Govt. organisation till date, and no criminal case is pending against the firm or its owners.
- **Proposal should be as per Covid -19 Guidelines issued by Government of Odisha.**

TERMS AND CONDITIONS:

1. Technical bid and Financial bid are to be placed in two separate sealed envelopes (clearly superscribing "Technical Bid" and "Financial Bid" respectively) which in turn are to be placed in one bigger (Wax/ Tape sealed only) cover superscribing on the cover as "Quotation for Trench Work at Parsalikhaman RF in Sambalpur Forest Division-2021-22".
2. The bids of the parties whose Financial Bid is not in a separate sealed cover or the rates quoted by them find mention in the Technical Bid shall be rejected forthwith. The financial bids of only those bidders shall be opened whose Technical Bids are found to be eligible.
3. Bid shall be submitted with a forwarding letter on the letter head of the bidder/ agency duly signed and stamped by authorized signatory on each page to ensure the compliance of scope, services and general terms and condition of the tender under reference.
4. No overwriting, corrections and cutting is permitted.
5. No undertaking or application shall be entertained in the bid for submitting any document at the time of opening of the bid or later.
6. Documents which are not submitted inside the bids will not be added or entertained at the time of opening of the Bids.
7. The completely filled bid document, duly sealed should be addressed to "The Divisional Forest Officer, Sambalpur Forest Division, Near Jail chowk, Sambalpur-768001 and should reach the DFO Office, Sambalpur Forest

Division on or before **17:00 Hrs of Date 31.05.2021** through on-line or by registered post or Registered Couriers or by the bidder himself with valid I-Cards or through Authorized Person of the bidder with an authorization Letter and valid I-Card.

8. Maintenance security

After successful construction the bidder shall furnish a performance security of 10% of the total quoted cost in shape of a TDR pledged to the DFO, Sambalpur Forest Division. This bank guarantee shall remain valid till the end of 2 years maintenance period. Waiver in maintenance security will be considered only after Bidders certificate that the Bidder will provide all support and SI will be responsible for providing the same.

9. **Technical bids will be opened at 10.00 AM on 01.06.2021** and Only those financial bids which have Technically Qualified will be opened next on the same day.

10. Opening and Evaluation of Technical Bid

- 10/1 Technical Bids will be opened in the presence of the bidder/ bidders' representatives who choose to attend at the appointed place and time.
- 10/2 The Technical Bids will be evaluated based on the information submitted by the bidders. However, the Committee reserves the right to seek clarification/ documents from the bidders, if the Committee considers it necessary for proper assessment of the bid.

11. Opening of Financial Bid and Final Evaluation

- 11.1 The Financial Bids of the technically qualified bidders shall be opened in the presence of such bidder's representatives who choose to attend.

- 11.2 The selection of the bidder shall be based on the lowest price submitted.

12. No reasons for delay in delivery of bids in the Office shall be entertained.

13. The office shall not be responsible for postal or any other delays. Bids received in an envelope that is damaged/ torn or merely stapled will be summarily rejected.

14. Bidders or their authorized representatives, duly authorized in writing on letter head of the company, will have to be present at the time of opening of the Bids. At the opening of the Technical Bids, they will have to produce all the original Credentials, copy of which have been enclosed with the Technical Bids for verification. Failure to produce the Originals shall lead to the disqualification of Technical Bid.

15. If the date of tender opening, by any chance happens to be a holiday, the tender will be opened on the next working day at the stipulated time.

16. Schedule of Bidding Process

Office of DFO, Sambalpur Forest would endeavour to adhere to the following schedule:

C	Activity Description	Date and Time
1.	Issue of RFP	19.5.2021 at 10.00 hrs
2.	Last Date for Submission of Bids	31.05.2021 till 17.00 hrs
3.	The date for Opening of Technical Bids	01.06.2021 at 10.00 hrs
4.	The date for Presentation	01.06.2021 at 11hrs
5.	The date for Opening of Financial Bids	01.06.2021 at 13 hrs

Venue of the Presentation & Opening of bid:

Conference hall of Office of the Divisional Forest Officer, Sambalpur Forest Division.

17. Any form of canvassing shall lead to disqualification in bidding. DFO, Sambalpur reserves the absolute right to hold the Fair as and when necessary and deciding the venue and timings and to accept or reject any/all bids without any further notice or intimation to the bidders, without assigning any reasons.
18. The selected bidder shall undertake to abide sincerely by all rules, regulations, and laws of land regarding their responsibilities for pitting work and shall agree to be held liable and responsible for any such violation directly or indirectly related to their responsibilities for the event.
19. **Payment Terms:** The payment will be made through FTO in PFMS /IFSM Module of through NEFT/ RTGS after receipt of delivery Challan and verification physical quantity and quality of the work on taking the measurement by Section Forester with check measurement by concerned Range Officer.
20. While making final payment of works applicable rates of GST, TDS and Labour Cess will be deducted from the gross amount to be paid.
21. If two or more valid tenderers are in equal quoted rate then transparent lottery will be held on dt 01.06.2021 at 1.00 PM. in the Office of the Divisional Forest Officer Sambalpur Forest Division in presence of the contractor or their authorized agents.
22. DFO, Sambalpur reserves the right to reject any or all the bids or accept them in part or to reject lowest bid without assigning any reason thereof.

23. Cancellation by default:

DFO, Sambalpur may, without prejudice to any other remedy for breach of work order, by written notice of default sent to bidder, cancel the work order in whole or part.

- (a) If the Bidder/ agency fails to provide services within the time period specified in the work order.
- (b) If the Bidder/ agency fails to perform any other obligations under the work order.

24. Forfeiture of EMD/ Security deposit etc.:

If the successful bidder / agency refuses/ fails to accept Work Order issued by DFO, Sambalpur Forest or the work order assigned to the agency/ bidder are not done as per the scope of work/ schedule of requirement, EMD/ Security Deposit will be forfeited. The work will then be allotted to second highest bidder and the financial loss sustained shall be recovered from the first highest bidder.

25. Rejection of the bid:

- (a) The bidder is expected to examine all instructions, formats, terms & conditions, and scope of work in the bid document. Failure to furnish complete information or false information/ documents shall result in rejection of bid.
- (b) In respect of interpretation/ clarification of this bid document and in respect of any matter relating to this bid document, the decision of DFO, Sambalpur shall be final.
- (c) The bidder will have to furnish the requisite document as specified in the bid document, failing which the bid is liable to be rejected.
- (d) The bids without EMD will be summarily rejected.
- (e) The bids received after specified date & time shall not be considered.
- (f) The bids received through fax/e-mail or any other mode other than specified in the tender document shall not be considered.

26. Arbitration:

All disputes or difference whatsoever arising between the parties out of or relating to the meaning and operation or effect of the work order or the breach the same shall be tried in Civil Court, Sambalpur.

Divisional Forest Officer
Sambalpur Forest Division

TECHNICAL BID

1. Name of the Contractor
2. Name of the authorized representative
3. Present address for communication
4. Contact Mobile No
5. E-mail ID
6. Adhar Card No.(A copy to be submitted)
7. PAN Card No.(A copy to be submitted)
8. Contractor License Class-B or C for carrying
out the similar civil works.
9. GST Registration No.(A copy to be submitted
along with GST Clearance Certificate issued by
the competent authority.
10. Income Tax return of last three years ending
2018-19 to 2020-21

DECLARTIONS

I do hereby declare the particulars furnished above are true to the best of my knowledge and I shall accept all the terms and conditions of this tender without any objections. I have also submitted all the required documents as asked for the tender process.

Place :

Date :

Full Signature of the Tenderer

Annexure-II

FINANCIAL BID

(FOR DIGGING OF TRENCH AT PARSALIKHAMAN RF ON THE BOUNDARY LINE OF CA PLANTATION OF PADIABAHAL RANGE OF SAMBALPUR FOREST DIVISION TO BE TAKEN UP UNDER CAMPA APO 2021-22 .)

Sl. No.	Name of works	Rate quoted by the contracture inclusive of all taxes (in Rs.)
1	Digging trench in hard/gravelly forest soil of size (2 Mt Top width X 1.5 Mt. depth X 1 Mt. Bottom width)for 10422 Mtrs. along the boundaries of over 88.2 ha. CA Plantation with 2 years maintenance at Parsalikhman RF of Padiabahal Range of Sambalpur Forest Division in the revenue district of Sambalpur.	
2	EMD deposited (1% of value of work) i.e. Rs.22,928/- or say 23,000/-	Amount & details of DD/deposit

Place:

Signature of the Tenderer

Date:

Full Name: _____