



## OFFICE OF THE SUB-COLLECTOR, SADAR, SAMBALPUR

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Tender Call Notice No. 56 /Elec. Dated: 20.02.2018

Short Tenders are invited in plain paper from the intended Registered Firms/ authorized dealers/Suppliers and agencies for supplying of material for use during the ensuing Simultaneous General Elections to Lok Sabha and OLA, 2019 . The details list of the materials is enclosed at annexure-A . The sealed tenders should be sent either by **speed post/ Regd. Post** addressed to the Sub-Collector, Sambalpur or **drop in the tender Box** available in the Office of the sub-Collector, Sambalpur in the office hour. The last date for receive of tender is **28.2.2019**. Tenders received after the stipulated time shall not be accepted .The quotation shall mention on the cover of the quotation envelop the " TENDER FOR MATERIALS IN CONNECTION WITH SIMULTANEOUS GENERAL ELECTION 2019". All the tenders will be opened on **1.3.2019 at 3p.m.** in the office chamber of the Sub-Collector, Sambalpur in presence of the members of Purchase Committee and the tenderer or their authorized representatives. The bidder shall enclose the following documents with the Quotation.

### Term & Conditions

- 1 .Up to date GST / Income Tax clearance should be furnished along with Tender papers without which the tender will not be taken into consideration.
2. The price quoted will include all taxes along with transportation charges to the Godown at Dhankauda Block premises.
3. The tenders should be accompanied by samples of the articles to be supplied which should be furnished in separate packets super scribed "Sample of the article and name of the party and to be produced before the purchase committee on Dt. **01.3.2019 at 3p.m.** in the office chamber of the Sub-Collector, Sambalpur.
4. The intending supplier may ascertain the specification of the articles from the list enclosed.
5. The supplier will be required to supply the article within seven days from the date of receipt of the supply orders.
6. In case of failure to supply the article of required quantity in full with specification within the stipulated period the security deposit of the tenders will be forfeited.
7. The price quoted in the tender will include all tax, transportation charges. The delivery of articles of all the materials will be made in the Godown situated in the premises of Dhankauda Block.
8. The Farms /Persons whose tender will be accepted shall have to execute an agreement with the District Election Officer, Bargarh in Non-Judicial stamp paper worth of Rs 10/- only in

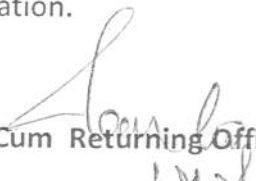
the prescribed terms and conditions within two days from the date of acceptance of tender and supply order will be issued only after the said agreement is executed.

9. The price quoted by the bidders shall be valid for a period of one year from the date of signing of agreement / finalization of tender.
10. In case of tender & price finalized by the DEO & Collector if any, the same price provided by the DEO & Collector will be finalized and accordingly agreement will be made.
11. Payment will be made after receipt of allotment from CEO, Odisha and as per the invoice/bills.
12. The Sub-Collector & Returning Officer, Sambalpur reserves all rights to reject any/all tenders without giving any reason thereof. He also reserves the rights to increase the quantity of materials at any point of time for the election process 2019. The decision of the Sub-Collector & Returning Officer, Sambalpur will be final.

  
Sub-Collector Cum Returning Officer  
Sambalpur 19/2/19


Memo No. 57 /Dt. 20.02.2019

Copy to Notice Board of Collectorate, Sambalpur/ Sub-Collector Office, Sambalpur / Kuchinda /Redhakhol for its publication.

  
Sub-Collector Cum Returning Officer  
Sambalpur 19/2/19

Memo No. 58 /Dt. 20.02.2019

Copy to DIO, NIC, Sambalpur with a request to upload the Notice in the Official Website for general information of the public.

  
Sub-Collector Cum Returning Officer  
Sambalpur 19/2/19

Memo No 59 /Dt. 20.02.2019

Copy to D.I.P.R.O., Sambalpur for information and necessary action.

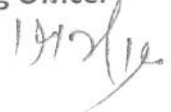
  
Sub-Collector Cum Returning Officer  
Sambalpur 19/2/19

DETAILS OF MATERIALS TO BE SUPPLIED

1. Stamp Pad(purple)
2. Ordinary Pencil
3. Ball Pen
4. Blank Paper
5. Pins
6. Sealing Wax
7. Gum Paste
8. Blade
9. Candle Stick
10. Thin twine thread
11. Carbon Paper
12. Packing paper sheet
13. Drawing Pins
14. Cup/Empty tin/ Plastic box for holding indelible ink.
15. Rubber Bands
16. Cello tape
17. Envelope made of thick Black paper of size 12x8x4
18. Transparent Plastic box of size 14x10x5
19. Self inking Pad

  
Sub-Collector Cum Returning Officer

Sambalpur

  
19/12/12