

OFFICE OF THE COLLECTOR & DISTRICT MAGISTRATE: SAMBALPUR

(Gram Panchayat Section)

Notice No. 66 Dated 08.02.2019.

Quotation / Tender Call Notice

Sealed Quotations / Tenders are invited from interested reputed Travel Agencies / Tour Operators or Private Individuals for providing One no. of Non-AC Diesel driven Indica / Indigo Car having sitting capacity not more than five including driver, which conforms to the Terms and Conditions (Annexure-A) for official use in District Panchayat Office, Sambalpur on monthly rent basis @Rs. 16,000/- Per month.

1. The Vehicle must be in Road Worthy condition, shall not be more than 3 years old from the date of Initial Registration and must have Valid Registration Certificate , Insurance Certificate , Fitness Certificate , Valid Contract Carriage Permit, Proof of up-to-date tax payment etc. which are mandatory for plying of Vehicle.
2. The Driver of the Vehicle must have a Valid Driving Licence for driving Light Transport Passenger Vehicle and should be sufficiently experienced in driving Transport Passenger Vehicle.
3. The Driver should be well behaved, gentle and obedient in nature.
4. The Monthly Rate of Hire Charge be quoted separately in the General Bid Information (excluding fuel and lubricants) .
5. The Vehicle must achieve a fuel efficiency of 17 Kms per litre .
6. The details of the Make and Year of manufacture of the Vehicle , Registration Number , Mileage (KMs to be covered per litre) and Name of the Driver with Driving License Number and Period of Validity should be specifically provided in the General Bid Information to be furnished with the Quotation / Tender (Annexure-B).
7. Security Deposit of ₹. 5000/- shall be paid by the Successful Bidder on the date of signing the Agreement in shape of Bank Draft in favour of District Panchayat Officer , Sambalpur . The same will be released on termination of the Agreement or Disengagement of the Vehicle whichever is earlier.
8. The Quotation / Tender completed in all respect with photocopy of Certificates mentioned at Para-1 & 2 should reach the Undersigned on or before 20.02.2019 by 1.00 P.M. by Regd. Post / Speed Post and shall be opened on the same day at 4.00 P.M. in presence of the Bidders or their Authorised Representatives.
9. The Application Form of Quotation / Tender containing General Bid Information and Terms & Conditions for Hiring of Vehicles etc. will be available in office of District Panchayat Officer, Sambalpur during Office Hours on payment of ₹. 100/- (non-refundable) from 11.00 A.M. to 03.30 P.M. or can be downloaded from District Website, Sambalpur 08.02.2019 to 20.02.2019. In case the Application Form is downloaded from Government website, the Applicant shall furnish a Demand Draft (Non – refundable) for an amount ₹ .100/- (Rupees One hundred) only towards the Cost of the Application along with the Application & the undersigned retains and reserves the right the cancel the Quotation/Tender Process at any point of time.

By Order of Collector


08.02.2019

District Panchayat Officer

District Panchayat Officer, Sambalpur

(Seal and Signature of

Quotation / Tender Calling Authority

Designation)

Memo No. 67 / GP Dated 08.02.2019

Copy to office Notice board of Collectorate, Sambalpur / Dist. Panchayat Office, Sambalpur for wide publicity.


08/02/19
District Panchayat Officer, Sambalpur
District Panchayat Officer
Sambalpur

Memo No. 68 / GP Dated 08. 02.2019

Copy forwarded to DIO, NIC, Sambalpur for kind information with a request to hoist the Quotation/Tender Call Notice for hiring of vehicle in District website for wide publicity.


08.02.19
District Panchayat Officer, Sambalpur
District Panchayat Officer
Sambalpur

Memo No. 69 / GP Dated 08.02.2019

Copy forwarded to the P.A. to Collector, Sambalpur for kind information of Collector.


08.02.19
District Panchayat Officer, Sambalpur
District Panchayat Officer
Sambalpur

Memo No. 70 / GP Dated 08.02.2019

Copy forwarded to Deputy Secretary to Govt. / FA-cum- Joint Secretary to Govt. Panchayati Raj & Drinking Water Department, Odisha, Bhubaneswar for favour of kind information and necessary action with reference to Letter No. 17-OM -02- 2671 16266/PR dated 12.09.2016 of the Govt. in PR Department addressed to District Panchayat Officer, Sambalpur with copy to Collector, Sambalpur.


08.02.19
District Panchayat Officer
District Panchayat Officer
Sambalpur

TERMS & CONDITIONS FOR HIRING OF VEHICLES

The following terms and conditions must be fulfilled by the successful bidder for providing a vehicle on hire on monthly rent basis.

1. The hired vehicle, during period of contract, shall have all necessary valid MV documents such as :- Valid Registration Certificate, Insurance Certificate, Fitness Certificate, valid Contract Carriage Permit, Proof of up to date tax payment etc. and Driving License of the Driver available all the times. The Department/ Office hiring the vehicle shall not be responsible for any damage/ loss caused to hired vehicle or loss of life/ injury made to any person or damage to any property on account of use of hired vehicle in any manner whatsoever. The hirer shall be responsible for all such litigations.
2. The hire charges to be paid for monthly basis is final but does not include cost of diesel, which is to be paid separately basing on actual consumption and lubricants as per existing Government norms. All the expenditure of the vehicle towards repair, replacement of separate parts, lubricating oil of engine, Gear Box and differential coolant, tyres and tubes, battery etc. will be borne by the bidder.
3. It shall be responsibility of the bidder to provide a good driver and the salary of the driver shall be borne by the owner.
4. In case of breakdown for reasons whatsoever the replacement of a vehicle of the same or better model shall be provided by the owner of the vehicle/ bidder.
5. In case of the vehicle do not report regularly, the Authority will be at liberty to reject the agreement and may engage a Vehicle from other source.
6. The Vehicle shall report for duty for minimum of 25 days in a month.
7. In case of emergency, the Driver will have to report for duty as per the requirement of hirer. No extra payment shall be demanded.
8. Monthly hire charges and reimbursements towards cost of diesel (as per actual) and lubricants (as per Govt. norms) of selected bidder will be paid in every succeeding month, as per as possible within fifteen days of the submission of bills by the service provider subject to availability funds under the required head and no advance payment will be made.
9. The Vehicle shall not be more than 3 (three) years old from the Initial Registration and also in good running condition during the period of Contract.
10. If the services are found to be unsatisfactory, the Client(herein the District Panchayat Officer) shall give one month Notice and terminate the Agreement.
11. In case the Service Provider intends to withdraw the services of his /her vehicle and terminate the agreement, it shall be mandatory upon him/her to grant one month Notice before such withdrawal of service and termination of the Agreement.
12. If the Bidder violates any of the terms of contract, the entire amount of Security Deposit is liable to be forfeited.


08.02.2019
District Panchayat Officer
Sambalpur

(Signature of the Quotation/ Tender Calling Authority)

GENERAL INFORMATION FOR HIRING VEHICLE

1. Registration No. of Vehicle :-
 2. Type of Vehicle (AC/Non-AC) :-
 3. Year of Manufacture:-
 4. Model :-
 5. Date of Registration:-
 6. Name & complete address of the owner of the Vehicle :

 7. Fitness Certificate validity :-
 8. Permit validity:-
 9. Insurance validity:-
 10. Name & Address of the Driver:-

 11. D.L. No. & Validity of the D.L. of the Driver :-
 12. Proposed hire charges of the Vehicle per month excluding fuel cost :-
 13. Rate of fuel consumption/ Mileage per litre:-
 14. Contact No. of the Service Provider (Tenderer/ Quotationer)
- Mobile Telephone

Certified that the Information submitted above is true to the best of my knowledge and belief.

Seal & Signature of the
Quotationer/ Tenderer