



District Urban Development Agency, Sambalpur

[D.R.D.A, Sambalpur]

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Letter No. 45 / DUDA

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Tender Call Notice

Sealed tender are invited from Travel Agencies / Transporters / Tour Operator / Individuals / Private Organisation situated within Sambalpur district for providing one AC commercial diesel vehicle (Bolero) on monthly hiring basis to be used in District Urban Development Agency(DUDA), Sambalpur as per the following specification.

The quotationers shall have to submit tender in the format given below through speed post / registered post only and should reach on or before 12.02.19 by 2.00 PM to the Office of the Project Director, DUDA, Sambalpur, At-DRDA, Sambalpur. The quotation will be opened on 12.02.19 at 4.00 PM. The envelope must be superscribed as "Tender for Vehicle" with details address & phone no.of bidder. The lowest bidder will be selected. The lowest bidder shall have to deposit (security deposit) of ₹ 5,000/- (Rupees Five thousand) as only in shape of BD/DD in favour of **District Urban Development Agency, Sambalpur** before agreement. The authority reserves the right to cancel / postponed the whole process without assigning any reason thereof. The authority has reserve the right to cancel the whole process without any notice.

Terms & Conditions

1. The lowest bidder must be produced the vehicle for physical checking. The authority having power to reject the vehicle.
2. The hired vehicle during the period of contract shall have all necessary valid MV documents such as valid registration certificate, Insurance certificate, Fitness certificate, Valid contract carriage permit, proof of up-to-date tax payment etc. and D.L. of the driver available all the times. DUDA, SBP shall not be responsible for any damage/loss caused to hired vehicle or loss of life/injury made to any person or damages to any property on account of use of hired vehicle any manner whatsoever.
3. A contract of engagement must be entered into with the travel agency / individual / private organisation etc. and the PD, DUDA, Sambalpur.
4. The vehicle must be worthy condition, multi utility vehicle and should be less than 2 year old.
5. The contract period should not exceed 12 months at a time.

6. The Driver must have valid Driving License and should be gentle and obedient in nature.
7. All the major & minor repair of the vehicle including lodging, boarding and salary of the driver will be borne by the owner of the vehicle.
8. In case of breakdown for reasons whatsoever the replacement of a vehicle of the same or better model shall be provided by the bidder.
9. In case of the vehicle do not report regularly / services are found unsatisfactory, the authority will be at liberty to reject the agreement and may engage vehicle from other sources.
10. The vehicle must be available with DUDA office on all working days & holidays as desired by PD, DUDA. No extra payment shall be demanded.
11. The driver will maintain the Log book and make daily entry by closing of the day. The log book will be verified and checked by the Officer on regular basis.
12. Under no circumstances, the vehicle will be returned to the Party without prior approval of the Authority.
13. The vehicle driver should not allow any officer for use of the vehicle without prior approval of the authority.
14. Monthly hire charges of the vehicle would be paid in every succeeding month, as per as possible within 15 days of submission of bills by the vehicle owner and no advance payment would be made. The payment will be made by account payee cheque.
15. In case the vehicle owner intends to withdraw the services of his vehicle and terminate the agreement, it shall be mandatory upon him to grant one month notice before such withdrawal of service and termination of agreement.
16. Renewal of the agreement shall be made from the date of expiry of validity of the agreement or expiry of one year whichever is earlier.
17. The authority reserves the right to renew the agreement or call for fresh quotations or cancel the agreement with one month notice without assigning any reason thereof.
18. If the vehicle owner violates any of the terms of contract, DUDA shall forfeit the entire amount of security deposit.


Project Director, DUDA, Sambalpur

GENERAL BID FOR HIRING OF VEHICLE

Sl.	Details of Bidder	
1	Name of the Individual /Agency applied for engagement of vehicle	
2	Address of the Individual / Agency etc.	
3	<u>Details of vehicle</u> Year of manufacturing Model Date of Registration & No. Fitness Certificate validity Permit validity Insurance Validity (all Proof to be attached)	
4	Whether vehicle have commercial registration or not (Proof to be attached)	
5	Name & Address of the Vehicle Owner with Contact No.	
6	Name & Address of the Driver with Contact No.	
7	Driving Licence No. and validity of licence of the Driver (Proof to be attached)	
8	Monthly hiring charges with a Driver without any Km. coverage restriction (Excluding Fuel/Lubricant)	
9	Mileage per litre	

Certified that the information submitted above is true to the best of my knowledge and belief.

Date
Place

Signature of the Bidder