



District Urban Development Agency, Sambalpur

[D.R.D.A, Sambalpur]

e-Mail Id – dudasambalpur@gmail.com

File No. XX-40/2018

Letter No. 231 / DUDA

Dated : 8-8-18

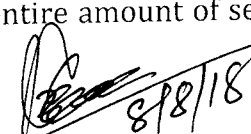
Quotation Call Notice for hiring of vehicle

Sealed quotation are invited from Travel Agencies / Transporters / Tour Operator / Individuals / Private Organisation / NGOs situated within Sambalpur district for supply of one diesel vehicle (Bolero) on monthly hiring basis to be used in District Urban Development Agency (DUDA), Sambalpur as per the following specification.

The quotationers shall have to submit two envelopes one for technical bid and second for financial bid through speed post / registered post only on or before 21.08.18 before 2.00 PM to the Office of the Project Director, DUDA, Sambalpur, At-DRDA, Sambalpur. The quotation will be opened on 21.08.18 at 4.00 PM. The envelope must be superscribed as "Quotation for Vehicle", inside which two envelopes must be superscribed as "Quotation for Financial Bid" for financial bid and "Quotation for Technical Bid" for technical bid with details address & phone no. The lowest bidder will be selected. The lowest bidder shall have to deposit (security deposit) of ₹ 5,000/- (Rupees Five thousand) as only in shape of BD/DD in favour of **District Urban Development Agency, Sambalpur** within 7 (seven) days of opening of the bid. The details will be available at www.sambalpur.nic.in. The authority reserves the right to cancel / postponed the whole process without assigning any reason thereof. The authority has reserve the right to cancel the whole process without any notice.

Terms & Conditions

1. The bidder who qualified the technical bids will only be invited to attend the opening of the financial bids and the lowest bidders will be selected.
2. The lowest bidder must be produced the vehicle for physical checking. The authority having power to reject the vehicle.
3. A contract of engagement must be entered into with the travel agency / individual / private organisation / NGOs etc. and the PD, DUDA, Sambalpur.
4. The vehicle must be worthy condition, multi utility vehicle and should be less than 1 year old, mileage should be more than or equal to 12 km/ltr.
5. Monthly hiring charge should be equal to or less than ₹16,000/- per month.
5. The contract period should not exceed 12 months at a time.
6. The Driver must have valid Driving License and should be gentle and obedient in nature.
7. All the major & minor repair including cost of Driver should be made by the owner.
8. In case of breakdown for reasons whatsoever the replacement of a vehicle of the same or better model shall be provided by the bidder.
9. In case of the vehicle do not report regularly / services are found unsatisfactory, the authority will be at liberty to reject the agreement and may engage vehicle from other sources.
10. The vehicle must be available with DUDA office on all working days & holidays as desired by PD, DUDA.
11. If the bidder violates any of the terms of contract, the entire amount of security deposit shall be forfeited.


8/8/18
Project Director, DUDA, Sambalpur

TECHNICAL BID FOR HIRING OF VEHICLE

Sl.	Details of Bidder			
1	Name of the Individual /Agency applied for engagement of vehicle			
2	Address of the Company / NGO / Individual / Agency etc.			
3	Year of Registration / Incorporation (Proof to be attached)			
4	Number of Driver as on 01.01.2018			
5	Annual Turnover (Along with proof)	2015-16	2016-17	2017-18
6	Service Tax Registration No. (Proof to be attached)			
7	Income Tax Clearance Certificate (Proof to be attached)			
8	PAN and Service Tax details			
9	Telephone with STD Code			
10	Mobile No.			
11	Email of the contract person			
12	Whether vehicle have commercial registration or not (Proof to be attached)			
13	<u>Details of vehicle</u> Year of manufacturing Date of Registration Fitness Certificate validity Permit validity Insurance Validity			

Date

Place

Signature of the Bidder

FINANCIAL BID

Rate quoted for hiring of vehicle in DUDA, Sambalpur

Particulars (Monthly hiring charges with a Driver without any Km. coverage restriction)	Km. per Ltr	Name of the Vehicle & Model	
		Diesel	Petrol

DECLARATION

I/We are not involved in any major litigation that may have an impact of affecting or compromising the delivery of services as required under this tender.

I/We are not black-listed by any Central / State Government / Public sector undertaking in India.

Date

Signature of the Bidder

Place