

EXPRESSION OF INTEREST

No.NC/CORONA / AC/WS-37/2020

www.satara.gov.in

**EOI FOR THE SUPPLY OF LAUNDRY SERVICES FOR DISTRICT COVID HOSPITAL ,
SATARA .**

(Short Term Emergency Bidding/tender of EOI NC/ CORONA / AC/WS- /2020)

District Collector Satara invites Expression of Interest through online & offline tendering for “Supply of Laundry services at District COVID Hospital , Chhatrapati Shivaji Museum , Satara .”

EOI SCHEDULE -

- 1. Date of Publish of EOI : Dt.11/9/2020 Time 15.00 Hrs**
- 2. Date of online Pre-bid Meeting : Dt.12/9/2020 Time 11.00Hrs**
- 3. Pre-Bid Meeting Zoom application link –**
<https://us02web.zoom.us/j/3012133685?pwd=b09OL1BnOUoyZjh2bXhyRWE4RVMyZz09>
Meeting ID: 301 213 3685
Passcode: 12345
- 4. Last date of submission of EOI: Dt. 15/9/2020 Time 17.00Hrs**
- 5. Opening of Technical Bids: Dt. 16/9/2020, Time 11.00 Hrs**
- 6. Presentation by Bidders : : Dt.16/9/2020, Time 13.00Hrs**
- 7. Opening of the Financial Bid of technical qualified Bidder: Dt. 16/9/2020, Time 17.00 Hrs (If possible)**

Contact Details –

Mr.Sanjay Bhagwat - 9422993333

Collector Officer , Satara – 02162230138

Website – [www. Satara.gov.in](http://www.Satara.gov.in)

Mail ID – collectorsatara@gmail.com ; collector.satara@maharashtra.gov.in

Note:

- 1. Eligible bidders need to submit their Technical bid in a PDF file and financial bid in a password protected PDF File over the above e-mail.**
- 2. Please ensure that all the annexures of the technical proposal are sequentially placed in a single file. Failing to do so may lead to rejection of the proposal.**
- 3. Hard copies of Technical & commercial proposal in separate sealed envelop to be submitted by bidder at District Collector office , Satara .**
- 4. Please ensure that you submit the copy of the EMD along with your technical proposal.**

Supply of Laundry services at District COVID Hospital , Chhatrapati Shivaji Museum ,Satara.

District Collector Satara invites eligible Service Provider to submit **Expression of Interest** for supply of laundry services at COVID-19 Hospital facility developed for COVID-19 patients, for the duration of SIX (6) months or till COVID-19 disease subsides, whichever is earlier. However, if the duration increases beyond six months, bidder shall extend the services as per the terms of this EOI.

A Background:

In light of COVID -19 Pandemic, for strengthening and enhancing the number of beds, both Oxygenated and ICU with ventilators at Satara, District Collector office is taking up an ambitious plan to set up a Dedicated COVID Hospital (DCH) within the city for COVID-19 treatment.

B Expression of Interest

Expression of Interest (EOI) is hereby invited from the intending bidders to provide laundry services for the said DCH facility that will have 234 Oxygenated Beds, 52 ICU (TOTAL 286) in Satara .

C Scope of Work

It is proposed to provide a DCH with 234 oxygenated beds + 52 Critical Care Beds in Satara. The selected bidder shall have complete responsibility to provide laundry services to said hospital . Bidder shall perform all activities related to laundry services at his/her place , no separate place and equipments will be provided by authorities to bidder . Bidder shall arrange pick up of soiled/dirty linen & deliver washed linen items on daily basis from & at DCH

D General Instructions and documents to be submitted by the interested bidder

1. Bidder shall have market standing in similar field for at least last 3 years . Proof need to be submitted.
2. List of equipments & Chemicals / disinfectant currently used by Bidder , need to be attached.
3. Bidder must disinfect linen items with FDA approved disinfectant & as per ICMR guidelines before washing .
4. Bidder must provide daily pick up & delivery of linen items From DCH .
5. If bidder have previous experience for similar kind of service provision to Govt. or Private entities , proof need to be attached .
6. Authority anticipates issuing EOI for the selection of a total laundry service provider for implementation of DCH facility with Oxygenated and ICU beds for COVID-19 patients as described above.
7. Potential bidder shall forward their EOI along with requisite documents and financial bid from their own email-id to collectorsatara@gmail.com & collector.satara@maharashtra.gov.in Also, a hard copy of such Bids can be submitted to District collector office , Satara, from 11 /9/2020 at 15.00 Hrs up to 15/ 9 /2020 before 17.00 Hrs.
 1. If you need more information, please send your inquiry at Mr. Sanjay Bhagawat -9422993333 / Distrcit Collector Office 02162230138 .
 8. If necessary a meeting / video conference will be done with prospective bidders.
 9. EMD – Rs.20,000/- Tender Fees - Rs.5,000/-
In favor of Collector satara by DD of scheduled bank.
 10. The Expression of Interest shall be downloaded from [www. Satara.gov.in](http://www.Satara.gov.in) , available in PDF format, filled up completely without any mistake or overwriting, stamped, signed, scanned and

submitted on email id as stated above.

11. Successful bidder shall follow all the safety protocol as per ICMR guidelines to avoid infection to his/her staff , authority will not be responsible for any lapses .
12. The bidder shall submit the copy of EOI duly signed and stamped along with the bid as acceptance of the terms and conditions mentioned in the EOI.
13. Authority is not responsible for any required human resources , equipments & space for concerned operations of laundry services .
14. Financial Bid shall be submitted as prescribed in Annexure-II in a password protected file over mail, whose password shall be shared with collector office satara during or after the evaluation of technical bid when asked for & also in separate sealed envelop along with technical bid.
15. The Expression of Interest shall be downloaded from www.satara.gov.in

E Expression of Interest shall include the following documents:

Bidder having adequate knowledge and experience in operating / managing / providing laundry services for more than 3 years

1. Completed E.O.I. Form along with Annexure-1 and Annexure-2.
2. Copies of all relevant certificates.
3. PAN Card
4. GST Certificate
5. Shop Act / Udyog Adhar
6. Last 3 year ITR

All Bidders will have to give a presentation to the appointed members of the **Evaluation Committee / Health Technical Committee / Steering committee** appointed for this purpose, on the prescribed date and time as informed. The bid would be evaluated based on the following keyareas:

1. Quality of Service
2. Equipments at bidders disposal
3. Financial aspects
4. Experience of the firm

The offer of bidders will only be considered on merit by the Bid Evaluation Committee / Steering committee. This Expression of Interest does not entail any commitment on the part of The Collector Office Satara and does not constitute a solicitation. The Collector, Satara reserves the right to change, alter or cancel this E.O.I. without assigning any reasons, to accept or reject any or all expressions of interest without incurring any obligation to inform the affected Applicant of the grounds. Any costs associated with the submission of the E.O.I. will have to be borne by the Applicant and any such associated costs will not be reimbursed by The Collector Office, Satara.

F Who can submit E.O.I

The corporate hospital / Organization / Association of Doctors / Any individual medical professional / Limited Company/ Private Limited Company / Partnership or Proprietary Firm / NGO / Trust, having adequate knowledge, experience, and expertise in providing laundry services .

G Acceptance of E.O.I.:-

The decision of the Authority shall be final and binding. The Authority does not pledge itself to

accept the lowest or any EOI.

The Authority reserves the right to split the quantity amongst the eligible bidders and to relax / restrict any of the conditions of the tender without assigning any reasons. Authority reserves the right to reject any or all offers without assigning any reasons. Please note that Authority requires a complete integrated solution and hence bidders are requested to give an integrated solution for operation and management of DCH Centre, which includes all work to be included in the scope of work.

- a. Incomplete and Conditional offers will not be accepted.
- b. The successful bidder to raise bills for services provided every fortnight and the payment after deducting statutory taxes etc. shall be made within next fortnight. No interest will be payable for delay in payment by Authority if any.
- c. The successful bidder shall deposit an amount of Rs. 50,000/- (Rs. Fifty thousand only) as a security deposit towards faithful compliance of the contract, for the DCH in the form as decided by Authority.
- d. Mobilization period:- The successful bidder will be given 10 days mobilization period. If a successful bidder fails to mobilize services in all respect within a given time, the P.O. issued will be canceled and security deposit paid by them shall be forfeited. In that case, the work may be assigned to other qualified bidders completely or on sharing of unit basis.
- e. Stamp Duty: The successful bidder shall enter into an agreement with Authority. It is required to pay required stamp duty in the form of e-SBTR (electric Secure Bank and Treasury Receipt), as per prevailing rules.

H Liquidated Damages:

This EOI is published for providing the laundry services on an emergency basis. If successful bidder fails to provide required services to DCH, security deposit shall be forfeited. Quality of services will be monitored by committee appointed by District Collector at regular interval, if found sub-standard service is provided by successful bidder then committee shall take appropriate action, can lead to Black listing & forfeiture of security deposit.

K (a). Payment Schedule:

Payment will be done against fortnightly invoices raised by the successful bidder on the basis of actual usage, certified by a competent authority.

K.(b). Termination:

It is the responsibility of the successful bidder to provide the said facilities within 10 days from the issue of work order. In case if the successful bidder fails to provide the said services within 10 days, unless allowed by the competent authority on specific grounds, or fails to operate it in a satisfactory manner, the contract will be terminated and the payment due will be forfeited. Further, the security deposit paid will also be forfeited.

N. Dispute Resolution:

The Health Technical committee and the healthcare consultant appointed by District collector for the project will closely review and monitor the day to day activities of the bidder. In case of any disputes, the matter shall be referred to the health technical committee. And if not resolved, it shall be referred to the Steering Committee headed by The Collector, Satara. The decision of the Steering Committee shall be final and binding on all the parties.

Full Name, Signature of the bidder With official seal and address (For the acceptance of EOI conditions)

ANNEXURE -I

0 /E.O.I

/2020

Particulars about the Bidder-

(Specimen copy)

Date:-.....

(Following information to be submitted along with EOI as detailed hereinbelow on the letterhead of the Bidder. Put a tick mark where applicable. Write NA where not applicable. All fields are necessary)

- a. Name & Postal Address and Telephone Number of the Registered Head Office of Bidder.
- b. Names and addresses of all the partners.
- c. e-mail address of the firm & partners.
- d. Name of the Power of attorney holder
- e. Details about the manpower to be provided,

Sr. No	Name, Address, Telephone, Mobile Number, Fax Number of individual medical professionals and staffs	Qualification	Designation	Registration No.

Note: To be attached separately with Name, Signature of the bidder With official seal and address.

- f. Is the Bidder registered under the Indian Companies Act-1956(1 of 1956) or any other Act, in force?
 - i. If so, furnish photocopy of Certificate of Registration.

- ii. In the case of Limited Companies furnish a copy of the memorandum of Association and Articles of Association.
- iii. In the case of Proprietorship / Partnership firms, name of proprietors / Directors with the address. (Two in order of _____ % of shares).
- iv. Ownership status of the Firm. (Maharashtra Govt./ Other state Govt./ Central Govt./ Joint Sector / Co-Operative / B.S.I. / Private / Foreign Company).
- g. Name and post of the Officer / Address, Phone Number who should be contacted by this office in case of emergency.
- h. Details of the present similar services provided by the bidder
- i. Bank Details of the bidder
 - Name of the Bank:
 - Branch :
 - Account Type :
 - Account No :
 - IFSC Code :
 - MICR Code :

I/We have carefully gone through the EOI requirement, we are confident to fulfill the exact requirement asked for with the required documents to be provided along with the EOI. I/We assure you for the same and accordingly, I/we are participating in this EOI process.

I/We have carefully gone through the EOI documents and the term and conditions mentioned therein & are all acceptable & agreeable in entirety to me/us.

Full Name, Signature of the Bidder

with Official Seal & Address.

ANNEXURE -II

(To be submitted by the bidder)

(To be submitted over mail in a Password Protected File)

Laundry service for Hospital Linen for Satara DCH / DCHC as per the specifications in attached

Laundry Service for Hospital Linen			
Sr. No.	Name of Item	Name of the Linen	Laundry Charge excluding GST
1	White Bed Sheel 60" x 90"	Site Bed Sheet 60" x 90"	
2	Green Bed Sheet 60" x 90"	Green Bed Sheet 60" x 90"	
3	Light Pink Bed Street 60" x 90"	Light Pick Bed Sheer 60" x 90"	
4	Red Blanket 60" x 90"	Red Blanket 60" x 90"	
5	Solapuri Chadder 60X90	Solapuri Chadder 60X90	
6	White turkish napkin 18X27	Navy Blue laroon Turkish napkin 18 x 24	
7	White turkish towel 20X30	Navy Blue/h4aroon Turkish towel 24 x 48	
8	Dr. towel 18X27	White Turkish toz'e1 for Doctors 18 x 24	
9	Honey Comb Towel 18 x 7	Navy Blue/Maroon/Brown Honey Comb Towel 18 x 24	
10	Honey Comb Towel 20 x 30	Navy Blue/Maroon/Brown Honey Comb Towel 24 X 48	
11	Surgeon Dress (Green Apron & Pant) (readymade) Apron Size 36,38, 40, 42, 44, 46 & Pant Size 28,30, 32,34,36,38,40,42	Surgeon Dress (Green Apron & Pant) (readymade) Apron Size 36,38, 40, 42, 44, 46 & Pant Size 28,30, 32,34,36,38,40,42	
12	Patient's Dress (Female Gown) Sky: Blue Colour 38, 40, 42, 44	Patient's Dress (Female Gown) Sky: Blue Colour 38, 40, 42, 44	
13	Patients Dress (Male) Top and Payjama-Top Size 36,38, 40,42, 44, 46 & Payjarna Size 28,30, 32.34,36,38.40,42	Patients Dress (Male) Top and Payjama-Top Size 36,38, 40,42, 44, 46 & Payjarna Size 28,30, 32.34,36,38.40,42	
14	Patient's Dress Female Top (Peticot) Sky Blue Colour Size 38, 40, 42, 44	Patient's Dress Female Top (Peticot) Sky Blue Colour Size 38, 40, 42, 44	
15	Pillow' cover 18X24	Cotton Pillow' Covers 18 x 24	
Total			

: The quantity mentioned against each item is indicative only and may increase or decrease at the time of placing of the order.

Note:

1. In case of error, the amount mentioned in words will be considered.
2. The rate quoted shall be inclusive of all types of expenses like Taxes , duties allowances, insurance, and any other such expenses that may be applicable in all respects (Excluding GST).
3. The statutory taxes will be deducted by Authority while releasing the payments as per the policy
4. Financial offer (Annexure) shall be submitted by the Potential bidder along with requisite documents and financial bid from their own email-id to Above mail id password protected file. Also, a hard copy of such Bids shall be submitted to collector office .Financial Bid shall be submitted as prescribed in Annexure. ina passwordprotectedfile over mail, whose password shall be shared with authority during or after the evaluation of technical bid when asked for.

Full Name, Signature of
the Bidder with Official
Seal & Address