

TENDER FORM

GOVERNMENT GENERAL HOSPITAL, ANANTHAPURAMU

TENDER DOCUMENT

FOR PROCUREMENT OF MEDICAL EQUIPMENT TO GOVT. GENERAL HOSPITAL,
ANANTHAPURAMU.

DETAILS OF THE BIDDER

1. Name of the Firm/Company :
2. Applying for category :
3. Name of the authorised person :

TENDER CATEGORIES

| Category | Sl. No. | Category |
|-----------------|----------------|------------------|
| 1 | 1 | AIR CONDITIONERS |

BIDDER

01

SUPERINTENDENT

OFFICE OF THE SUPERINTENDENT: GOVT. GENERAL HOSPITAL,
ANANTHAPURAMU.

Rc.No.G1/Tenders/2020,

Dt. /06/2020.

TENDER SCHEDULE

Sealed Tenders are invited by the Superintendent, Govt. General Hospital, Ananthapuramu from the reputed firms or from their authorized distributors for supply of the following.

| Category | Sl. No. | Description | EMD Amount | Stocks to be supplied with in |
|----------|---------|-----------------|-------------|--|
| 01 | 01 | Air Conditioner | Rs.50,000/- | Within 15 days from the date of receipt of Purchase Orders |

1. Sale of Application forms: From 19.06.2020 to 25.06.2020 up to 05.00 P.M.
2. Last Date for receipt of Applications: 26.06.2020 up to 05.00 P.M.
3. Opening date of sealed Tenders: 27.06.2020 at 4.00 P.M.
1. The Sealed Tender will be opened in the presence of the Joint Collector (R &B)/Chairman District Purchase Committee, Ananthapuramu/ Superintendent with Hospital Purchase Committee, and Representatives of the Tenderer should attend on 27.06.2020 at 4.00 P.M. and negotiations, **Venue at JC Chamber, Collect orate, Ananthapuramu.**
2. Tender cost: Rs.2,360/- (including GST)

BIDDER

02

SUPERINTENDENT

Terms and Conditions:-

1. The Tender form should be obtained from this office in any working day on payment of **Rs.2000+360=2360/-(GST)** for each category by way of cash remittance in the office of Govt. General Hospital, Ananthapurmu / Demand Draft issued by any Nationalized Bank payable at Ananthapuramu in favour of Superintendent, Govt. General Hospital, Ananthapuramu.
2. The Tender will hold good for a period of 1(one) year from the date of finalization of the Tender.
3. The cost of above items must be mentioned in Indian Currency only even if it is imported from abroad.
4. The category for which the Tender is applied should be clearly mentioned on the envelope.
5. Full details of the items Quoted for supply of **Procurement of Air Conditioners** to the Govt. General Hospital, Ananthapuramu should be mentioned clearly. Tenderer should submit their quotations in soft copy along with Hard copy (CD).
6. Each Tender should accompany Earnest Money Deposit (E.M.D) as mentioned in the 1st page in the shape of Demand Draft drawn on any Nationalised Bank payable at Ananthapuramu in favour of Superintendent, Govt. General Hospital, Ananthapuramu.
7. The Earnest Money Deposit (E.M.D) is refundable to the Unsuccessful Tenderer, after finalization of Tenders. Further this deposit in respect of successful tenderer will be converted into Security Deposit.
8. The Tenderer should have turnover of business not less than Rs.10.00 lakhs above per year (during the last three financial year's i.e. **2017-18, 2018-19, 2019-2020** of the audit reports should be submitted.
9. If the successful Tenderer fails to make supply order **Air Conditioners** during the course of Tender Validity his /her E.M.D will be forfeited.
10. The Tenderer is requested to note that any taxes to be deducted at source at the rate fixed by the Government State/Central shall be deducted at the time of payment against the supplies.
11. The item ordered for purchase by this office should be handed over in the stores from **9.00 A.M to 2.00 P.M** on any working day.
12. The supply must be supported with delivery challan and part supply to the avoided for part supply of the purchase order. Bills must be submitted in triplicate on the date of delivery.
13. Sealed Tender cover should be sent to the Superintendent, Govt. General Hospital, Ananthapuramu (Not by name) duly incorporating on the envelope "Tenders for supply of (Category) supply of **Procurement of Air Conditioners** on or before **26.06.2020 at 05.00 P.M.**
14. The Tenders received after the stipulated time will not be accepted under any circumstances.
15. The Superintendent, Govt. General Hospital, Ananthapuramu has the right to accept or reject any Tender application without assigning any reasons thereof.

16. The Tender application should be submitted along with the following documents.
 - A) Latest Income Tax Clearance Certificate along with PAN Card Xerox copy
 - B) Company/Firm Auditor report regarding Turnover of business per years, the last three financial years i.e. 2017-18, 2018-19, 2019-2020.
 - C) Company /Firm Registration Certificate.
 - D) Latest Solvency Certificate
 - E) Latest Sales Tax Clearance Certificate
 - F) Certificate of Previous Experience Certificate (should have at least 3 years' experience in the field)
 - G) Valid Drug License & Authorised dealer ship letter.
 - H) E.M.D amount by way of Demand Draft only in favour of "Superintendent Govt. General Hospital, Ananthapuramu".
 - I) Quoted Rates should be submitted in Soft Copy along with hard copy (CD).
17. Latest Manufacturing **Procurement of Air Conditioners** should be supplied with a minimum of 02 years the expiry date should be given by the time of supply.
18. No Advance payment will be allowed under any circumstances. Payment will be made only after receipt of the supply of items and subject to the availability of budget without them you have no right to proceed to court of law of payment.
19. If the successful bidder fails to supply the stock, the second lowest quoted firm will be ordered to supply and the difference of amount will be recovered from the first lowest quoted bidder.
20. Payment will be made depending on the budget availability. The Successful tenderer has not right to ask extension for next year, even if bills are pending.
21. For any shortage and damages or losses in transportation the concerned Agency/Firm will be held responsible.
22. If the supplies are found not up to the standard it will be recommended to the concerned authorities to keep the agency in Black List.
23. The decision of the Superintendent, Govt. General Hospital, Ananthapuramu will be final and he can accept any tender partly or fully/reject/recall Tenders, without assigning any reasons.
24. The Superintendent, Govt. General Hospital, Ananthapuramu have authority to cancel the agreement if there any complaints on your products.
25. This office is in no way responsible for postal delay in the receipt of the tenders within the time limit.
26. The Tenders received with full shape will only be taken into consideration.
27. The Rate quoted per Unit should be Exclusive of all taxes and all other levies and duties etc., packing goods should be supplied with free of transportation charges to Govt. General Hospital, Ananthapuramu.
28. The Tenderer should submit the Contact No. (Mobile and Landline Number) and valid Email I.D of the authorized person for any kind of communication.
29. Rate quoted in the Tender is applicable to Govt. Hospitals & Dispensaries and should not supply less prices to offer Govt. Institutions/Dispensaries.

ANNEXURE - I

SL. No. of the Tender Application:

To,
The Addl. DME./Superintendent (FAC),
Govt. General Hospital,
Ananthapuramu-515001.

Respected Sir,

I/We hereby submit our tender for the **supply of Air Conditioners.**

I/We are enclosing here with the DD No. _____ Date. _____ for
Rs. _____ Drawn in favour of the “ Superintendent, Govt. General Hospital
Ananthapuramu “towards EMD/Bid Security.

I/We hereby agree to all the terms and conditions, stipulated by the Govt. General Hospital,
Ananthapuramu in this connection including delivery, penalty etc.,

I/we have noted that over written entries shall be deleted unless duly out & rewritten and
initialled. Tenders are duly signed (No thumb impression should be affixed).

I/We undertake to sign the contract/agreement, within one week (seven days) from the issue
of the letter of acceptance, family which out/my EMD may be forfeited and our/my name
may be removed from the list of supplies at the Govt. General Hospital, Ananthapuramu.

I/We have gone through all terms and conditions of the tender document before submitting
the same.

Note:- ALL TERMS & CONDITIONS SUCH AS TAXES Etc. HAS BEEN INDICATED IN THE
QUOTATIONS AND OTHER TERMS AND CONDITIONS ARE ALSO AS PER YOUR
REQUIREMENTS.

Yours faithfully,

Signature of the Tenderer
With full Address.

Witness 1 _____

Witness2 _____

DECLARATION

I _____ resident of
declared that the particulars of the mentioned above are true to the best on my knowledge and
correct. I have read contents of the tender document and abide by the rule and regulations laid
down by the hospital authorities. I am herewith enclosed **Air Conditioners** list.

Signature of the Bidder
With Designation and Office Seal

| STATEMENT SHOWING THE TENDER FOR PROCUREMENT OF AIR CONDITIONERS | | | |
|--|--|---|----------|
| Sl. No. | For use in GGH, Ananthapuramu | Name of the item | Quantity |
| 1 | Due to very hot climate in summer, it is being difficult for creating comfortable work environment Prof, & HOD's | Voltas Split 1.5 TR Split 03 star Air conditioner | Each |
| 2 | | Stabilizer | Each |
| 3 | | Installation charges | Each |