


District Rural Development Agency, Sirsa

Application are invited for filling up of the following posts on temporary & monthly fixed wages based under MGNREGA Scheme in DRDA, Sirsa:-

Sr. No	Name of the Post	No.of Posts	Qualification & experience	Consolidated Monthly Remuneration
01	Programme Officer (District Level)	01	On deputation basis from Govt. Organization/Society/Corporation. OR Retired BDPO/Project Officer having five year experience in MGNREGA OR Additional Block Programme Officers who have experience of 5 Years	Rs. 30,000/- (Rupees Thirty Thousand Only)
02	Account Assistant (Block Level)	01	B.Com from recognized university (with atleast 50% marks) preference will be given to the candidate having knowledge of computer and experience in maintenance of accounts	Rs. 12000/- (Rupees Twelve Thousand Only)
03	Computer Operator (District Level)	01	i) 10+2 (with atleast 50% Marks) and one years' course in Computer Applications/NCVT Certificate (with atleast 50% marks) or graduate with one year course in Computer Application/NCVT Certificate (with atleast 50% marks) or 3 years diploma in Modern Office Practices/Office Management & Computer Applications/Computer Engg./Electronics & Computer Engg. With atleast 50 % marks or Post Matric one year ITI Course/NCVT in Stenography (with atleast 60% marks) and ii) Data Punching Speed of 8000 key depressions per hour and iii) One year experience in Data Punching.	Rs. 10000/- (Rupees Ten Thousand Only)

Application form may be downloaded from the website <http://sirsa.gov.in>. Candidate having the above mentioned qualification & experience may submit their application in the office of Addl. Deputy Commissioner, IInd Floor, Mini Sectt. Sirsa. Last date for submitting the application is **30.11.18. at 5.00 PM**


 Addl. Deputy Commissioner-cum-
 Addl. Distt. Programme Co-ordinator,
 MGNREGA, Sirsa

District Rural Development Agency, Sirsa (Haryana).

(Application submitted for the post of.....)

1. Name of the Applicant : _____
2. Father/Husband's Name : _____
3. Date of Birth : _____
4. Correspondence Address : _____
5. Permanent Address : _____
6. Sex (Male/Female) : _____
7. Marital Status : _____
8. Category(Gen./SC/BC/OBC) : _____



9. Qualifications:-

10. Experience:-

11. Whether willing to appear for skill/Type test in: _____ Yes/No
 (A) English (B) Hindi (C) Both

12. E-Mail Address: _____ Mobile No. _____

13. List of Enclosures:

- | | |
|-------------|--------------|
| (i) _____ | (v) _____ |
| (ii) _____ | (vi) _____ |
| (iii) _____ | (vii) _____ |
| (iv) _____ | (viii) _____ |

Undertaking:

I, _____ hereby certify that details given above are true to the best of my knowledge and belief. I have gone through the guidelines and further, understand that if any information furnished by me is found incorrect, it will entail forfeiture of my candidature.

Dated: _____
 Place: _____

Signature of Candidate