



THE ADMINISTRATION OF UNION TERRITORY OF LADAKH
Office of the Chairman, District Disaster Management Authority (DDMA)/
(District Magistrate, Leh)

C I R C U L A R

As directed earlier, it is impressed upon all the government employees to attend/reach office by or before 10:00 AM as per roster issued by their respective HoDs. The following conditions shall also apply on movement of employees during lockdown restrictions:-

1. No employee shall be allowed to move after 10:30AM. Respective Duty Magistrates and Police Officers/Officials shall strictly monitor and ensure that no employee is allowed to move after the cut off timing (10:30AM).
2. Each employee should ensure that the duty roster signed by the HoD is displayed on the front windshield of the vehicle.
3. Official ID of the employees along with duty roster shall be treated as movement pass only for the purpose of coming to/from office.
4. No employees (except field staffs and DAK runners) shall be allowed to move/roam unnecessarily between 10:00 AM to 04:00 PM.

Disciplinary action shall be taken against employees found violating the above conditions.

By order of Chairman, DDMA/ District Magistrate, Leh.




Chief Executive Officer
Dist. Disaster Management Authority/
(Addl. District Magistrate, Leh)

No. DCL/PS/COVID-19/00/2021-1163

Dated. 13-05-2021

Copy to the:-

1. Sr. Superintendent of Police, Leh for information.
2. Incharge, District Covid-19 Command Centre, Leh for info. and n.a.
3. Technical Director, NIC, Leh to upload on the official websites.
4. All Sub Divisional Magistrates of District Leh for information and n.a.
5. All HoDs of District Leh for information and n.a.
6. Assistant Director, Information Leh for wide publicity
7. Emergency COVID Control Room, DC Office, Leh