

DISTRICT EXCISE OFFICE: SUNDARGARH

No. 1992 /Ex. Dated. 20/09/2021

**Quotation Call Notice.**

Sealed quotations/tenders are invited from interested reputed Travel Agencies / Tour Operators or private individuals for providing 01 (one) number of **Bolero** Diesel driven vehicles having sitting capacity of not more than 6+1 including driver, which shall conform to the Terms and conditions (Annexure-II) for official use in District Excise Office, Sundargarh on monthly rent basis:-

- 1) The vehicle must be in Road Worthy condition, shall not be more than 3 years old from the date of initial registration and must have valid Registration Certificate, Insurance Certificate, Fitness Certificate, valid Contract Carriage Permit, proof of up to date tax payment etc. which are mandatory for plying of vehicles.
- 2) The Driver of the vehicle must have a valid Driving License for driving light transport passenger vehicle and should be sufficiently experienced in driving transport passenger vehicle.
- 3) The Driver should be well behaved, gentle and obedient in nature.
- 4) A sum of Rs.5000/- shall be deposited by the intending bidders in shape of Account Payee Bank Draft drawn in favour of the Superintendent of Excise, Sundargarh and submitted along with the tender as security deposit. After completion of tender process, the amount will be refunded to unsuccessful bidders.
- 5) The monthly rate of hire charge be quoted separately in the general bid information (excluding fuel and lubricants).
- 6) The Vehicle must achieve a fuel efficiency of minimum average mileage in **10 Kms** per litre with maximum hiring charges of **Rs. 31,000/-** per month.
- 7) The details of the make and year of manufacture of the vehicle, registration, number, mileage ( Kms covered per litre) and name of the Driver with Driving License Number and period of validity should be specifically provided in the general bid information to be furnished with the Quotation/ Tender ( Annexure-III)
- 8) The quotation completed in all respect should reach the undersigned on or before **04.10.2021** and shall be opened on the same date at **2.00 P.M** in presence of the bidders or their authorized representatives.
- 9) The application form of quotation/ tender containing General Bid information and Terms and conditions for Hiring of vehicles etc. will be available with office of the District Excise Office, Sundargarh. The applicant shall furnish a Demand Draft for an amount of Rs.100/- towards the cost of non refundable application fee.

*[Handwritten Signature]*  
20/09/21  
Superintendent of Excise  
Seal & Signature of  
Quotation Calling Authority  
Designation

Memo No. 1993 /Ex. Dated. 20/09/2021


Copy forwarded to Regional Transport Officer, Sundargarh for wide publication and information to all Travel Agencies.

Copy forwarded to the D.I. & P.R.O Sundargarh for information and necessary wide publicity as official correspondents.

Copy forwarded to the all O.I.Cs of Excise and all Range Inspectors of Excise of Sundargarh District for information and necessary action.

Copy to Notice Board, Collectorate, Sundargarh/ District Excise Office, Sundargarh for wide publicity.

Copy to NIC, Collectorate, Sundargarh for information and necessary action. It is requested that the above Quotation call notice may kindly be uploaded in the District Govt. Website.

  
Superintendent of Excise  
Sundargarh  
Seal & Signature of  
Quotation Calling Authority  
Designation.




## TERMS AND CONDITIONS FOR HIRING OF VEHICLES.

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The following terms and conditions must be fulfilled by the successful bidder for providing a vehicle on hire on monthly rent basis.

1. The hired vehicle during period of contract, shall have all necessary valid MV documents such as:- valid Registration Certificate, Insurance Certificate, Fitness Certificate, valid contract carriage Permit, proof of up to date tax payment etc. and D.L. of the driver available all the times. The Department/ Office hiring the vehicle or loss of life/ injury made to any person or damage to any property on account of use of hired vehicle in any manner whatsoever. The hirer shall be responsible for all such litigation.
2. The hire charges to be paid on monthly basis is final but does not include cost of diesel, which is to be paid separately basing on actual consumption and lubricants as per existing Government norms. All the expenditure of the vehicle towards repair, replacement of spare parts, Lubricating oil of Engine, Gear Box and differential Coolant, Tyres and Tubes, Battery etc, will be borne by the bidder.
3. It shall be the responsibility of the bidder to provide a good driver and the salary of the driver shall be borne by the owner.
4. In case of breakdown for reasons whatsoever the replacement of a vehicle of the same or better model shall be provided by the owner of the vehicle/ bidder.
5. In case of the vehicle do not report regularly, the authority will be liberty to at reject the agreement and may engage vehicle from other source.
6. The vehicles shall report for duty for minimum of 25 days in a month.
7. In case of emergency, the driver will have to report for duty as per the requirement of hirer. No extra payment shall be demanded.
8. Monthly hire charges and reimbursements towards cost of diesel (as per actual) and lubricants ( as per Govt. norms) of selected bidder will be paid in every succeeding month, as far as possible within fifteen days of the submission of bills by the service provider and no advance payment will be made.
9. The vehicle shall not be more than 3 years old from the initial registration and also in good running condition during the period of contract.
10. If the services are found to be unsatisfactory, the client shall give one month notice and terminate the agreement.
11. In case the service provider intends to withdraw the services of his vehicle and terminate the agreement, it shall be mandatory upon him to grant one month notice before such withdrawal of service and termination of agreement.
12. If the bidder violates any of the terms of contract, Government shall forfeit the entire amount of security deposit.

  
 Superintendent of Excise  
 Signature of  
 Quotation Calling Authority

GENERAL INFORMATION FOR HIRING VEHICLES.

1. Registration No of Vehicle :-
2. Type of vehicle (AC/Non-AC) :-
3. Year of Manufacture :-
4. Model :-
5. Date of registration :-
6. Name & complete address of the owner of vehicle :-
  
7. Fitness Certificate validity :-
8. Permit validity :-
9. Insurance validity :-
10. Name / Address of the Driver :-
  
11. D.L. No & Validity of the D.L. of the Driver :-
12. Proposed hire charge of the vehicle per month excluding fuel cost :-
13. Rate of fuel consumption/ Mileage per litre :-
14. Contact number of the service provider ( Tenderer/ Quotationer ) :-

Mobile. \_\_\_\_\_  
Telephone \_\_\_\_\_

“Certified that the information submitted above is true to the best of my knowledge and belief.”

Seal & Signature of the Quotationer.