




DISTRICT PROJECT OFFICE
SAMAGRA SHIKSHA, SUNDARGARH, ODISHA
In front of B.S High School, At/ Po/ Dist: - Sundargarh, Pin: -770001
E-mail- dpcsndgssa.opepa@nic.in Phone-06622273718

No- 2248 / CIVIL / Date 03 / 07 / 2021

QUOTATION CALL NOTICE

Sealed quotations are invited from all interested persons / registered firms / travelling agencies / trust / having valid GST registration for providing commercial multi-purpose vehicle (Mahindra-Bolero / Tata-Sumo Gold etc.) A/C Diesel, for contractual deployment under District Project Office, Samagra Sikshya, Sundargarh on monthly rent basis which shall confirm the terms & conditions (Annexure-A & B). The last date of receipt of the bid is 12th July 2021 up to 17.00 hours. And will be opened at 17.30 hours. On the same day in the office of the undersigned. The quotation application form containing the general bid information and detailed terms & conditions for hiring the vehicles can be downloaded from website www.sundargarh.nic.in.


District Project Coordinator,
S.S, Sundargarh

Memo No: - 224A / Civil / Date: - 03 / July / 2021

Copy to the Editor "THE SAMAJ", Rourkela / "THE DHARITRI", Sambalpur for information and necessary action. They are requested to publish the Quotation call notice in local edition on or before 5th July 2021 and submit the credit bill as per the Government rate towards payment within a week along with paper advertisement.


District Project Co-ordinator,
S.S, Sundargarh



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No- 2250 / CIVIL / Date 03 / 07 / 2021

ANNEXURE-A

QUOTATION CALL NOTICE

Sealed quotations are hereby invited from all interested persons/Registered Firms / Travelling Agencies / Trust having only commercial multi-purpose vehicles (**Mahindra-Bolero / Tata-Sumo Gold etc.**) A/C Diesel for contractual deployment under District Project Coordinator, Samagra Shiksha, Sundargarh for official use on monthly rent basis which shall conform to the following terms & conditions.

1. The vehicle must be in road worthy condition, shall not be more than six months old from the date of initial registration & must have valid Registration Certificates for playing of vehicles. New Vehicles will be preferred.
2. The monthly rate "hiring charges" must be quoted separately in the general bid information (Excluding Fuel). The monthly rate of hiring charges quoted should not exceed the maximum hiring charges per month excluding diesel cost fixed by the Finance Department, Government of Odisha for the category of vehicle i.e. (**Mahindra-Bolero / Tata-Sumo Gold etc.**). The vehicle must achieve a fuel efficiency of 10 kms/ltr for (**Mahindra-Bolero / Tata-Sumo Gold etc.**). The details of Make, Year of mfg. of vehicle, Registration period of validity should be specially provided in the general bid information format.
3. The driver who will be engaged to drive the vehicle must have a valid driving licence and should be sufficiently experienced in driving the vehicle. The driver must follow the traffic rules and other regulations prescribed by the Government. The District Project Office, Samagra Shiksha, Sundargarh has the right to ask the agency for removal of driver incase found incompetent, disorderedly or undisciplined.
4. The driver should be well behaved, gentle and obedient in nature. The driver must observe all the etiquette and protocol while performing the duty. He must be neatly dressed and carry a mobile phone for which no additional payment shall be made by District Project Office, Samagra Shiksha, Sundargarh.
5. **Fuel:** The fuel will be provided by District Project Office, Samagra Shiksha, Sundargarh @ 10 k.m./ltr.
6. **Driver liability:** The salary and other benefit to driver of vehicle will be borne by agency.
7. **Repair & Maintenance:** Repair and Maintenance will be at the cost & risk of Agency.
8. **Substitute:** The agency has to provide a similar type of vehicle only as an alternative arrangement during the breakdown of the above vehicle. Road tax, Insurance charges of the vehicle including Taxi permit and other incidental expenses will be borne by agency.
9. **Documents:** All valid documents of vehicle such as driving licence of the driver, road, tax, ownership. R.C. Book, fitness insurance etc. should be up-to-date and available with the driver at his custody.
10. **Log Book:** The driver has to maintain a log book. All the entries will be made on daily basis and the log book will be countersigned by the Officer used the vehicle. The log book will be submitted by the driver once in a month to the Accounts Section for verification of same.
11. **Payment:** The payment towards hiring of vehicles shall be made on monthly basis, within 7th after verification of Logbook. No advance payment will be made in this regard.
12. **Tax:** G.S.T will be paid extra as applicable. TDS will be deducted as per Government norms.
13. The vehicle should conform to the pollution norms prescribed if any by the Transport Department of Government.
14. The vehicle must be kept neat and clean and in perfect condition and should be provided with the basic neat and clean seat covers and curtains.
15. The vehicles will be stationed in District Project Office, Samagra Shiksha, Sundargarh camps 24 x 7, when not in use.
16. The rate contract for hiring of vehicles shall be valid initially for Two year and can be curtailed / extended by the District Project Office, Samagra Shiksha, Sundargarh. Either party can terminate the contract within 30 days prior notice.



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17. In no case the rate will be revised during the period of contract will the revision of cost of fuel, labour etc. if any.
18. The District Project Office, Samagra Shiksha, Sundargarh will not be responsible for any legal disputes with any party in connection with the vehicle/owner or any other accident during the period of engagement.
19. The District Project Office, Samagra Shiksha, Sundargarh shall not be responsible whether financially or otherwise for any injury or loss to the driver or person deployed by the agency during the course of performing duties.
20. A sum of **Rs. 3,000/-** shall be deposited by intending bidders against each vehicle in shape of A/C payee bank draft drawn in favour of the District Project Coordinator, Samagra Shiksha, Sundargarh and submitted along with the quotation as security deposit. After completion of process, the amount will be refunded to unsuccessful bidders. The quotation form without security deposit will be rejected.
21. The sealed quotation should be submitted in specific format superscribing as "**Quotation for Hiring of Vehicles**" addressed to the District Project Office, Samagra Shiksha, Sundargarh, PIN – 770001, ODISHA.
22. The quotation papers completed in all respect should reach District Project Office, Samagra Shiksha, Sundargarh through speed post / Registered Post / Courier on or before **12th July 2021 up to 17.00 hours** and shall be opened on the same day at **17.30 hours** in the presence of bidders or their authorized representatives. Delay in postal delivery after due date and time will not be taken into consideration.
23. Any other points related to hiring of the vehicle may be settled on negotiation subject to confirmation of the same by the competent Authority.
24. The authority reserves the right to accept or reject the quotation/s without assigning any reasons thereof.
25. All the disputes shall be subjected to the jurisdiction of the court at Sundargarh in the State of Odisha.


District Project Coordinator,
S.S, Sundargarh

GENERAL INFORMATION FOR HIRING OF VEHICLES

- 1) Registration Number of Vehicle:
- 2) Type of Vehicle with model :
- 3) Year of Manufacturing:
- 4) Dt. of Registration:
- 5) Name & Corresponding address of the owner of Vehicle.
- 6) Validity of Fitness Certificate:
- 7) Road Permit validity:
- 8) Insurance validity:
- 9) Name and address of Driver:
- 10) D.L.No. & Validity of D.L of the Driver:
- 11) Proposed hire charge of vehicle per month excluding fuel cost:
- 12) Rate of fuel consumption/mileage per litre
- 13) Contact Number of Service provider (Quotationer/Tenderer):

Mobile No.:

Telephone No.

Certified that the information submitted above is true to the best of my knowledge and belief.

(Seal & Signature of Quotationer)