

Office of Additional Deputy Commissioner(Dev.), Kapurthala.

EMPLOYMENT NOTICE

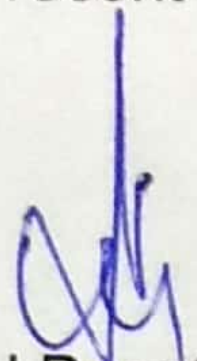
Applications are invited from eligible candidates for the following post under Punjab State Rural Livelihood Mission. Application should reach to the office of Additional Deputy Commissioner, near railway station, charbatti chowk, Kapurthala latest by 5.00 P.M. on..05/11/2018... along with self-attested copies of educational qualifications and required experience certificates. The said post is purely on contractual basis. The posting of the selected candidate will be at block level.

Designation	Monthly Salary (Consolidated)	No. of Posts	Qualification & Experience Required
Block Project Manager	25000/-	1	Post-Graduation in Rural Development/Management/ Business Administration/Agri Business Management/Social work/ Agriculture & Allied Disciplines like Horticulture, Floriculture etc/ Veterinary Sciences & Allied Disciplines like Dairying, Poultry, Sheep Breeding, Piggery etc. with 1 <sup>st</sup> Division for DFM- Livelihoods
Cluster-Coordinator one per Cluster	18000/-	1	Graduation/ Diploma in rural Dev./ Management/ Agri Business Management/ Social Science. Experience: 1-2 years of experience in working with poor in the area of social mobilization, Institutional building and capacity building will be preferred. A Local Candidate will be preferred. Knowledge of MS office application and internet is required. A combination of the following attributes will be desirable S/he should have passion for working with poor, S/he should have a commitment to undertake grassroots level assignments and stay with rural poor community, S/he should have ability to work in/with teams, S/he should have good academic career, S/he should be proficient in Punjabi Candidate should have passed Punjabi language at Matric Level.
Block MIS Manager	20000/-	1	a) BCA/MCA/B.Tech (IT or CS)/Commerce Graduate or Post Graduate with PGDCA. High level computer operational skill is essential with minimum 30 WPM typing speed in English and Punjabi Language. Commerce graduate out of simple Graduation and Post-Graduation may be given preference for selection. b) Having 3 year working experience in rolling out MIS and data uploading for development projects. Candidates with prior experience of working with Govt. projects will be given more weight age. Proficiency in data entry, computer MS-Office work. c) Candidate should have passed Punjabi language at Matric Level.

To download the Application form and other terms and conditions/Information, please visit our website <http://kapurthala.gov.in> & contact us at 01822-231733 during the working hours. Corrigendum, if any, will be issued on the website only and no separate notification will be given in any of the newspaper.

### Other Terms & Conditions

1. No application form will be entertained after the due date i.e ...05/11/2018
2. Candidates are required to apply on the prescribed application form given below, which can be downloaded
3. Undersigned has the right to increase or cancel the posts or cancel the advertisement without assigning any reason thereof.
4. The date for English and Punjabi typing test (for Block MIS Manager) written test and interview will be notified later on the given website. The candidates who pass written test will be called for interview. The schedule of interview will be notified on the given website only.
5. No TA/DA will be given for attending the typing test and the interview.
6. Candidates are requested to come with their self attested and original copy of educational and experience certificates along with a recent photograph.

  
Additional Deputy Commissioner (Dev.)  
Kapurthala.