

GOVERNMENT OF TRIPURA
OFFICE OF THE BLOCK DEVELOPMENT OFFICER
CHANDIPUR R.D BLOCK : UNAKOTI
email: chandipur.block@gmail.com

No. F.20(1)/BDO/CNP/STORE(GL)/2019-20/8336-41

Dated: 1st April, 2021

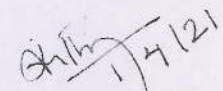
SHORT NOTICE INVITING TENDER

The undersigned invite sealed tender from the local bonafied vehicles owners or travel agency having commercial license for hiring of 1 (one)-**four wheeler light vehicle (Maruti Eco) (Commercial)** for use by the Chandipur R.D Block on daily basis for 1 (one) year.

Tender documents shall be issued on payment of Rs. 500.00 (Rupees Five hundred) only in cash **(Non Refundable)** on any working days upto **17/04/2021**. The sealed tender should be dropped in the Tender Box kept in the chamber of the Block Development Officer, Chandipur within 3 P.M. on all working days upto **20-04-2021**.

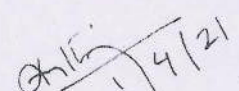
The Tender box will be opened on the same day at 4 P.M. **if possible** in presence of the bidders.

The undersigned resume the right to cancel / reject the tender without showing any reason.


Block Development Officer
Chandipur R.D Block
Kailashshar, Unakoti Tripura

Copy to :-

1. The District Magistrate & Collector, Unakoti for kind information.
2. The Director (Advertisement), ICA Department, Government of Tripura for kind information & request to publish in 3(three) (A-quality) local dailies (Bengali & English) paper in single insertion.
3. The Sub-Divisional Magistrate, Kailashshar for kind information & request to display SNIT in the notice board.
4. The District Information Officer, Unakoti District for information & request to upload the tender documents at www.unakoti.nic.in
5. Email to portal.tripura@gmail.com with a request to arrange floating the tender document in www.tripura.gov.in
6. The Notice Board of this office.


Block Development Officer
Chandipur R.D Block
Kailashshar, Unakoti Tripura

GOVERNMENT OF TRIPURA
OFFICE OF THE BLOCK DEVELOPMENT OFFICER
CHANDIPUR R.D BLOCK : UNAKOTI
email: chandipur.block@gmail.com

TENDER DOCUMENT

Subject :- Hiring of 1 (one) no. four wheeler light vehicle (Maruti Eco) (Commercial) for use by the Chandipur R.D Block on daily basis for 1 (one) year.

Tender No. : F.20(1)/BDO/CNP/STORE(GL)/2019-20/8336-41; Dated: 1st April, 2021

Due on: 20/04/2021, 15:00 hours

Tender Opening: 20/04/2021, 16:00 hours (If possible)

Bidders Eligibility:

Bidders should be citizen of Indian by birth.

TERMS & CONDITIONS

Mandatory Documents to be submitted along with Bid:

The bidder shall furnish the following documents along with the bid:

- a) Service tax Registration Certificate (if applicable)
- b) Vehicle Registration (if applicable)
- c) Road Tax clearance Certificate (if applicable)
- d) Vehicle Insurance.
- e) Copy of PAN card.

Incomplete, ambiguous, conditional, unsealed tender bid are liable to be rejected.

Block Development Officer, Chandipur R.D Block reserved the right to accept or reject any tender bids without assigning any reason thereof. In case any correction / addition / alteration / omission in the tender document, the tender bid shall be treated as non-responsive and shall be rejected summarily.

Validity of the contract:

1 (One) year.

Award of contract:

Block Development Officer, Chandipur R.D Block shall consider award of contract only to those eligible bidders whose offers have been found technically, commercially and financially acceptable. The L-1 bidder is one who quotes the lowest rate.

The contract work against the tender is for one year requirement and the terms and conditions of this tender shall be operative for a period of one year from the date of awarding the tender to the selected bidder.

Submission of Tenders

The bids should be deposited in the Tender box at the Chandipur R.D Block Office within 30 days of the date of advertisement.

TERMS & CONDITIONS

- 1) Vehicle should be **Maruti Eco** (Commercial).
- 2) No Fuel / Maintenance cost etc. will be borne by the Chandipur R.D Block authority.
- 3) Vehicle should have valid registration / road tax clearance & other respective papers.
- 4) Vehicle should be fully ok & running condition.
- 5) Period of hiring will be for 1 (One) year.
- 6) Duty hours: - As & when required (including holidays) by the authority. Vehicle may be used outside the Block Head quarter.
- 7) The insurance shall be in the name of the vehicle owner. The vehicle shall be covered under comprehensive insurance policy covering user's capacity including driver and third-party liability as per Motor Vehicle Act.
- 8) The driver shall maintain the daily log book properly.
- 9) An earnest money in the form of demand draft / call deposit an amount of Rs. 5,000/- (Rupees – Five thousand) only from a nationalized bank drawn in favour of "Block Development Officer, Chandipur R.D Block" to be submitted along-with bid documents.
- 10) Detention charge will be paid maximum 24 days in a month but running K.M. will be allowed for the full month.

Payments Terms:

1. The Contractor / Vendor shall submit the bills in the 1st week of the month for the services provided in the proceeding month with necessary documents log book / trip sheet duly signed by officer in-charge.
2. Necessary Income tax as applicable will be recovered from the bill. The firm should have a PAN Number. In case of Partnership firm, the PAN of the proprietor is acceptable. A copy of PAN card should be submitted with the tender.

Submission of Tender:

The sealed tender should be dropped in the Tender Box kept in the chamber of the Block Development Officer, Chandipur R.D Block within 3 P.M. on all working days up to **20-04-2020**.

Tenderer's Profile

No. F.20(1)/BDO/CNP/STORE(GL)/2019-20/8336-41

Dated: 1st April, 2021

To be filled in by the Bidder (enclose copy of document to support your statement)

1. Name and address of the Bidder:

2. Phone Number / Mobile Number:

3. Email id of the bidder:

4. Is your concern/firm recognized / registered

(Attach photocopy as proof) Tick as applicable:

a. Recognized by Govt. of India as Tourist Transport Operator

b. Registered under Company's Act

c. Registered under Shops and Establishment Act

d. Registered as Firm

e. Proprietorship / Any other category / individual: (please specify)

5. Please fill and also attach copy of the proof for the following:

a. Permanent Account Number (PAN):

b. Service Tax Registration Number:

c. Vehicle Registration:

d. Road Tax clearance Certificate:

6. Bank Details:

a. Name of the Account Holder:

b. Name of the Bank (Branch & City):

c. Bank A/c Number

d. IFSC Code of the Branch :

7. Vehicle owned:

Type of the vehicle	Model (Year)	Registration Number

Place:

Date:

Signature of Bidder / Authorized Signatory Seal

Financial Bid

1	Vehicle Type (Tick as applicable)	Maruti Eco
2	Manufacturing date of Vehicle should not be earlier than 01/04/2020 :	
3	Registration No. of Vehicle (Commercial)	
4	Mileage for Running charge per K.M.:	
5	Hiring Charge per day :	Hiring Charge @/ day
6	Nationality of Owner & Driver :	
7	Driving License No (Commercial) of Driver:	
8	Model No. :	
9	Earnest Money with D-Call/D.D. No.	

Place:

Date:

Signature of Bidder / Authorised Signatory Seal