

GOVERNMENT OF TRIPURA  
OFFICE OF THE DISTRICT MAGISTRATE & COLLECTOR  
UNAKOTI DISTRICT: KAILASHAHAR

No.F.3 (44)/ DUZ/2012-13 /..19.30.....

Dated, Kailashahar,  
The 14 /12/ 2020.

**TENDER NOTICE**

Sealed tenders in plain paper are hereby invited from the resourceful experienced bonafide individuals / society / firm for cleaning / washing / sweeping of composite office building which include corridor, office premises cleaning of ceiling and table fans including 14 (fourteen) nos. Toilet Blocks in ground and first floor of District Magistrate & Collector's office building excluding 04 (four) nos. toilets. The intending tenders may submit their tender paper within 4 pm of the 29<sup>th</sup> December 2020 in the tender box kept in the chamber of Senior Deputy Collector, Office of the D.M & Collector, Unakoti District Kailashahar. Tender box will be opened on the same day at 4 pm, if possible.

Floor area of the composite office building is 2806.48 square meter including corridor. For inspection of office building and toilets and other details information including terms and condition, Nazarat Section in the office of the District Magistrate & Collector, Unakoti District , Kailashahar may be consulted. Earnest money of 10,000/- only in the shape of bank draft of D-call of any national bank should be submitted along with their tender paper.

Terms and condition may also be seen in the official website of Unakoti District – [www.unakoti.nic.in](http://www.unakoti.nic.in).


**TERMS AND CONDITION:-**

- Bidder may enclose the following Xerox copies of documents with their tender paper at the time of dropping.  
GST of current validity.
- The successful bidder shall have to execute an agreement / MOU with DM & Collector , Unakoti Tripura Kailashahar for a period of 01 (one) year. If necessary the period of agreement / MOU may be extended with the same terms and condition.
- The bidder should be quote the rate in both figure and words.
- Earnest money of Rs.10,000 /- only in the shape of bank draft or D-call of nay national bank should be submitted along with their tender paper.
- Incomplete tender papers and without requisite documents fees, tender paper will be summarily rejected.





- The undersigned reserved the right to reject any tender including lowest one without assigning any reason.
- Sweeping, cleaning washing should be done twice in a day. First round should be done before 9.30 am and second round within 3 pm to 3.30 pm.
- Cost of cleaning materials/ equipments like toilet cleaner, phenol etc. shall be borne by the successful bidder.
- The successful bidder should have to engage sufficient workers so that he work could be completed within schedule time regularly.
- Payment will be made against the bill raised for each complete month as per terms and condition.
- If successful tenderer fails to perform duties, his engagement can be terminated by giving one week notice.
- If the quality of work is poor, monetary penalty can be imposed lower than the tendered.
- The tenderer should specify the number of works to be engaged for the cleaning / sweeping service of toilets in the District office building.
- The quoted rate should be inclusive of all charges for the whole areas of office building corridor, cleaning of table and ceiling fans, sweeping of office rooms premises including 14 nos. toilet blocks per months basis.
- In case of any dispute, during the period of contract, decision of undersigned will be final.
- The quotation shall be accepted against the quotations who has the minimum item of lowest rate only.
- Rates should be quoted in item wise separately both in figure and words including all taxes.
- In the quoted rates, no tampering or white fluid is accepted. There should not be any overwriting or correction in the tender.
- Any default or breach of contract or on-execution of supply shall lead to forfeiture of earnest/ security money, which has been deposited.
- The tender will valid for 01 (one) financial year from the date of issue of supply order. However, if authority desire time may be extended.
- The authority reserves the right to accept or reject any tender without assigning any reason thereof and tender may be accepted or rejected in any part or in whole.

  
12.12.2016

**(T. Ray, IAS)**  
**District Magistrate & Collector**  
**Unakoti District: Kailashahar**

GOVERNMENT OF TRIPURA  
OFFICE OF THE DISTRICT MAGISTRATE & COLLECTOR  
UNAKOTI DISTRICT, KAILASHAHAR

**PRESS NOTICE INVITING TENDER**

PNIT No. F.3(44)/DUZ/2012-13/1932

Dated: 14/12/2020

On behalf of the Governor of Tripura, the District Magistrate & Collector, Unakoti District, Kailashahar invites tender from eligible bidders up to 4 PM on 29-12-2020 for cleaning / washing / sweeping of composite office building which include corridor of the District Administration vide tender notice No.F.3 (44)/ DUZ/2012-13 No.F.3(44)/DUZ/2012-13/ 1930 dt. 14 /12/2020. For details terms & condition of the tender is available in Tripura State Portal **[tripura.gov.in](http://tripura.gov.in)** & Unakoti District website **[unakoti.nic.in](http://unakoti.nic.in)** and hard copy can be seen the Notice Board of the Office of the District Magistrate & Collector, Unakoti District, Kailashahar, Tripura on all working days from 10 A.M. onwards. Any subsequent corrigendum will be available in the website.

  
12.12.2020  
**District Magistrate & Collector  
Unakoti District, Kailashahar**