



**DISTRICT ADMINISTRATION
GURUGRAM**

**STANDARD OPERATING PROTOCOL
FOR MOVEMENT OF RESIDENTS OF HARYANA STRANDED
OUTSIDE THE COUNTRY AND ARRIVING BY SPECIAL FLIGHTS TO
INDIA**

8TH MAY 2020



ROUTE MAP

Staging Area

Tau Devi Lal Stadium

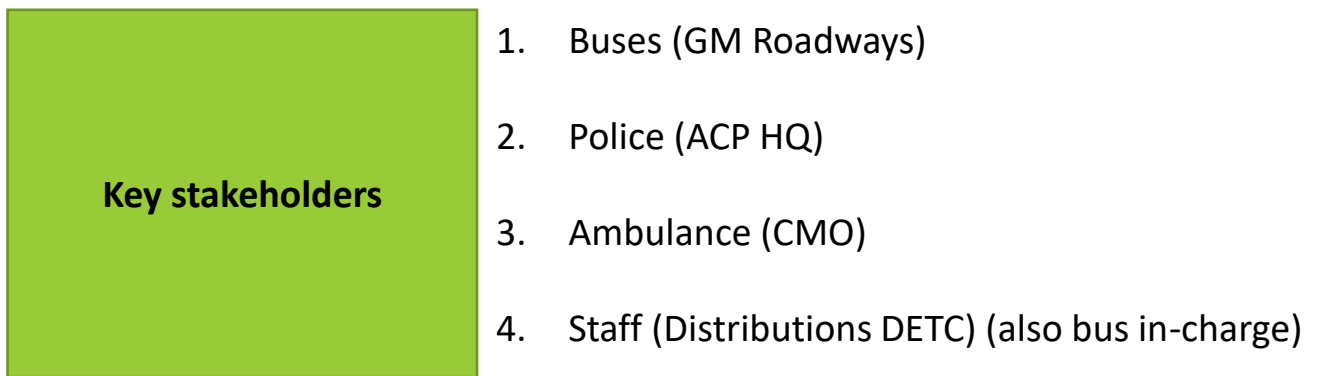
Screening & Pickup Area

IGI Airport

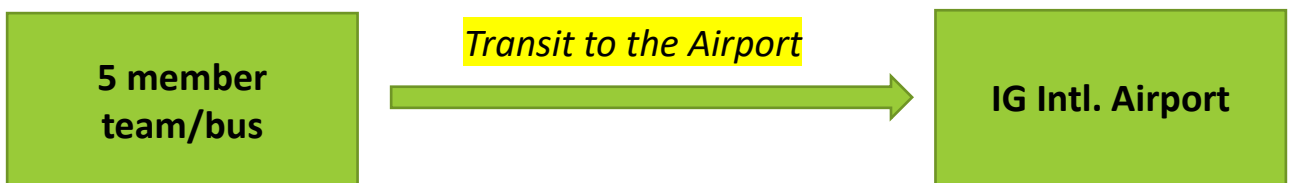
Accommodation

Quarantine Facility

S. No	NODAL OFFICER	NAME AND DESIGNATION OF NODAL OFFICER	ASSIGNED TASK	CONTACT DETAILS
1	Nodal Officer from District Administration Gurugram	Sh. Jitender Gandhi, HCS – SDM Gurugram	<ul style="list-style-type: none"> Centre in-charges Quarantine facilities Bus in-charges 	+91 9813568878
2	Nodal Officer from Police Administration, Gurugram (To provide Police Escort)	Ms. Usha Kundu, HPS – ACP (HQ) Gurugram	<ul style="list-style-type: none"> List of Police personnel 	+91 9999981815
3	a. Nodal Officer for identification of accommodation and for arrangements at such accommodation b. Arrangement of placards and signages on buses	Sh. Satbir Siwach - DETC (GST), Gurugram-West	<ul style="list-style-type: none"> Staff for verification & distribution 	+91 9416647870
4	Nodal Officer for Transport	Smt. Anu, HCS - GM Haryana Roadways, Gurugram	<ul style="list-style-type: none"> List of buses along with drivers 	+91 9560889992
5	Nodal Officer for PPE	a. Sh. Jitender Gandhi, HCS, SDM, Gurugram (to asses requirements of PPE) b. Sh. Hari Om Attri, Joint Commissioner, MCG (for arrangement of PPE)	<ul style="list-style-type: none"> Ambulance along with drivers Medical equipment PPE kits 	+91 9813568878 +91 9416077000
6	Nodal Officer for one time snacks arrangement for the returnees	Sh. Mahesh Gupta – Secretary, Red Cross Society, Gurugram	<ul style="list-style-type: none"> Preparation of food packets/water bottle a day in advance & delivery at Tau Devi Lal Stadium 	+91 9254060606

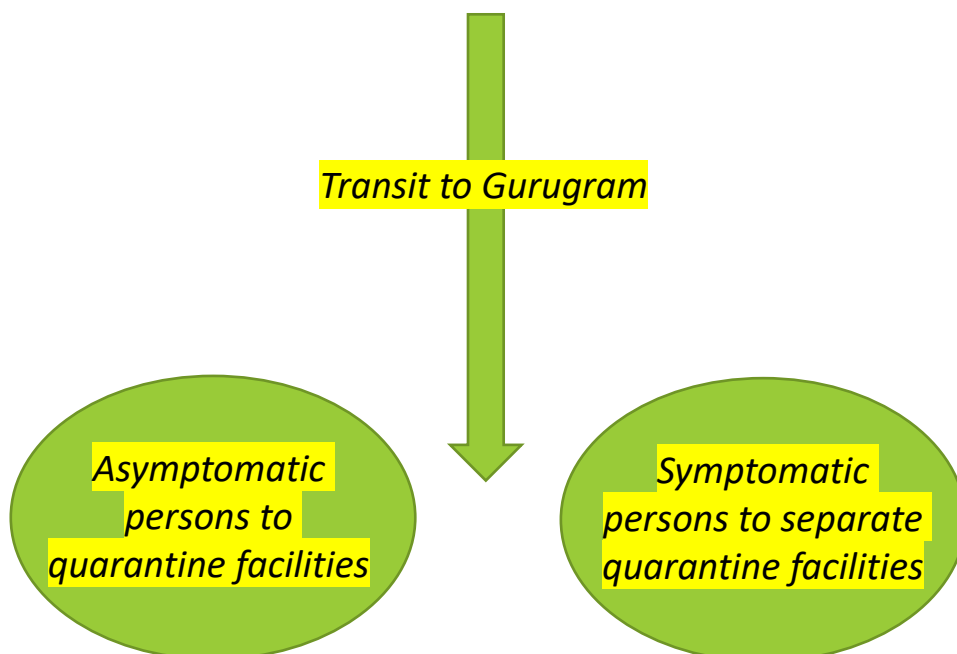


- GM Roadways to provide list of buses along with drivers
- ACP, HQ to provide Police personnel for escort duties
- Ambulance + Medical kit including PPE to be provided by CMO in coordination with SDM Gurugram & Joint Commissioner, MCG.
- Cross-verification, distribution of eatables by a 2 member team (DETC)





- Screening of passengers by APHO team at the Airport
- Cross-verification of data
- Color coded bands
- Distribution of food packets & PPE kits
- Symptomatic patients to be accommodated in ambulance





- **Medical team to re-verify all persons at the quarantine facility**



- Allotment of rooms

Other points

- Buses will bear signages at the front on wind-shield
- Centre in-charges (to be formed by SDM Gurugram) of quarantine facility to tie up with Police and Medical team
- Each bus to accommodate only 50% of total capacity. So, based on data received on incoming flight, commensurate no. of buses to proceed for airport.
- Bus in-charge to inform centre in-charge on departure from airport.