STANDARD OPERATING PROTOCOL
FOR MOVEMENT OF RESIDENTS OF HARYANA STRANDED OUTSIDE THE COUNTRY AND ARRIVING BY SPECIAL FLIGHTS TO INDIA
8TH MAY 2020
<table>
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<tr>
<th>S. No</th>
<th>NODAL OFFICER</th>
<th>NAME AND DESIGNATION OF NODAL OFFICER</th>
<th>ASSIGNED TASK</th>
<th>CONTACT DETAILS</th>
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</table>
| 1     | Nodal Officer from District Administration Gurugram | Sh. Jitender Gandhi, HCS – SDM Gurugram | • Centre in-charges  
• Quarantine facilities  
• Bus in-charges | +91 9813568878 |
| 2     | Nodal Officer from Police Administration, Gurugram (To provide Police Escort) | Ms. Usha Kundu, HPS – ACP (HQ) Gurugram | • List of Police personnel | +91 9999981815 |
| 3     | a. Nodal Officer for identification of accommodation and for arrangements at such accommodation  
b. Arrangement of placards and signages on buses | Sh. Satbir Siwach - DETC (GST), Gurugram-West | • Staff for verification & distribution | +91 9416647870 |
| 4     | Nodal Officer for Transport | Smt. Anu, HCS - GM Haryana Roadways, Gurugram | • List of buses along with drivers | +91 9560889992 |
| 5     | Nodal Officer for PPE | a. Sh. Jitender Gandhi, HCS, SDM, Gurugram (to assess requirements of PPE)  
b. Sh. Hari Om Attri, Joint Commissioner, MCG (for arrangement of PPE) | • Ambulance along with drivers  
• Medical equipment  
• PPE kits | +91 9813568878  
+91 9416077000 |
| 6     | Nodal Officer for one time snacks arrangement for the returnees | Sh. Mahesh Gupta – Secretary, Red Cross Society, Gurugram | • Preparation of food packets/water bottle a day in advance & delivery at Tau Devi Lal Stadium | +91 9254060606 |
Tail Devi Lal Stadium is the meeting point

Key stakeholders

1. Buses (GM Roadways)
2. Police (ACP HQ)
3. Ambulance (CMO)
4. Staff (Distributions DETC) (also bus in-charge)

- GM Roadways to provide list of buses along with drivers
- ACP, HQ to provide Police personnel for escort duties
- Ambulance + Medical kit including PPE to be provided by CMO in coordination with SDM Gurugram & Joint Commissioner, MCG.
- Cross-verification, distribution of eatables by a 2 member team (DETC)

5 member team/bus

Transit to the Airport

IG Intl. Airport
• Screening of passengers by APHO team at the Airport
• Cross-verification of data
• Color coded bands
• Distribution of food packets & PPE kits
• Symptomatic patients to be accommodated in ambulance

Transit to Gurugram

Asymptomatic persons to quarantine facilities
Symptomatic persons to separate quarantine facilities
• **Medical team to re-verify all persons at the quarantine facility**

• Allotment of rooms

**Other points**

• Buses will bear signages at the front on wind-shield
• Centre in-charges (to be formed by SDM Gurugram) of quarantine facility to tie up with Police and Medical team
• Each bus to accommodate only 50% of total capacity. So, based on data received on incoming flight, commensurate no. of buses to proceed for airport.
• Bus in-charge to inform centre in-charge on departure from airport.