

District Information Technology Society, Gurugram.

Regd. No 786

Room No.202, Mini Secretariat, Gurugram (Haryana)

Phone No 0124-32225311

Tender Notice

Sealed tenders are invited from experienced/reputed firms for providing the House Keeping services in the Office of the Deputy Commissioner-cum-Chairman DITS i.e. Ground Floor, First Floor to Sixth Floor/GIS Lab of Mini Secretariat, Gurugram in lump sum rates. The firms should necessarily have PAN No. and GST number and should atleast have Five year experience in providing House Keeping Service.

The tenders should be sent to the Deputy Commissioner-cum-Chairman DITS within prescribed period of the advertisement with the security of Rs.2,00,000/-(Two Lac) on cheque/DD in favour of Deputy Commissioner-cum-Chairman DITS. The tenders should have the name, address of the establishment, details of registration etc. The last date of submission of tender is 08-07-2019 up to 12:00PM. The tenders will be opened on 08-07-2019 at 03:00 PM in the Chamber of CTM-cum-CEO E-Disha.

Enclosed:- Terms and Conditions.

For Deputy Commissioner-Cum-Chairman,
District Information Technology Society,
Gurugram. *P. Singh*

District Information technology Society, Gurugram (Regd no.786)

2nd floor, Mini Secretariat, Gurugram(Hr.)

Terms and Condition HOUSEKEEPING Services.

1. Contract shall be for a period of one year.
2. The firm shall not default in making the persons available and shall not be change persons so deployed except in exceptional circumstances which will be checked on the base of past record. The firm shall also obtain written consent of Chairman DITS.
3. The service of the person deployed will not be treated as Government employment of any nature or DITS employees on all the deployment person are treated as the employee of outsource agency.
4. If the DITS are not satisfied with the service provided by the company, it may impose appropriate cut in the payment and decision of the chairman, DITS shall be final in this regard.
5. The contractual party shall have to execute an agreement on non-judicial paper of Rs,100/- .
6. The Contractual party to submit a bill for the month for payment keeping in views the term and conditiona as per agreement by ensuring that the said payment must be disburse to the concern employees.
7. The DITS shall have right to adjust or deduct the amount on A/s of damage or loss cause due to negligence.
8. The GST will be payable by the contractual party shall be deducted at source as per law.
9. The DITS reserves the right to cacle the contract at any time without prior notice.
10. Manpower, Material and consumable items will be supplied by the firm along with other equipment machinery, if required.
11. The security amount of Rs.2,00,000/- security will be deposited by the contractor at the time of tender through DD in favour of DC-cum-Chairman DITS Gurugram.
12. Any dispute arising out of this contract at any stage shall be reffered to the DC-Cum-Chairman DITS, whose decision shall be final.
13. The copy of experience certificate is also to be provided by the contractor.
14. A copy of PAN No & GST No is provided by the contractor on A/c of TDS.
15. All the workers will be dresses up to be in uniform which is to be provided by the contractor.
16. The tender is not transferable under any circumstances.
17. Conditional or incomplete tender will not be accepted.
18. Tender with revised/modified rates / offer, after the opening of the tender will summarily rejected and the entire Earnest money deposit submitted with the tender will be forfeited.
19. No advance payment what so ever, shall be release for any work.
20. The responsibility of EPF+ESI payment of the workers/manpower under this contract is to be managed by the firm and this office is not responsible for the EPF and ESI.