



Report of School Safety Audit Checklist Dev Samaj Vidya Niketan Krishna Colony GGM. Dated 27/09/2018

School Safety Audit Checklist Form

Sr. No	REF	Check Point	YES/NO/Remarks
1	1.3	School Safety Committee i. Constitutes (a) Principal (b) PE Teacher (c) School Coordinator (d) Security Incharge (e) School Counsellor (f) Parents (g) Other Teachers ii. List of the members to be displayed on school Notice Board	No, No School Committee is constituted
2		Documentation for i. Child protection document of the school ii. Movement plan for Children, staff & support staff iii. Communication Plan for parents, School admn, Distt. Admin, local SHO, etc. iv. Crisis Management Plan v. Appointed Safety/Vigilance Officer, health officer etc. vi. Training calendar for staff	No No No No No No No All these norms are not implement by the school
5	3.1	General Discipline i. Entry to premises by authorized access and IDs only ii. All entry and exit gates to be manned by guard iii. Record of attendance of staff, students and support staff to be maintained at all times iv. Visitor entry register mandatory v. Student IDs incl Photo and parents contact and bus routes vi. Staff and Support staff IDs mandatory vii. High walls on school periphery viii. Common grounds and sports area access to authorized people only ix. No access to visitors across the premises during school hours x. Student access to premises restricted to safe areas (out of bound areas clearly identified & marked) xi. Classrooms with open windows/view xii. Classrooms doors open. Not locked under any circumstances xiii. Separate Toilets for Girls/Boys students, staff and support staff xiv. Toilet Cleaning by female staff only xv. Toilet with ramps and support setup for children with special needs xvi. Swimming pools use- strict supervision xvii. After school activities- Authorized staff to ensure dispersal xviii. Child absence recorded xix. Workers/labour/contract staff not allowed on school premises during working hours xx. Police verification of all non-teaching staff	Yes Yes Yes Yes No No Yes, But some parts of wall broken No Yes No, marked given Yes These were two doors in each room but one was open Yes Yes No No Not in proper way Yes Yes allowed No police verification was done Remarks- i. These was property dispute and the staff seemed to be divided between two authorities. ii. Canteen was not clean
7	3.3	Neighbouring premises i. Vendors/carts/shops around school to be removed	No

		ii. Vendors with licence form lacas PS only allowed	
9	5.2	General Awareness&Counselling Please refer to regulations document. <ul style="list-style-type: none"> i. Good touch-bad touch ii. Stranger safety iii. Yell, Run& Tell iv. Awful acquaintances v. Internet hazards vi. Elimination of suppression vii. Road Safety viii. Basic traffic rules ix. Dangers of underage driving x. Self-Defence xi. Legal literacy xii. Roles and Responsibilities of the Teachers xiii. Punishing the child xiv. Violence xv. Physical or mental humiliation. 	No No No No No No No No No No No No No No No No No No No, Register of this type was implemented guidelines regarding this is not told to the student
10	6	Communication with Parents <ul style="list-style-type: none"> i. Clear communication and guidelines to parents for all safety concerning matters ii. Workshops/sessions with parents on safety and also for child concerns with counselors iii. Entry/exit of parents; ID checks; parents conduct iv. Child protection policy shared 	No Not conducted Yes Not in proper way
12	9	Feedback/Complaint <ul style="list-style-type: none"> i. Feedback/complaint box for students & Parents ii. Confidentiality of feedback/complaints iii. Immediate action 	Yes Yes Yes
13	10-11	Special Needs/Training <ul style="list-style-type: none"> i. Periodic sensitization and awareness session for staff and students ii. Clear rules for support staff handling of special need kits 	Not mentioned No


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