

SCHOOL SAFETY AUDIT CHECKLIST

Name of the School :- Lancers International School

Date of Audit: - 09/02/2018

S.No.	REF	CHECK POINT	* REMARKS
1	1.3	<p>School Safety committee – Yes</p> <p>i. Constitutes (a) Principal (b) PE Teacher (c) School Coordinator (d) Security in charge (e) School Counsellor (f) Parents (g) Other teachers</p> <p>ii. List of members to be displayed on school notice board – Yes</p>	<p>School safety committee was properly constituted as per regulation on school safety. They are conducting regular meetings for the same. Display of members on school notice board was available.</p>
2		<p>Documentation for</p> <p>i. Child protection document of the school - Yes ii. Movement Plan for Children, Staff & Support staff –Yes iii. Communication Plan for parents, School admin, Distt. Admin, <u>local SHO</u>, etc-Yes* iv. Crisis Management Plan - Yes v. Appointed Safety / Vigilance officer, health officer etc. - Yes vi. Training calendar for staff - Yes</p>	<p>All documents were shown to the safety Audit team. We found all documents in proper order for every action plan mentioned in guidelines. They need to share their communication plan with local SHO as per regulation.</p>
3	2.1	<p>Transport <i>with the reference of Surakshit School Vahan policy</i> School BUS transport</p> <p>i. Buses painted yellow with School name & contacts displayed - YES ii. Clear windows on buses - Yes iii. Bus Valid certificates of fitness, pollution, insurance – Yes</p>	<p>School bus transport system was in order as per safety measures with properly working speed governors in all buses. Horizontal grills were not present in any bus as all buses</p>