

SCHOOL SAFETY AUDIT CHECKLIST

Name of the School :- K.D.M.Public School,Sohna

Date of Audit: - 23/01/2018

S.No.	REF	CHECK POINT	* REMARKS
1	1.3	<p>School Safety committee – NO*</p> <p>i. Constitutes (a) Principal (b) PE Teacher (c) School Coordinator (d) Security in charge (e) School Counsellor (f) Parents (g) Other teachers</p> <p>ii. List of members to be displayed on school notice board - No</p>	<p>School safety committee was not constituted as per regulation on school safety. Although various committees for smooth functioning of school were constituted (page 1-2 attached) but no record for school safety committee was shown to the Audit team.</p>
2		<p>Documentation for</p> <p>i. Child protection document of the school - No ii. Movement Plan for Children, Staff & Support staff - No iii. Communication Plan for parents, School admin, Distt. Admin, local SHO, etc-No iv. Crisis Management Plan - No v. Appointed Safety / Vigilance officer, health officer etc. - No vi. Training calendar for staff - No</p>	<p>No such documents were shown to the safety Audit team. No plan for the safety security of students, crisis management was there. No health officer, safety /Vigilance officer appointed</p>
3	2.1	<p>Transport <i>with the reference of Surakshit School Vahan policy</i> School BUS transport</p> <p>i. Buses painted yellow with School name & contacts displayed - YES* ii. Clear windows on buses - Yes iii. Bus Valid certificates of fitness, pollution, insurance – No* iv. Horizontal grills - Yes v. First aid box- Yes vi. Fire extinguisher - Yes vii. Speed governor – 45kmph - No</p>	<p>*Buses painted yellow with school advertisement on their sides but there were no contacts displayed as per guidelines. There are five buses. 1.HR 55 S 0099, front glass was broken ,Fitness certificate was not</p>



 23/1/18

S.No.	REF	CHECK POINT	* REMARKS
		<p>viii. Occupancy only as per capacity - Yes</p> <p>ix. Licenced, verified and trained drivers and conductors – No*</p> <p>x. Safe passage of children from bus to school premises - No</p> <p>xi. Female teacher / staff assigned to each bus - No</p> <p>xii. Bus staff to ensure proper handover of child to parent - No</p> <p>xiii. CCTV and GPS in bus - Yes</p>	<p>there .</p> <p>2. HR 55S 9999 Front glass was broken .Fitness and pollution certificate were there.</p> <p>3. HR 55S 2199 fitness and pollution were there.</p> <p>4. HR 55 V 0999 fitness certificate was there but no pollution certificate .</p> <p>5. HR 55V 0099 fitness and pollution was there .</p> <p>Speed limit was above 60Kmph.No conductor is having conductor licence .One of the Driver Karan Singh have licence but experience was less than 5 years. No police verification of any bus and conductor, and no training regarding safety measures given to the transport staff. No lady teachers was appointed in bus .No lady attendant was appointed Only conductor of bus is there for pick and dispersal of all students without safe passage.</p> <p>First-aid box , Fire extinguisher, CCTV and GPS were present in the buses.</p>

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28/1/18

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