

SCHOOL SAFETY AUDIT CHECKLIST Shalom Hills International School

| S.No. | REF | CHECK POINT | YES / NO / REMARKS |
|-------|-----|--|--------------------|
| 1 | 1.3 | <p>School Safety committee</p> <p>i. Constitutes (a) Principal (b) PE Teacher (c) School Coordinator (d) Security incharge (e) School Counsellor (f) Parents (g) Other teachers</p> <p>ii. List of members to be displayed on school notice board</p> | Yes |
| 2 | | <p>Documentation for</p> <p>i. Child protection document of the school ii. Movement Plan for Children, Staff & Support staff iii. Communication Plan for parents, School admn, Distt. Admin, local SHO, etc iv. Crisis Management Plan v. Appointed Safety / Vigilance officer, health officer etc. vi. Training calendar for staff</p> | Yes |
| 3 | 2.1 | <p>Transport <i>also refer Surakshit School Vahan policy</i></p> <p>School BUS transport</p> <p>i. Buses painted yellow with School name & contacts displayed ii. Clear windows on buses iii. Bus Valid certificates of fitness, pollution, insurance iv. Horizontal grills v. First aid box vi. Fire extinguisher vii. Speed governor – 45kmph viii. Occupancy only as per capacity ix. Licenced, verified and trained drivers and conductors x. Safe passage of children from bus to school premises xi. Female teacher / staff assigned to each bus xii. Bus staff to ensure proper handover of child to parent. xiii. CCTV and GPS in bus</p> | Yes |
| 4 | | <p>Non-School Bus Transport <i>Also refer to Safe Private Transport points made by Capt. Gurmeet</i></p> <p>i. Designated and safe area of pickup and drop by parents with authorised ID check only ii. Clear Communication process for any change in pickup or transportation of the child</p> | Yes |