

कार्यालय अधिष्ठाता, स्व. बलीराम कश्यप स्मृति
शासकीय चिकित्सा महाविद्यालय, डिमरापाल, जगदलपुर (छ.ग.)

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क्रमांक / 4811 / शाचिम / निविदा / 2020-21

जगदलपुर, दिनांक : 19/08/2020

निविदा सूचना

स्व. बलीराम कश्यप स्मृति शासकीय चिकित्सा महाविद्यालय एवं संबद्ध चिकित्सालय, डिमरापाल, जगदलपुर जिला बस्तर के उपयोग हेतु **केमिकल्स/रिएजेंट्स/रैपिड डायग्नोस्टिक किट/ग्लासवेयर/ उपकरण/इंस्ट्रूमेंट** क्रय किये जाने हेतु निर्माताओं तथा उनके अधिकृत विक्रेताओं से निविदा आमंत्रित की जाती है। निविदा प्रपत्र अधिष्ठाता, स्व. बलीराम कश्यप स्मृति शासकीय चिकित्सा महाविद्यालय, डिमरापाल, जगदलपुर के कार्यालय से आवेदन प्रस्तुत कर रूपये 2000/- (दो हजार रूपये मात्र) का अधिष्ठाता, स्व. बलीराम कश्यप स्मृति शासकीय चिकित्सा महाविद्यालय, डिमरापाल, जगदलपुर के नाम से देय डिमांड ड्राफ्ट अथवा नगद जमा कर दिनांक 24/08/2020 से दिनांक 18/09/2020 तक कार्यालयीन दिवस में प्राप्त किये जा सकते हैं, जो वापसी योग्य नहीं हैं। निविदा के संबंध में विस्तृत जानकारी छत्तीसगढ़ शासन के वेबसाइट <http://bastar.gov.in> पर भी प्राप्त किया जा सकता है एवं निविदा प्रपत्र डाउन लोड भी किया जा सकता है किन्तु डाउन लोड निविदा प्रपत्र के साथ रूपये 2000/- (दो हजार रूपये मात्र) का डिमांड ड्राफ्ट अधिष्ठाता, स्व. बलीराम कश्यप स्मृति शासकीय चिकित्सा महाविद्यालय, डिमरापाल, जगदलपुर के नाम से देय प्रीक्वालिफिकेशन बिड के साथ संलग्न करना अनिवार्य है।

1. निविदा बिकने की शुरुआत – 24/08/2020
2. निविदा बिक्री की अंतिम तिथि – 18/09/2020 शाम 5 बजे तक।
3. निविदा जमा करने की अंतिम तिथि – 24/09/2020 दोपहर 1 बजे तक।
4. निविदा खोलने की तिथि – 24/09/2020 समय दोपहर 3 बजे।
5. निविदा जमा करने का स्थान – अधिष्ठाता कार्यालय, स्व. बलीराम कश्यप स्मृति शासकीय चिकित्सा महाविद्यालय, डिमरापाल, जगदलपुर, जिला-बस्तर (छ.ग.)
6. निविदा खोलने का स्थान – अधिष्ठाता कार्यालय, स्व. बलीराम कश्यप स्मृति शासकीय चिकित्सा महाविद्यालय, डिमरापाल, जगदलपुर, जिला-बस्तर (छ.ग.)

अधिष्ठाता,
स्व. बी.आर. कश्यप स्मृति,
शासकीय चिकित्सा महाविद्यालय,
डिमरापाल, जगदलपुर

OFFICE OF THE DEAN

Lt. Baliram Kashyap Memorial Medical College **Dimrapal, Jagdalpur (CG)**

NOTICE INVITING BID DOCUMENTS

No /4812/ Dean / Purchase / 2020-21

Jagdalpur Dated: 19/08/2020

Sealed tenders are invited from Manufacturer/ Authorized Dealer and Supplier from all over India having valid GST Registration and PAN on behalf of Govt. of Chhattisgarh for supply of Medical Laboratory Items (Chemicals/ Reagents/ Rapid diagnostic kits/ Glassware/ Instruments/ Equipments/ Consumables etc.) as per the specification given in the tender by Dean, Lt. Baliram Kashyap Memorial Medical Govt. College, Dimrapal, Jagdalpur (C.G.).

Tender documents can be obtained from the office of the Dean, Lt. Baliram Kashyap Memorial, Govt. Medical College, Dimrapal, Jagdalpur from **24/08/2020 to 18/09/2020** till 5:00 PM on any working day during office hours by giving an application and Rs. 2000/- (Two Thousand) only in the form of Demand draft in favor of Dean Lt. Baliram Kashyap Memorial Govt. Medical College Dimrapal, Jagdalpur which is not refundable.

The bidders also download the tender documents directly from the **WEBSITE** available at <http://bastar.gov.in> The tender cost of Rs.2000/-(Two thousand) only in the form of Demand draft / Banker cheque should be enclosed along-with pre qualification bid.

The sealed tenders will be received through Regd. Post / Courier services / Speed Post / Manually in the office of the Dean Lt. Baliram Kashyap Memorial Govt. Medical College Dimrapal, Jagdalpur on or before **24/09/2020** up to 1:00 PM and will be opened on **24/09/2020** at 3:00 PM. The bidder or their representative may remain present during opening of the tender.

In case the last date of sale and due date of receipt of tender are declared as holiday the respective dates shall be treated as postponed to the next working day accordingly.

The EMD (Earnest Money Deposit) amount and tender cost fee (if the tender document downloaded by the website) should be submitted separately in shape of Demand draft / Banker cheque in favor of Dean, Lt. Baliram Kashyap Memorial Govt. Medical College Dimrapal, Jagdalpur, in the **Pre Qualification Bid**.

Price of bid document: Rs 2000 (Two thousand only) **will not refundable**.

The tender paper will be rejected if the bidder changes any clause or Annexure of the bid document obtained from the office of the Dean or downloaded from the website. And also any tender received after the due date and time will be rejected / returned to the sender unopened.

SUBMISSION OF PROPOSALS (BID DOCUMENTS)

The bidder(s) are to submit their tenders in separate sealed covered envelopes for pre-qualification bid, technical specification bid and the price bid by super scribing **Envelope “A”(Pre-Qualification Bid), Envelope “B”(Technical Bid) & Envelope “C” (Price Bid)** and all three sealed envelopes should be put into a **third outer Cover** , which should be super scribed as **“TENDER FOR SUPPLY OF LABORATORY ITEMS (REAGENTS, CHEMICALS, RAPID DIAGNOSTIC KITS & CONSUMABLES ETC.)”** to the Office of the Dean, Lt. Baliram Kashyap Memorial, Govt. Medical College, Dimrapal, Jagdalpur” & **Tender Reference No....**

EVALUATION OF BIDS (Three Bid System)

The bids will be evaluated in three stages:-

1. Stage- I (**Pre-Qualification Bid**):- Pre-Qualification bid (**Envelope “A”**) will be opened first and only those bidders will qualify for stage II (technical evaluation) of bidding, whose pre qualification bid (based on the documents submitted by the bidder) meets all the eligibility criteria mentioned in the aforesaid clause.
2. Stage-II (**Technical evaluation**):- Technical bid (**Envelope “B”**) of only those bidders will be considered for technical evaluation whose pre qualification bid meets all the eligibility criteria. Sample verification of the item(s) is a part of the technical evaluation. The qualified bidders shall be submitting the sample of item(s) within 01 week (07 days) from the opening of pre-qualification bid.

Before opening of the price bid, the sample of the item(s) submitted by the stage I qualified bidders, shall be verified by the Purchase committee in order to verify the quality standard as asked in the technical specification. The Purchase committee shall examine the sample and also verify the dimensional parameters mentioned in the technical specification.

Failure to submit the samples before the stipulated date of sample submission or if the samples submitted will be found not as per technical

specification will lead to automatic rejection of the bid and such bidders shall not be considered for opening of their price bids.

In case of “Rapid Test Kits”, the bidders / their representatives are to be instructed for demonstration of Kits.

3. Stage III (**Price Bids**):- The Price Bids (**Envelope “C”**) of successful bidders who qualifies the above two stages (**Pre-Qualification Bid and Technical evaluation**) will be opened at the office of the Dean, Lt. Baliram Kashyap Memorial Govt. Medical College Dimrapal, Jagdalpur in the presence of tenderers or their authorized representatives this will be notified later. On the basis of the rate comparison, the contract will be awarded for Lowest Bid (L1) for each item.

TERMS AND CONDITIONS

- 1 The Manufacturing Companies / Authorized Dealers (original authorization from manufacturer enclosed) having valid GST Registration and PAN from all over India will only quote the tender for brand new item(s) or long expiry product. In case manufacturer and its authorized agency (of same firm) bid for an item(s) then offer of authorized agency will be rejected.
- 2 EMD cost for the tender of Rs 315000/- (Three lakh & fifteen thousand) only in the form of Demand Draft / Banker cheque drawn in favor of Dean Lt. Baliram Kashyap Memorial Govt. Medical College Dimrapal, Jagdalpur (CG) from Nationalized Bank only should be enclosed along-with the **Pre-Qualification Bid (Envelope “A”)**. Tender received without proper earnest money will be rejected straight way and other envelopes will not be opened.
- 3 The sealed tenders will be received through Regd. Post / Courier services / Speed Post / Manually at the office of the Dean Lt. Baliram Kashyap Memorial Govt. Medical College Dimrapal, Jagdalpur on or before 24th September, 2020 up to 1:00 PM and will be opened on **24/09/2020** at 3:00 PM. Any tender received after the due date and time will be rejected / returned to the sender unopened. The tenderer or their dully authorized representatives may remain present during opening of the tenders.

- 4 In the event of the date being declared as a holiday by Govt. of Chhattisgarh, the due date of submission of bids and opening of bids will be the following working day at the appointed place & time.
- 5 Tenders should be type written or computerized and every correction in the tender should invariably be attested with signature by the tenderer with date before submission, failing which the tender will be not eligible for further consideration. Clerical error / typographical error, etc. committed by the tenderers in the tender forms shall not be considered after opening of tenders.
- 6 Technical Bid of only those bidders will be considered whose pre qualification bid (based on the documents submitted by the bidder) meets all the eligibility criteria mentioned in the aforesaid clause. The qualified bidder for stage-II will be intimated to submit the samples within a stipulated time period before opening of Price bid.
- 7 Failure to submit the samples before the stipulated date of sample submission or if the samples submitted will be found not as per technical specification will lead to automatic rejection of the bid and such bidders shall not be considered for opening of their price bids.
- 8 The certificate from the manufacturing company for the proprietary item(s) must be submitted by the bidder. Otherwise the rate quoted for such proprietary item(s) will be rejected.
- 9 The rates quoted should be in **Indian Rupees only**. The price of the items quoted should be type written or computerized and inclusive FOR destination (door delivery basis) Jagdalpur and it should not be breaks. Use of whitener / eraser in price bids is not accepted. The rate should be quoted inclusive of all taxes; no other taxes and duties will be paid over and above the quoted price. The **GST charges** should be quoted in a separate column.
- 10 No tenderer shall be allowed at any time on any ground whatsoever to claim revision of or modification in the rate quoted by him.
- 11 The rate quoted and accepted will be binding on the tenderer for a period of **one year** from the date of placement of purchase order and on no account any increase in the price will be entertained till the completion of this tender period.
- 12 To ensure sustained supply without any interruption the tender inviting authority reserves the right to split orders for supplying the requirements among more than one tenderer if the lowest eligible

bidder fails to supply in scheduled time and L2 & L3 firms agree to match the L1 rate.

- 13 If at any time during the period of contract, the price of tendered item is reduced or brought down by any law or act of the Central or State Government or the tenderer, the tenderer shall be morally and statutorily bound to inform the Dean, Lt. Baliram Kashyap Memorial, Govt. Medical College, Dimrapal, Jagdalpur, immediately about such reduction in the contracted price. The Dean, GMC Jagdalpur (CG), is empowered to unilaterally effect such reduction in rate in case the tenderer fails to notify or fails to agree for such reduction of rate.
- 14 The Tax will be charged as per the guidelines given by the Finance Department, Government of Chhattisgarh from time to time. In case of Entry Tax the supplier has to deposit the original receipt to claim it, if finished goods are brought from outside the State. The GST & entry tax components should be shown **separately** in the Price Schedule.
- 15 The EMD (Earnest Money Deposit) of successful bidders will remain with buyer till the validity of tender period without any interest. EMD of unsuccessful bidder will be returned from the date of finalization of rate of items without interest.
- 16 The chemicals / Reagents / Glassware item / Diagnostic kits supplied by the bidder should be latest brand new and must have at least 18 months before the expiry date as on the date of supply. The manufacturing date, expiry date and C.G. Govt. Supply Only must be written in the every items (chemicals / Reagent / Diagnostic kits) supplied by the bidder.
- 17 The damage during transport / supply of items will be at the cost of bidder. In transit loss up to supply destination has to be borne by bidder.
- 18 List of items required with specification is enclosed herewith (Section I & Section II). Bidders are required to quote their rate according to the **Serial No** of item in the list. Rate quoted without giving serial number of the list will not be considered.
- 19 The quality assurance certificate regarding the product approval from manufacturer should also be attached with items supplied by the qualified supplier along with every purchase order.
- 20 The payment will be made after supply and acceptance of the items which must be completed within the period mentioned in the purchase

order. Delivery period and other conditions of bidder will not be accepted and such conditional tenders will be rejected.

- 21 The supply of items should be completed within 30 days from the date of issue of purchase order unless otherwise specified. In case of failure to do so, the Dean, GMC Jagdalpur may allow extension for a maximum period of 04 (four) weeks (30 days), after the stipulated date of supply (i.e. 30 days) with a penalty of 0.5% for each week (07days) up to a maximum 02% on the value of goods which will be deducted from the purchase order value as “Liquidated Damage.”
- 22 If the supplier fails to complete the supply within the extended period, i.e. 60 days with liquidated damage from the date of issue of purchase order. Such purchase orders will stand cancelled automatically without further notice. No further purchase order will be placed to the firm for the said item and the concerned firm will be blacklisted for two (2) years from the date of issue of letter for the said item. The approved firm shall also suffer forfeiture of the EMD.
- 23 Payments will be made in shape of Draft or e-payment / on-line transfer to the supplier. No advance payments towards cost of items will be made to the tenderer. No claims shall be made against the Dean, GMC Jagdalpur (CG) in respect of interest on any delayed payment.
- 24 If any information or documents furnished by the tenderer with the tender papers are found to be misleading or incorrect at any stage the tender of the relevant items in the approved list shall be cancelled and steps will be taken to blacklist the said firm.
- 25 Dean, Lt. Baliram Kashyap Memorial, Govt. Medical College, Jagdalpur, reserves the right not to accept the lowest rate quoted by the bidder and may reject all the tenders or to accept the tenders without assigning any reason thereof. And also reserves the right to increase or decrease in the quantity of item(s) as per requirement of institution.
- 26 In the event of any dispute arising out of the tender, such disputes would be subject to the jurisdiction of the Civil Court, Jagdalpur District Bastar (CG).

ELIGIBILITY CRITERIA (PRE QUALIFICATION BID)

The Bidder should submit the following certificates/documents for the items tendered arranged serially as per **Check List-Annexure I**. The documents

should be securely tied and bound and enclosed in sealed covered envelope duly marked **ENVELOPE “A” PRE-QUALIFICATION BID.**

- 1 **Tender document fee** (if the tender document down loaded by the website) of Rs 2000 (Two thousand) only and **EMD cost** for the tender of Rs 315000/-(Three lakh & fifteen thousand) only in the form of Demand Draft / Banker cheque drawn in favor of Dean Lt. Baliram Kashyap Memorial Govt. Memorial, Medical College, Dimrapal, Jagdalpur, should be enclosed separately in **Envelope “A” (Pre Qualification Bid).**
- 2 Manufacturers units are eligible to participate in the tender provided, they have
 - (i) Valid manufacturing license of the manufacturer.
 - (ii) Manufacture shall have valid GMP Certificate (as applicable).
 - (iii) Bidder must be registered under GST Act.
 - (iv) Copy of valid PAN certificate.
 - (v) The manufacture must be USFDA/CE (IVD) certified.
 - (vi) The manufacturer should be ISO 13485 certified.
- 3 Authorized distributors/Suppliers are also eligible to participate in the tender provided:
 - (i) They submit manufacturer’s authorization and power of attorney to transact business on behalf of the manufacturer as per the format at **Annexure-II**. Non specific / general authorization will not be accepted under any condition. Original letter should be attached (NO PHOTOCOPY/INTERNET/FAX COPY WOULD BE CONSIDERED).
 - (iii) Separate original authorization form as per **Annexure-II** should be furnished for different manufacturer in case the bidder is quoting products of different manufacturers.
 - (iii) The authorized distributor/suppliers will submit all the documents in **support of eligibility of the manufacturer** as mentioned in clause No.2 of eligibility criteria (pre qualification bid). The authorized distributor may raise bill, if specially authorized by the manufacturer.
- 4 Details name, address, telephone no., Fax, e-mail of the manufacturer / authorized distributor/suppliers as per **Annexure - III.**
- 5 The declaration form of acceptance of all the terms and conditions contained in the bid document as per **Annexure - IV** duly signed by the tenderer before Notary Public / Executive Magistrate.
- 6 Proof of Average annual turnover of the manufacturing firm/Authorized Distributer/Supplier of Rs. 01 Crore or more in last three (3) financial

years i.e. 2017-18, 2018-19, 2019-20. Certificate duly filled by the Auditor / Chartered Accountant as per **Annexure-V**.

- 7 Bidder should have valid sales tax, vat tax / GST clearance certificate from competent authority for the last three years.
- 8 Bidder should have valid income tax return certificate of the last three years.
- 9 Bidder should have proprietary item certificate, if any for any item tendered.
- 10 Bidder should submit list of past supplies at least two with performance certificate from end users in Govt. / Semi Govt. / Public Sector departments.
- 11 Bidder/Manufacturing/Supplier unit who has been blacklisted either by the Tender inviting authority or by any State Govt. or Central Govt. organization is not eligible to participate in the tender for that item during the period of blacklisting.
- 12 Bidder should submit affidavit / undertaking that the firm has no vigilance case / CBI / FEMA case pending against supplier.
- 13 Affidavit / undertaking that the firm is not supplying the same item at the lower rate quoted in the tender to any government or semi government organization.
- 14 It should be categorically mentioned whether import license certificate or custom duty exemption certificate is required or not. Any request for such requirement at a later date would not be entertained.

Note: - All the documents should be signed by the bidder at the bottom of each page with his official seal duly affixed. Otherwise competent authority would reject the offer.

TECHNICAL BID

The Bidder should submit the following documents for the items tendered. The documents should be securely tied and bound and enclosed in sealed covered envelope by super scribing **ENVELOPE "B" (TECHNICAL BID)**.

1. Original tender documents and list of items mentioned in **Section I & Section II** should be signed by the bidder at the bottom of each page with his official seal duly affixed.

CHECK LIST

(To be submitted in Pre-Qualification Bid)

Note: The documents have to be arranged serially as per the order mentioned in the check list.

S. No	DESCRIPTION	YES/NO	PAGE No
01	Earnest Money Deposit		
02	Tender documents fee (if tender document down loaded by website)		
03	Manufacturer's Authorization Letter as per Annexure-II		
04	Details of Manufacturer / Authorized distributor as per Annexure-III		
05	Declaration form as per Annexure-IV		
06	Proof of Annual turnover as Annexure V		
07	Copy of valid GMP certificate		
08	GST Registration Copy		
09	Copy of Manufacturing License		
10	Copy of valid USFDA/CE certificate		
11	Copy of valid ISO 13485 certificate		
12	Photocopy of PAN		
13	Valid sales/GST tax clearance certificate		
14	Valid income tax return certificate		
15	Proprietary item certificate (if any)		
16	List of past supplies with performance certificate (at least two)		
17	Affidavit that firm have no vigilance case pending against supplier (Principal)		
18	Affidavit that firm is not supplying same item at lower rate quoted in tender to any govt. / semi govt. organization		

MANUFACTURER’S AUTHORISATION FORMAT

To

Dean,

Lt. Baliram Kashyap Memorial Medical College,

Dimrapal, Jagdalpur (C.G.).

Ref: Tender No. _____ Dated for _____.

Dear Sir,

We, -----are the manufacturers of-----
----- (name of reagent, chemical, rapid diagnostic kit etc. consumables
having factories at-----.

1. Messrs----- (name and address of the agent) is our authorized agent for sale and supply of----- (name of reagent, chemical, rapid diagnostic kit etc.
2. We confirm that Messrs. ----- (name of the above agent) is authorized to submit a tender, and enter into a contract with for the above items manufactured by us.
3. We will provide test reports of supply items, if required by the purchaser.

Yours faithfully,

(Signature with date, name and designation)

For and on behalf of Messrs-----

(Name & address of the manufacturers)

Seal

Note: This letter should be on the **letterhead** of the **manufacturer** and should be signed by a person having the power of attorney to legally bind the manufacturer.

ANNEXURE – III

DETAILS OF THE TENDERER & LOCAL CONTACT PERSON

	Corporate Office (The address in which the purchase Orders and payment details will be communicated)	Local Contact Person/Branch Office / Zonal Office.
Name & Full Address		
Telephone Nos., landline		
Mobile		
Fax		
E-Mail		

Signature of the Tenderer:
with seal

Date:

Official Seal:

DECLARATION FORM

I/We.....having
My/our.....
...office at.....do declare that
I/We have carefully read all the terms & conditions of tender for the supply of
Chemicals/ Reagents/ Rapid diagnostic kits/ and other consumables at the Dean, Lt.
Baliram Kashyap Memorial Medical College Jagdalpur. The approved rate will
remain valid for a period of one year from the date of approval. I will abide with **all
the terms & conditions** set forth in the **Tender Reference no.**_____

I / We do here by declare I / We have not been de-recognized / black listed by any
State Govt. / Union Territory / Govt. of India / Govt. Organization / Govt. Health
Institutions for supply of Not of Standard Quality (NSQ) items / non-supply.

I / We agree that the Tender Inviting Authority can forfeit the Earnest Money Deposit
and black list me / us for a period of 2years if, any information furnished by us proved
to be false at the time of inspection / verification and not complying with the Tender
terms & conditions.

Seal

Signature of the bidder:

Date:

Name & Address of the Firm:

Affidavit before Executive Magistrate / Notary Public.

ANNUAL TURN OVER STATEMENT

The Annual Turnover for products of
M/s _____ **wh**
o is a manufacturing unit / Authorized distributor for the last 03years are given
below and certified that the statement is true and correct.

S. No.	Year	Turnover in Crores (Rs.)
1.		
2.		
3.		

Average Annual Turnover (for the above three years) in **Crores (Rs.)**

Date: _____ Signature of Auditor/
Place: _____ Chartered Accountant
(Name in Capital)

Seal

Membership No.-
Registration No. of Firm

Note:

- a) To be issued in the **letterhead** of the Auditor.