



OFFICE OF DISTRICT MAGISTRATE, PATHANKOT

Order

Whereas the undersigned had issued orders vide endorsement No.1710-57, dated 23.03.2020 as a part of measures in order to contain the spread of COVID-19, and in pursuance of the letter No. FD/IF/2020/SPL/2-3 dated 24.03.2020 of Department of Finance, Government of Punjab, the related instructions were issued to District Banks vide this office order letter no. 1895-1913/MA, Dated 27.03.2020 & order letter no. 1931-43/M.A, Dated 28.03.2020.

Apart from this the Reserve Bank of India vide its letter no. DGBA.GBD.No.1799/42.01.029/2019-20 dated March 27, 2020 has announced special measure for annual closing 2019-20 of Government Accounts and all Government transactions will be done by agency banks for Financial Year 2019-20 must be accounted for within the same financial year. Keeping in view the Financial Year closing 2019-20, it has been decided that all the bank branches, ATMs, BCs (Banking Correspondence), Cash in transit/ Cash replenishment, IT and engineering support vendors for Banks shall be operational on 30th and 31 March 2020 with minimum required staff. Further,

1. Time duration for Bank Branches will be from 10.00 AM to 05.00 PM for internal closing functions, government transactions on 30.03.2020 and 31.03.2020 with skeletal staff. For essential services the timing of the bank branches will be 11.00AM to 02.00PM.
2. All the ATMs of every Bank shall remain open from 08:00AM to 8:00PM.
3. From 3rd April 2020, the operation of Bank Branches shall be regulated with skeletal staff, the branches shall be opened only on two days of the week, on rotation basis.
4. Only 1/3 of the branches shall be open on the other days of the week.
5. Lead District Manager, Punjab National Bank, Pathankot is also authorized to prepare the list of banks operating in the area and to prepare a roster of these banks, which will operate on certain days of the week with skeleton staff only.
6. All the Branch Managers of the banks which will be opened during this specified time are directed to ensure the social distancing and personal hygiene measures in their branches i.e. maintaining 1 to 1.5 meter distance, use of sanitizers, masks and gloves by the staff, at the branches and ATMs.
7. Lead District Manager, Punjab National Bank, Pathankot will ensure compliance of this order in letter and spirit.

Dated : 29.03.2020


District Magistrate,
Pathankot


Endst. No: 1981-95/M.A

Dated 29th March, 2020

A copy is forwarded to the:

- 1 Chief Secretary to Govt of Punjab, Chandigarh.
- 2 Principal Secretary to Govt of Punjab, Chandigarh for information please.
- 3 Commissioner, Municipal Corporation, Pathankot
- 4 Senior Supdt. Of Police, Pathankot.
- 5 Addl. Deputy Commissioner (Gen.)/ (Dev.), Pathankot
- 6 Sub Divisional Magistrate, Pathankot/Dharkalan.

- 7 Civil Surgeon, Pathankot.
 - 8 Secretary, Regional Transport Authority, Pathankot.
 - 9 Tehsildar, Pathankot/ Dharkalan.
 - 10 All Executive Officers/ Municipal Committees/ Nagar Panchayats in the District.
 - 11 District Public Relations Officer, Pathankot
 12. District Controller, Food and Civil Supplies.
 13. LDM, Punjab National Bank, Pathankot.
 13. All Special Executive Magistrates
- For compliance of above orders.


District Magistrate,
Pathankot.