



OFFICE OF THE COLLECTOR & DISTRICT MAGISTRATE, BARGARH ODISHA

No. 9320 Dt. 26-10-21

ADVERTISEMENT

Applications are hereby invited from the interested candidates having requisite educational qualification from experience to fill up one post of Technical Support Staff on contractual basis at the remuneration of Rs.40000/- per month under Integrated Management of Public Distribution System (IM-PDS) scheme to work under the CCSO-cum-District Manager OSCSC Ltd, Bargarh. The applications should reach the office of the CCSO-cum-District Manager OSCSC Ltd, Bargarh. in the following address through Registered Post / Speed Post by 05.11.2021. Applications received beyond stipulated date shall not be entertained. The eligibility criteria and the roles & responsibilities of the post will be available in the district website www.bargarh.nic.in

Address

CCSO-cum-District Manager,
OSCSC Ltd., Bargarh

At / PO / District Bargarh
PIN-768028


Collector
Bargarh

**GOVERNMENT OF ODISHA
FOOD SUPPLIES AND CONSUMER WELFARE DEPARTMENT**

No. FSCW-NFSA-POL-0018-2019- 13704 /FSCW, Dated 20/09/2021

From

M.Q. Haque, OAS
Additional Secretary to Government

To

All Collectors

Sub: Recruitment of Technical Support Staff on Contractual basis under 'Integrated Management of Public Distribution (IM-PDS)' scheme.

Madam/Sir,

With reference to the subject cited above, I am directed to request you to recruit one number of technical support staff for each district under 'Integrated Management of Public Distribution (IM-PDS)' scheme.

Government of India, in association with Government of Odisha has implemented 'Integrated Management of PDS (IMPDS)' scheme in the State. The scheme is related with National level de-duplication of ration cards based on Aadhaar, National level portability (One nation One Ration Card) and implementation of all e-Governance activities related to IM-PDS scheme.

For overseeing the entire operation, districts shall engage one professional for the post of 'Technical Support Staff' for each District Project Management Unit (DPMU) at the district level.

The details Terms of reference (ToR) for the recruitment are as under.

1. The engagement of Technical Support Staff for IM-PDS scheme shall be purely on contractual basis.
2. Initially, the contract to the selected candidate will be issued for Financial Year ending with 31.03.2022. The contract may be extended subject to the project requirement and satisfactory performance of the incumbent based on the select key performance indicators. Any further extension of engagement tenure of Technical Support Staff, if necessary in future, shall be made with prior concurrence of this Department.
3. The candidates below **37 Years of age as on 01.01.2021** are applicable for the said engagement.

4. The qualification & other criteria are as under:

Name of Post	Number of Staff	To be Deployed at	Requisite Qualification	Monthly Consolidated Remuneration
Technical Support Staff for IM-PDS scheme	30 (One each 30 districts)	In the Office and under Administrative Control of 30 District CCSO/CSO-cum-District Managers, OSCSC Ltd	BSc/BCA/Graduate with Diploma in Computer/BE/ B.Tech /MCA/MBA with 2+ years' experience	Rs. 40,000/-

5. The position shall be filled up through interview of shortlisted candidates.
6. The selection and engagement shall be made maintaining necessary formalities. Application for the above post shall be invited through open advertisement in at least two widely circulated local dailies at I & PR approved rate. The cost of the advertisement may be reimbursed from this Department by submission of bills.
7. The details of roles & responsibilities of DPMU staff is at Annexure-A.
8. The name and qualification details of the selected candidate shall be submitted to this Department for record.
9. Engagement of Technical Support Staff in all respects should be completed by 31st October, 2021.

You are therefore requested to take immediate steps for early recruitment of required technical support staff.

Yours faithfully

[Signature]
20.9.21
Additional Secretary to Government

Memo No 13705 // Date 20/09/2021

Copy forwarded to Managing Director, OSCSC Ltd, Bhubaneswar for information with reference to this Department Letter No-19205/dated 07.12.2019, which stands cancelled herewith.

[Signature]
20.9.21
Additional Secretary to Government

Memo No 13706 // Date 20/09/2021

Copy forwarded to all Chief Civil Supplies Officers/ Civil Supplies Officers for information and necessary action.

[Signature]
20.9.21
Additional Secretary to Government

Annexure-A

Roles & Responsibilities of the District Project Management Unit (DPMU) Manned by the Technical Support Staff (TSS)

1. To facilitate close coordination with District Project Management Unit (SPMU), the System Integrator/vendor of FS & CW Department for FPS Automation, District Chief Civil Supplies Officer/Civil Supplies Officer, Additional CSO/ACSOs, Block/ULB level Marketing Inspectors/Inspectors of Supplies, Procurement Inspectors (PI) of OSCSC godowns, Fair Price Shop Owners etc shall ensure smooth & successful functioning of automated and authenticated distribution of PDS commodities and distribution data uploading to FPS server from Fair Price Shops, as per mandate of Department of Food & Public Distribution (DoFPD) of Government of India/FS & CW Department, Odisha.
2. Regular reporting to DoF&PD, CPMU and SPMU team as and when required.
3. Access and monitor functioning of various components of PDS computerisation i.e. Digitization of Ration Card Management System, Online Allocation, Supply Chain Automation/Operation in OSCSC Depots, Grievance Redressal and FPS Automation in the district.
4. Monitor and keep stock of current IT infrastructure/inventory supplied to Districts, RCMS Centres at Blocks/ULBs/DGRO Offices, OSCSC Godowns and to Fair Price Shops which are provisioned for implementation of End-to-End Computerisation scheme/IM-PDS Scheme.
5. Render services and all necessary support to District Chief Civil Supplies Officer/Civil Supplies Officer, Additional CSO/ACSOs, Block/ULB level Marketing Inspectors/Inspectors of Supplies, Procurement Inspectors (PI) of OSCSC godowns, Fair Price Shop Owners in carrying out the operational and technical work related to PDS operations/reforms.
6. Attend/participate in the training sessions organised by Food Supplies and Consumer Welfare Department/OSCSC related to PDS operations and also impart training to the field staff/FPS dealers as per requirement.
7. Understand software customisation requirements of field staff and communicate to District Chief Civil Supplies Officer/Civil Supplies Officer, Additional CSO/ACSOs, Block/ULB level Marketing Inspectors/Inspectors of Supplies, Procurement Inspectors (PI) of OSCSC godowns, Fair Price Shop Owners/SPMU.
8. Submit performance report of PDS operations including End-to-End Computerisation and IM-PDS implementation to CCSOs/CSOs/SPMU on regular basis through MIS systems (as per the frequency agreed by the state-weekly/monthly basis).
9. Update monthly food grains allocation and distribution figures of Non-automated FPSs on Annavitam Portal.
10. Update monthly allocation and off-take figures of non-NFSA dashboard, in the district.
11. Regular monitoring and validate following specific information on Government of India and State Portals:



- a) Addition/deletion/modification of ration cards through RCMS Systems at District level.
- b) Issuance/re-new/cancellation/suspension of FPS licenses.
- c) Management of allocation order up-to FPS level.
- d) Monitoring the entire supply chain operations i.e. movement of PDS commodities against State allocation orders, from FCI Godowns to OSCSC godowns, OSCSC godowns to Fair Price Shops;
 - i. Timely lifting of PDS wheat from FCI godowns and its availability in OSCSC Depots against allocation released from FS & CW Department;
 - ii. Timely movement of PDS commodities from OSCSC godowns to Fair Price Shops for distribution, its correct receipt/acknowledgement at Fair Price Shops in electronic mode, cent percent distribution in electronic/automated mode, Aadhaar authenticated distribution and timely uploading of distribution data to Annavitran portal of Government of India and others as instructed from this Department from time to time;
 - iii. Timely digitization of non-automated distribution at FPSs in Annavitran portal of Government of India as necessary;
 - iv. Closing Balance/Physical Balance at FPSs after completion of distribution;
 - v. All operations under One Nation One Ration Card (ONORC) programme;
 - vi. Authentication of beneficiaries (AADHAR/OTP/Others)
 - vii. Resolving authentication failure cases;
 - viii. Non-lifting cases or denied cases (if any) due to technical/other reasons.
- e) Grievance Redressal

Grievances received and its resolution under PDS:

- i. Through all toll-free numbers (1967 & 14445 at present)
- ii. Online Grievance System by Post By Hand
- iii. Grievance received and disposed during the month:
 - Non attended or non-disposed cases with reasons;
 - Smooth functioning of online grievance systems and toll-free numbers and preparation/submission of reports.
- iv. Collection of reports from the offices of District Grievance Redressal Officer (DGRO) and submission to FS & CW Department;

~~Value~~