

ELECTION URGENT

OFFICE OF THE COLLECTOR AND DISTRICT MAGISTRATE, BARGARH
(Gram Panchayat Section)

Ph. No. 06646-230061
E-mail Id:-dpo.od-bar@nic.in

No. 832 /GP. Date 06-09-2021

TENDER NOTICE FOR PRINTING OF ELECTORAL ROLL
FOR THREE (3) TIER GENERAL ELECTION TO PRIs-2022

Sealed tenders are invited from the Intending Local Press/DTP firms for printing of ward-wise and GP-wise Electoral Roll of 253 Gram Panchayats in respect of 12 Blocks under Bargarh District as per the terms/conditions and the maximum rate prescribed by the SEC, Odisha, Bhubaneswar for General Election to PRIs -2022. The details regarding tender papers, terms and conditions can be obtained by downloading from the District Website i.e. www.bargarh.nic.in or from the office of District Panchayat officer, Bargarh. The tender shall be sent by register post/ speed post addressed to the District Panchayat Officer, Bargarh, pin code- 768028 and delivered in a sealed Envelope super-scribed on the top of it "TENDER FOR PRINTING OF ELECTORAL ROLL FOR 3 TIER PRIs ELECTION -2022" on or before 5.30 PM on dated.23.09.2021. The seal Tender will be opened on dated 24.09.2021 at 11.00 AM by the Collector, Bargarh in the office Chamber Collector, Bargarh in presence of Tenders or their authorized representative and tender Committee Members. The Collector, Bargarh reserves the right to accept or reject/cancel any or all tenders without assigning any reasons thereof.

The higher ceiling rate for printing of electoral roll are as follows with 84 entries on first page with heading and 96 entries in each subsequent Pages with short heading.

1	Full Page	For 30+1 copies	RS 50.00
2	Half Page	Do	RS 25.00
3	Cover Page	Do	RS 30.00
4	Index Full Page	Do	RS 32.00
5	Index half page	Do	Rs 16.00
6	Binding Charge Per Book (GP Wise)	Do	Rs 6.00


Collector, Bargarh
COLLECTOR
BARGARH

Memo No. 833 /GP, Date 06-09-2021

Copy forwarded to the DIO, NIC, Bargarh for information and necessary action. He is requested to web host the tender notice/term & condition etc. for printing of ward-wise Electoral rolls for ensuing General Election to PRLS-2022 of Bargarh District in details in the District NIC website www.bargarh.nic.in for wide publicity. The last date for filing of tender is 23.09.2021 5.30 PM. The intending local printing press(es) / DTP firms may visit the web-site for details.

[Signature]
Collector, Bargarh

Memo No. 834 /GP, Date 06-09-2021 **BARGARH**

Copy forwarded to the DI&PRO, Bargarh with a request to publish the above indicative TENDER NOTICE in one of the largest circulated odia newspaper immediately for wide publicity.

Memo No 835 /GP, Date 06-09-2021 *[Signature]* Collector, Bargarh

Copy to the Notice Board of Collectorate, Bargarh for information **BARGARH** General Public.

Copy to the Additional District Magistrate, Bargarh/ Project Director, DRDA, Bargarh/ Sub Collector, Bargarh and Padampur for information and necessary action.

Memo No 836 /GP, Date 06-09-2021 *[Signature]* Collector, Bargarh

Copy forwarded to All Block Development Officers/ All Tahasildars/ Executive Officers, Bargarh Municipality, Executive Officer Barpali, Bilepur, Attabira, Padampur for information and necessary action. They are requested to publish this Notice in their office Notice Board for wide publication.

Memo No 837 /GP, Date 06-09-2021 *[Signature]* Collector, Bargarh

Copy forwarded to the Special Secretary, State Election Commission **BARGARH**, Odisha, Bhubaneswar for information and necessary action.

[Signature]
Collector, Bargarh
COLLECTOR
BARGARH

TERMS AND CONDITIONS FOR PRINTING OF ELECTORAL ROLLS FOR COMING GENERAL ELECTION TO PRIS-2022.

1. The Electoral Roll for each Gram Panchayat is to be printed in 30 copies in 60 GSM Cream Wove paper. This shall be printed with 84 entries on first page with heading on the top and qualifying date, date of publication of Electoral Roll, and page at the bottom. In the subsequent pages there shall be 96 entries with short heading at the top and qualifying date, date of publication of Electoral Roll and page at the bottom.
2. The Electoral Roll shall be printed in odia and each page of the Electoral Roll shall be of A-4 Size.
3. Before issue of printing order, an agreement in prescribed form in (Annexure-I) will have to be executed and security amount of 1% of the total value in shape of cash shall be deposited by the selected firms in the office of District Panchayat Office, Bargarh which will be kept till election is over. Besides, TDS shall be deducted as per the prevailing provision of IT Act. At the time of final payment of printing bill.
4. The selected firms shall be made responsible for cent percent accuracy of printing and asked to make its own arrangements for proof reading. The GPEOs / Incharge GPEOs of the concerned Block are the supervising officers to check up proof correction under the guidance of SDPOs and after received of written approval from the supervising officers, the final printing shall have to be taken up.
5. The printing firms shall without fail print the name (s) of their firms at the bottom of each page of the Electoral Roll.
6. The selected firms will receive the authenticated Electoral Rolls for printing from the District Panchayat Officer, Bargarh and the printing work of Electoral Roll may have to be undertaken during November 2021 and the printed Electoral Roll in requisite nos shall available with District by the end of November 2021.
7. The selected firm shall supply one soft copy in CD, one master copy and 30 spare copies either by printing/ DTP.
8. As per the guidelines of ECI the following footnote shall be printed in the final Electoral Roll.
- ଏହି ଭୋଟର ତାଲିକା ପଞ୍ଚାୟତ ବିଭାଗର ନିମ୍ନରେ ଗ୍ରହଣୀୟ । ବିଧାନସଭା ଓ ଲୋକସଭା ର ଭୋଟର ତାଲିକା ଭିନ୍ନ ଅଟେ ଓ ତାହା ବିଭାଗର କନିଷ୍ଠକ, ଭାରତୀୟ ଶାସନ ପ୍ରଣାଳୀର ଅଧିକାରୀଙ୍କ ଦ୍ୱାରା ପ୍ରସ୍ତୁତ ହେବ । ଲୋକସଭା ବିଭାଗର ପୂର୍ବରୁ ଭୋଟର ତାଲିକା ଯେ ଆପଣଙ୍କ ନାମ ଅଛି ତାହା ସଠିକ୍ ଭାବରେ ଗଣନା କରାଯାଇଛି ।

9. The tender beyond the date and time mention in the quotation call notice shall not be taken into consideration.

10. The Tenderer shall have to submit sample of the papers to be used for printing with their seal and signature along with the Tender offer before the Tender Committee for examination.

11. The Tenderer shall have to submit the following documents along with the tender paper:

- i) Income tax clearance certificate.
- ii) VAT/GST registration number.
- iii) License / Registration of the firms.
- iv) past experience / printing capacity/proof of their printing

12. The Tenderer or their authorized representative shall have to produce the following original documents at the time of opening of tender for verification.

- i) Service Tax registration certificate and Tax return of last two year.
- ii) Valid VAT CC in Form No.61Z and VAT registration No
- iii) Photo copy of previous experience details.
- iv) The address where his printing machine is located.

If necessary, the tender committee may visit the site of the printing unit of Bidder for inspection and verification.

13. Non-delivery intime or any deviation from the printing order or in terms and conditions of this tender shall make the selected Tenderer liable to forfeiture of the security deposit in too. Further, if and whenever the press contractor fails to deliver the printed Electoral Rolls to be supplied by him within the due time of delivery, the undersigned shall be at liberty to deduct at the rate of 2% of the amount of the press contractor's bill for every days delay beyond the said time.

14. Any dispute arising out of this offer shall be decided within the jurisdiction of Bargarah Court .

15. The authority reserves the right to accept or cancel the tender at any time. Before issue of printing order without assigning any reason thereof.

16. The copyright of the Electoral rolls shall be reserved with the Collector, Bargarah. Reproduction/ reprint either in part or in full in any form/manner shall be prohibited.

17. The higher ceiling rate for printing of Electoral Roll prescribed by the State Election Commission is as follows with 84 entries on first page with heading and 96 entries in each subsequent Pages with short heading is enclosed herewith in Annexuru- II

1	Full Page	For 30+1 copies	RS 50.00
2	Half Page	Do	RS 25.00
3	Cover Page	Do	RS 30.00
4	Index Full Page	Do	RS 32.00
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6	Binding Charge Per Book (GP Wise)	Do	Rs 6.00

Signature of the Tenderer
in token of acceptance

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Collector, Bargarh.
COLLECTOR
BARGARH