

DISTRICT RURAL DEVELOPMENT AGENCY: BARGARH

At/P.O./District-Bargarh-768028,Odisha

Advertisement No. - 1127 dated. 23 / 04 / 2018

Applications in the prescribed format are invited from the eligible candidates having requisite qualification & other eligibility criteria for engagement of one post of Assistant Project Director(Finance) and one post of Assistant Project Director {Skill Development-cum-Project Executive(Capacity Building)} on contractual basis with consolidated remuneration of Rs.25,000/- (Rupees Twenty five Thousand) only per month. The details of eligibility criteria and application form are mentioned below. The post is purely temporary and likely to be renewed from time to time(annually) on the basis of performance. A panel of selected candidates will be prepared which shall remain valid for one year from the date of final declaration of result.

Table-1 ELIGIBILITY CRITERIA

Name of Post	Number of vacancy lies	Maximum age limits as on 01.04.2018	Monthly consolidated remuneration (Deductions as is applicable shall be made)	Essential Qualification
1	2	3	4	5
Asst Project Director(Finance)	1(One)	40 years	Rs.25,000/- (Rupees Twenty Five thousand)	Master Degree in Commerce (Specialization in Finance / Accounting)/Master Degree or MBA(Specialization in Finance) / Master in Financial Control / ICWA(Inter) / Chartered Accountant or 2 Yrs of P.G. Diploma in Finance Management from any recognized university / Institution. (Candidates who have completed the above course through distance learning mode shall not be considered for the post)

Name of Post	Number of vacancy lies	Maximum age limits as on 01.04.2018	Monthly consolidated remuneration (Deductions as applicable shall be made)	Essential Qualification
1	2	3	4	5
Assistant Project Director {Skill Development-cum-Project Executive(Capacity Building)}	1(One)	40 years	Rs.25,000/- (Rupees Twenty Five thousand)	Master Degree in Sociology, Social Work / MBA in Rural Management or Two Years of P.G. Diploma in Rural Management / Rural Development / Training and Development from any recognized University / Institution

A.SUBMISSION OF APPLICATION:

1. Format of Application Form:

- (a) The Candidates interested for applying for the posts advertised will have to fill up the application form by downloading it from the web site www.bargarh.nic.in
- (b) Application shall be submitted in the prescribed format & duly filled in (USING CAPITAL LETTERS ONLY) with full signature of the Applicant at the appropriate place.
- (c) A passport size (3.5cmX2.5cm) colour photograph should be affixed at the space specified for the same.

2. Documents to be submitted:

Self-attested photocopies of all the testimonials as below to be submitted along with the prescribed Application Form duly tagged (not stapled/pinned) in a sealed envelope superscribed with the words: "APPLICATION FORM FOR ENGAGEMENT ASSISTANT PROJECT DIRECTOR".

- Application form in the prescribed format & dully filled in and signed by the Applicant.
- HSC mark sheet
- HSC certificate
- Graduation certificate
- Graduation mark sheet
- Essential Qualification certificate
- Essential Qualification mark sheet

3.(A.) DATELINE & MANNER OF SUBMISSION:

All the intending Applicants should submit their Applications along with the enclosures in the manner stated above by **Registered or Speed Post** only so as to reach this Agency i.e. "Project Director, District Rural Development Agency, At-Subash Nagar, Near Ananda Mandap, P.O./Dist-Bargarh, Pin Code-768028" on or before 15.05.2018 during the Office Hour. The Authority shall not be held responsible for any loss or postal delay. If the stipulated date is declared as holiday the next working day shall be treated as the last date for the purpose. No application shall be received through any other manner like ordinary post or courier or by hand.

(B.) Mode of Selection:

1. All the Applications received by the due date and in the manner prescribed shall be assigned with an Index Number and Listed.

2. (a) The Applications found to be dully complete in all respect shall be categorized as "Valid Applications and a list thereof will be prepared.

(b) Other applications categorized as "Rejected" shall also be listed out.

(c) Two separate lists for the said posts as prepared with detailed entries shall be published in the District web site i.e. www.bargarh.nic.in for general awareness of all concerned.

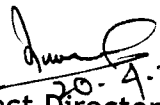
3. Objections will be invited by hard copy addressing to Project Director, District Rural Development Agency, At-Subash Nagar,P.O./Dist-Bargarh, Pin Code-768028
4. Objections so received will be scrutinized and the valid objections will be incorporated in the database and a selection list of the candidates will be prepared.
5. The selection will be made as per prescribed procedure of Panchayati Raj & D.W.Department i.e. the following weight age shall be assigned against mark scored by candidates in respective examination.

Weightage:

HSC	Graduation	Essential Qualification	Total Weightage
30%	30%	40%	100%

5. The list of shortlisted candidates shall be published in the District web site i.e. www.bargarh.nic.in.
6. The shortlisted candidates shall be called for verification of original documents by the DRDA in one date which will be intimated by Registered Post as well as e-mail or over phone if any. In case of any misrepresentation /suppression of facts, non production of original documents for verification or resulting to any other kind of manipulations, the candidature of the applicant shall be rejected.

By the Order of Collector


20.4.2018
Project Director,
DRDA, Bargarh.
Project Director
D.R.D.A. Bargarh

APPLICATION FORM FOR THE POST OF ASSISTANT PROJECT DIRECTOR

(APPLICATION SHOULD FILL UP IN CAPITAL LETTER)

1. NAME OF THE POST APPLIED FOR : _____

2. NAME OF THE CANDIDATE: _____

3. FATHER'S/HUSBAND'S NAME: _____

4. PERMANENT ADDRESS:

VILLAGE/TOWN: _____ POST: _____
BLOCK/CITY: _____ VIA: _____
POLICE STATION: _____ DISTRICT: _____
STATE: _____ PIN CODE: _____

PRESENT ADDRESS:

VILLAGE/TOWN: _____ POST: _____
BLOCK/CITY: _____ VIA: _____
POLICE STATION: _____ DISTRICT: _____
STATE: _____ PIN CODE: _____

MOBILE NUMBER: _____

E-mail ID: _____

5. PERSONAL DETAIL:

(i) GENDER: MALE/FEMALE/TRANSGENDER: _____

(ii) MARITAL STATUS: (MARRIED/UN-MARRIED): _____

(iii) DATE OF BIRTH: __ __ (DD) __ __ (MM) __ __ __ (YYYY)

(ATTACH PROOF OF BIRTH)

(iv) AGE AS ON (01.04.2018): __ YEARS __ MONTH __ DAYS

(v) NATIONALITY: _____

(vi) CASTE: _____

6. COMPUTER SKILL (IF ANY):

NAME OF COMPUTER QUALIFICATION : _____

MS WORD/EXCEL/POWERPOINT): _____

Affix
passport
size
photograph

7. QUALIFICATION DETAILS:

NAME OF THE EXAMINATION	NAME OF DEGREE/ DIPLOMA WITH SPECIFICATION	BOARD/ UNIVERSITY	YEAR OF PASSING	TOTAL MARKS (EXCLUDING 4 TH OPTIONAL MARK)	MARKS SECURED (EXCLUDING 4 TH OPTIONAL MARK)	% OF MARKS
HSC						
GRADUATION						
ESSENTIAL QUALIFICATION (DETAILS VIDE COL-5 OF TABLE-1)						

8 CHECK MEMO OF ENCLOSURES: ATTACH SELF ATTESTED LEGIBLE PHOTOCOPIES OF THE FOLLOWING DOCUMENTS.

SL.NO.	DOCUMENTS ATTACHED WITH THE APPLICATION FORM	ATTACHED (YES/NO)
1	HSC CERTIFICATE	
2	HSC MARK SHEET	
3	GRADUATION CERTIFICATE	
4	GRADUATION MARK SHEET	
5	ESSENTIAL QUALIFICATION CERTIFICATE	
6	ESSENTIAL QUALIFICATION MARK SHEET	
7	COMPUTER SKILL CERTIFICATE	

DECLARATION:

I Shri /Ms / S/o/D/o/W/o..... resident of Village..... Police Station... District... DO HEREBY DECLARE THAT THE INFORMATION FURNISHED ABOVE ARE TRUE TO THE BEST OF MY KNOWLEDGE AND BELIEF. I WILL BE LIABLE FOR ANY FALSE INFORMATION AND MISREPRESENTATION OF FACTS IN FUTURE.

PLACE:

DATE:

SIGNATURE OF THE CANDIDATE