

Tender No- 1/2018

District e-Governance Society, Godda
Office of The Deputy Commissioner-cum-Chairman,
DeGS Godda

Dated: 26 September, 2018

1. Request for Proposal

It is the vision of the DeGS Godda under District Administration to develop an all-inclusive, expandable, inter-operable and flexible single window platform for monitoring of schemes, assets and major key indicators (KPI) of its ongoing schemes under control of NITI Aayog so that different features and functions can be incorporated to the said platform on Software as Service (SAS) basis as may be required from time to time by the district administration in respect of different departments like Health & Social Welfare, Education, Agriculture, Banking & Financial Inclusions, Skill Development, and Basic Infrastructure with the primary objectives towards Real Time Monitoring, Data Analysis, Geo-tagging, Data Updation by field functionaries so as to ensure effective implementation of Government Services equal opportunity and access to information as well as better service delivery for the district citizen, giving them a reasonable space to offer feedbacks on Government functioning on different critical issues so as to improve overall quality and performance of governance.

To objectify such vision, the DeGS Godda intends to develop a digital environment which involves hierarchical supervision - from field-level up to apex level - of officers and employees of Government of Godda which includes monitoring their attendances as well as to keep digital track of their daily activities besides to providing them all with a rational platform / opportunity to contribute towards organic indexing of assets under control of the district administration; besides the system should have provision for field-level surveillance of ongoing schemes and eventually to develop an organic geo-tagged database of assets to display different citizen centric assets, and monitoring of service delivery status from each of them towards constitution of a comprehensive, verified and dynamic database for the district citizen which they can use as a referral digital information brochure in their daily life.

Thus, DeGS intends to develop a mobile application (mobile-App) and Web Portal with Dashboard and MIS facility (Apna Godda Project) in English with regional language support for locating accessible places across the District for Androids OS (built-in native android app) with security audit and GIGW compliance.

The proposed system should enable officials to send/collect/display different data from field level (Block, Panchayat and Village etc) for different sectors including and not limited to Education, Health, PDS, ICDS/Anganwadi Centers, Social Security Schemes and other data such as beneficiaries of different schemes, The main role of this Mobile App is to improve performance of government functionaries by working out different KPI (Key Performance Indicators) which includes daily / periodic monitoring of their attendances, monitoring of their service delivery as well as tracking/displaying different events and activities towards ensuring good Governance before the district citizen. The mobile application should also allow citizens to send messages to the district administration / local administration on different ongoing citizen centric schemes running under control of District Administration.

Thus, Request for Proposals [RFP] are invited from organisations/ companies/ Firms that deal in mobile application development using open source technologies. Technical specifications for the mobile application development are given below.

Tender Notice No.	DEGS/APP-WEB DEVELOPMENT/
Name of work	Design & Development of a Single Window Platform comprising of two Native Android Mobile applications [for (1) citizens and (2) Government employees & officers] and a Web Portal for Godda District Citizen and administration to provide different online services through that platform.

Completion Period	60 Days
Last Date / time of receipt of Tenders	Up to 14:00 hrs. On 24/10/2018 in the office of DC-cum-Chairman, DeGS Godda, Office, Collectorate Building, Godda JHARKHAND
Date of opening of Tender	At 15:00 hrs. on the same date at DC CHAMBER, Godda.

Venue: DC-cum-Chairman, DeGS Godda Office, Godda, JHARKHAND

To be submitted to: DC-cum-Chairman, DeGS Godda, Godda, JHARKHAND

(iii) Date of opening the Technical Bids and Presentation.

24/10/2018 Time: 3.00 pm

Financial bid of the bidders, who have successfully qualified in the Technical Bid and Presentation will be opened on the same date, or, as may be announced by the district administration in due course.

Proposal must be submitted in the English/Hindi language on the requirements specified in this RFP.

Bidders must provide all requisite information under this RFP and clearly and concisely respond to all points set out in this RFP. Any proposal, which doesn't fully and comprehensively address this RFP, may be rejected. Prices must be stated in Indian Rupees and Taxes (if, any) should be specified clearly and separately.

Submission of the proposals and after their final evaluation, the DC-cum-Chairman, DeGS Godda reserves the right to retain unsuccessful proposals. It is the responsibility of

the bidder to identify any information of a confidential or proprietary nature contained in its proposal so that it may be handled accordingly. However, the DC-cum-Chairman, DeGS Godda cannot guarantee confidentiality. The technical and financial bids, duly complete in all respects, in separate sealed covers should reach on or before the closing time on the closing date. Tenders received late and/or both bids in the same cover will not be considered.;

1. Scope of work

Design, development, implementation and maintenance of different services on a Web Portal along with Android based NATIVE mobile APP having necessary features and functions to undertake real time monitoring, data analysis, geo tagging, and data updation by field functionaries in respect of different departments such as Health & Social Welfare, Education, Agriculture, Banking & Financial Inclusion, Skill Development and Basic Infrastructure pertaining to the schemes under Niti Aayog to effectively monitor 49 Major key indicators.

1. Eligibility criteria

- a. The proposed bidder should be a company registered under Indian Companies Act, 1956 or The Partnership Act, 1932, or Proprietorship Firm.
- b. The bidder should have Articles of Association (in case of registered firms) by Law and Certification of Registration (in case of registered cooperative societies), Partnership Deed (in case of Partnership Firms), or as may apply.
- c. The bidder must have understanding of the Project.
- d. The bidder should preferably have prior project development experience in Mobile/Web based application(s) and should preferably have executed at least two such development projects with any Indian Government Deptt. / State Government Department. Bidder should mention reference to URL / App Name in this regard, if any.

- e. The bidder must have Annual Turnover of minimum 20 Lakhs during the last three years.
- f. To meet the research requirements of the project in terms of statistical algorithm development and computing the metrics of Key Performance Indicators (KPI) the bidding company should, preferably, have mentorship from researchers/professors of Institutes of National / International Importance with specialisation in the relevant field.
- g. The bidder will not sub-let the contract or part it's to any other agency or individual(s).
- h. Capacity building & support services to establish and operationalise the system for at least one year.
- i. Bidders must adhere strictly to all requirements of this RFP.
- j. No changes, substitutions or other alterations to the technical specifications of requirement stipulated in this Request for Proposal, document will be accepted at a later date unless approved in writing by the DC-cum-Chairman, DeGS Godda .
- k. Documents in support of the above pre-qualification condition must be submitted for consideration of the bids in the cover containing technical bid.
- l. Presentation CD / DVD.
- m. The bidder should have a minimum of three years of Work Experience.
- n. The bidder should have at least 2 dedicated Software Developers in the firm.

1. Evaluation

The technical bid shall be opened at a date & time as specified in this tender document in presence of the authorised representatives of the Contractor, who wish to be present at that time. All the technical bids will be scrutinised, relevant documents checked for their authenticity and marks will be awarded towards technical evaluation. The Contractor whose technical tenders

are accepted will participate in the financial bids on date & time as stipulated elsewhere in this tender document.

The bidder will have to give a presentation in PowerPoint explaining their ideas and understanding of the project requirements, if asked to do so by the DeGS Godda. The bidders should refer to live Web Applications & Mobile App as sample work of similar nature already executed by them. The bidders having previous work experience in development of software / web applications / mobile app in different Government Departments are preferred.

Evaluation parameter for technical & financial proposal:

S.No	Parameters	Maximum Weightage
i.	Understanding of the Project	20
ii.	Previous Project experience with Government Department	20
iii.	Annual Turnover during the last three years of the firm	20
iv.	Presentation & Demo Application	20
v.	Financial Score	20
	Total	100

1. Preparation of Bids

The bid document may be submitted as a spiral bound with each page numbered and an index of pages identifying the information contained. The bid prepared by the bidder shall be provided in the following

Model Response format:

Technical bid:

- a. Name of the Agency:
- b. In corporate as in year at (State Sole Proprietor, Partnership, Private Limited or Limited Firm or Society)
- c. Whether any Legal/Arbitration/proceeding is instituted against or the Agency has lodged any claim in connection with works carried out by them. If yes, please give details.
- d. Whether the agency complies with the requirement of Registration under the Contract Labour (Regulation and Abolition) Act.
- e. Agency Profile.
- f. Standing of each bidder: Past experience and performance in the works related to Mobile Application / Web Application till date with Government Departments (Attach separate sheets).

Performance in the works related to Mobile Application during the last one year with Government Department, if any.

Sl. No	Year	Name of Department	Project Start Date	Project Completion date
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1				
2				
3				
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5				

g. Documentation establishing bidder’s capabilities and qualifications to satisfy DC-cum-Chairman, DeGS Godda that the bidder will assume the total responsibility for the satisfactory execution of Mobile Application and Web Portal. Samples demonstrating the capabilities of the bidders.

h. Documents in support of the above may be furnished with page numbers indicate in the index. Please use separate sheets wherever necessary.

Date:

Place:

Signature & Stamp

Name:

1. Financial bid

i. The financial bids shall indicate the price for Mobile Application Development - two numbers, Web Application Development per service basis and costs towards domain name registration, server space etc. Total cost towards design, developments plus hosting and other services for one year is to be clearly mentioned in the tender document both in figures and words.

- i. A bid submitted with an adjustable price, quotation will be treated as non-responsive and will be rejected.
- ii. The Bid may however contain discounts, if any, offered by the Bidder.
- iii. All prices and other information having bearing on the price shall be written both in figures and words in the offer form. If there is discrepancy between the price/information quoted in words and figures, the price/information in words would be treated as final.
- iv. The price quotes shall be free of any tax (as applicable from time to time) and duty. These taxes (if applicable) should be itemised separately. Prices shall be final and not subject to revision from the time of entering into force of the contract until the end of contractual obligations.
- v. In no case may the selected proposer invoke a hiatus or an oversight in the description of the work components in the proposal documents or claim inadequate explanations for seeking any price increase or any release from contractual liabilities.

2. Payments

The General Financial Rules and Regulations [GFR] of the Government of India preclude advance payments and payments by letter of credit. Such provisions in a proposal will be prejudicial to its evaluation by the DC-cum-Chairman, DeGS Godda. The normal terms of payments are 10 days (or similarly discounted payment terms if offered by bidders) upon satisfactory delivery of the project/product or performance of services or part thereof, as may be agreed upon by both parties, and acceptance thereof by the DC-cum-Chairman, DeGS Godda. Proposers must therefore clearly specify in their proposals the payment terms being offered. Considering the volume of the project the bidder may set well defined milestone(s) with cost(s) involved against each milestone for release of part payment thereof, subject to satisfactory delivery up to the specified milestone, if otherwise admissible.

3. Submission of Bid

The bidder shall bear all costs associated with preparation and submission of its bid, including cost of technical presentation, preparation of the samples, demonstration website / applications etc. DC-cum-Chairman, DeGS Godda will in no case be responsible or liable for those costs, regardless of the outcome of the tendering process.

Sealing and marking of Bids

- i. The bids must be submitted in two parts as under
- ii. **EN-01:** The envelope shall be sealed and superscribed 'Technical Bid - DC-cum-Chairman, DeGS Godda tender for Mobile Application and Web Based Portal'. The envelope not containing technical details or containing financial bid in either explicit/implicit form shall result in the rejection of the bid. The presentation CD/DVD must be attached with financial bid.
EN-02: The envelope shall be sealed and superscribed 'Financial Bid - DC-cum-Chairman, DeGS Godda tender for Mobile Application and Web Based Portal'
- iii. The envelopes shall indicate the names and addresses of the bidder to enable the bid to be returned unopened in case it is declared late.
- iv. Telex, cable and facsimile bids will be rejected.
- v. The two envelopes should be sealed and submitted separately duly covered under one envelope.

Deadline for submission of Bids

- i. Bids must be received by DC-cum-Chairman, DeGS Godda at the address given not later than the time and date specified. In the event of the specified date for the submission of bids being declared a holiday for DC-cum-Chairman, DeGS

Godda, the bids will be received upto the appointed time on the next working day.

- ii. The DC-cum-Chairman, DeGS Godda may, at his discretion extend this deadline for submission of bids by amending the bid documents, in which case all rights and obligations of DC-cum-Chairman, DeGS Godda and bidder previously subject to the deadline will thereafter be subject to the deadline as extended.

Late Bids

Any bid received by DC-cum-Chairman, DeGS Godda after the deadline for submission of bids prescribed by the DC-cum-Chairman, DeGS Godda will be rejected and/or returned unopened to the bidder. DC-CUM-CHAIRMAN, DEGS Godda will not be responsible for any postal delay or non- receipt/non-delivery of the bid. No further correspondence will be entertained on the subject.

2. Opening of Bids

DC-cum-Chairman, DeGS Godda will open all technical bids in the first instance in the presence of bidder's representatives who chose to attend, at the time, on the date and at the place specified. The bidders' representatives present there, shall sign a register evidencing their attendance. In the event of the specified date of the bid opening being declared a holiday for DC-cum-Chairman, DeGS Godda, the bids shall be opened at the appointed time and location on the next working day.

4. Clarification of Bids

During evaluation of the bids, DC-cum-Chairman, DeGS Godda may at its discretion, asks the bidder for clarification and the response shall be in writing and no change in price or substance of the Bid shall be sought, offered or permitted.

5. Criteria of Evaluation

All proposals will be evaluated in accordance with the provisions of the General Financial Rules and Regulations[GFR] of the Government of India and the evaluation criteria as specified in this RFP.

The evaluation procedure will consist of a formal, substantive and financial assessment of the proposals received. Price is an important factor; however, it is not the only consideration in evaluating responses to this RFP.

6. No commitment

This RFP does not commit the DC-cum-Chairman, DeGS Godda towards a contract or to pay any costs incurred in the preparations or submission of proposals, or costs incurred in making necessary studies for the preparation thereof or to procure or contract for services or supplies. The DC-cum-Chairman, DeGS Godda reserves the right to reject any or all proposal received in response to this RFP and to negotiate with any of the bidder or other firms in any manner deemed to being the best interest of the DC-cum-Chairman, DeGS Godda. The DC-cum-Chairman, DeGS Godda reserves the right to negotiate and award only a portion of the requirements; to negotiate and award separate or multiple contracts for the elements covered by this RFP in any combination it may deem appropriate, at its sole discretion to add new considerations, information or requirements at any stage of the development/ delivery/deployment process, including during negotiations with bidders; and reject proposal of any bidder that has previously failed to perform properly or in a timely manner contracts of a similar nature, or of a bidder that, in the opinion of the DC-cum-Chairman, DeGS Godda ,is not in a position or is not sufficiently qualified to perform the contract.

This RFP contains no contractual proposal of any kind; any proposal submitted will be regarded as a proposal by the bidder and not as an acceptance by the bidder of any proposal by the DC-cum-Chairman, DeGS Godda. No contractual relationship will

exist except pursuant to a written contract document signed by the authorized/competent official of the DC-cum-Chairman, DeGS Godda and by the successful bidder(s) chosen by the DC-cum-Chairman, DeGS Godda .

7. Empanelment

Entire job work may be allotted to only one bidder. However 3 bidders will be empanelled accordingly to technical and financial score. In case the first empanelled bidder does not take up the bid, L2 would be allotted the job. DC-cum-Chairman, DeGS Godda reserves the right to ask L2, L3 in that order to match L1 rates in case DC-CUM-CHAIRMAN, DEGS Godda decides to allot job to more than one bidder at a time. This will be at the total discretion of DC-cum-Chairman, DeGS Godda depending on the requirement. The L1 bidder or the successful bidder(s) shall sign a contract, primarily for fair trade practices in all dealings with DC-cum-Chairman, DeGS Godda, incorporating tender terms, delivery mechanism and penalties for default. The contract shall be signed within 15 days of communication from DC-cum-Chairman, DeGS Godda failing which opportunity will be extended to next technically qualified bidder. The incidental expenses of execution of agreement shall be borne by the successful bidder. The conditions stipulated in the contract shall be strictly adhered to and violation of any of these conditions will entail termination of the contract without prejudice to the rights of the DC-cum-Chairman, DeGS Godda . In addition, DC-cum-Chairman, DeGS Godda shall be free to get the assigned worked one from alternate sources at the risk and cost of the defaulting bidder.

8. Validity of Proposals

The proposal shall remain open and valid for a period of at least 90 days from the designated closing date indicated for receipt of proposals in the RFP. Please state in your proposal that it will remain valid for this period. Once your proposal is accepted during this period, the price quoted in your proposal must remain unchanged for the entire period of the resulting contract unless otherwise specified in this RFP.

9. Rejection of Proposals and Split Awards

The DC-cum-Chairman, DeGS Godda reserves the right to reject any and all proposals if they are, inter alia:

- Received after the deadline stipulated in the Request for Proposal;
- Not properly marked or addressed as required in the Request for Proposal;
- Delivered to other office locations than the one required in the Request for Proposal;
- Transmitted by facsimile;
- Unsolicited;
- Alternate proposal(s); or
- Not otherwise in compliance with this Request for Proposal.
- Proposals from Bidders without any experience in Govt. Works.

The DC-cum-Chairman, DeGS Godda also reserves the right to split an award between any bidders in any combination, as it may deem appropriate.

10. Withdrawals and Modification of Proposals

Proposals may be modified or withdrawn in writing, prior to the proposal closing time specified therein. Proposals may not be modified or withdrawn after that time.

11. Warranty

The proposal should include the various warranty clauses (if, any). It should include a performance guarantee/warranty for at least 1 year from the date of delivery of the developed project/product to DC-cum-Chairman, DeGS Godda. During such period all errors, minor modifications should be taken care by the proposer who is awarded with the development of the project.

Proper Industry standards should be maintained while developing the code and application software. Proper software testing procedures should be adopted to test and check the quality of the software application and its intermediate utilities. The development and delivery of the project/product should be error and bug free.

12. Errors in Proposal

Bidders are expected to examine any maps, drawings, specifications, circulars, schedules and other instructions pertaining to the work, made available by the DC-cum-Chairman, DeGS Godda to the bidders for inspection. Failure to do so will be at the bidder's own risk. In case of error in the totaling of prices, the unit price will govern.

GENERAL TENDER CONDITIONS AND INSTRUCTION TO TENDERER PART - I

1. DETAILS OF WORKS

On behalf of the DC-cum-Chairman, for the DeGS Godda, invites tenders for the work "Design & Development of two number of Android Based NATIVE Mobile Applications and a Web Portal for Apna Godda" Project.

All the offers in prescribed format included with tender document should be submitted before the time and date fixed for the receipt of offers as set forth in the tender documents. Offers received after stipulated time and date will be summarily rejected.

2. TENDER DOCUMENTS

The tender documents can be collected from, **The Deputy Commissioner-Cum-Chairman**, District e-Governance Society, Godda, Collectorate Building, DC Office, Godda-, JHARKHAND on any working day from 10:30 hrs. to 15:30 hrs.

Tender documents are also available on district website *www.godda.nic.in*

- (i) Tenderer should submit their offer in duplicate (one set containing hard copy and CD containing soft copy of technical bid and presentation) along with earnest money in the form of bank draft.
- (ii) Work schedule and programme for completion of work within the completion period.
... Failure to do so, may lead to disqualification of the tenderer.

3. ACCEPTANCE OF TENDER:

- i. 'IF THE TENDERER/S DELIBERATELY GIVES A WRONG INFORMATION / WHOSE CREDENTIALS / DOCUMENTS IN HIS / THEIR TENDERS AND THEREBY CREATE(S) CIRCUMSTANCES FOR ACCEPTANCE OF HIS / THEIR TENDER. Chairman, DeGS Godda RESERVES THE RIGHT TO REJECT SUCH TENDER AT ANY STAGE, BESIDES, SHALL SUSPEND THE BUSINESS FOR ONE YEAR.'
- ii. THE SELECT BIDDER SHALL ENTER INTO AN AGREEMENT WITH DISTRICT ADMINISTRATION TO DESIGN, DEVELOP AND IMPLEMENT THE SYSTEM (WEB PORTAL PLUS ONE/ TWO NOS. OF NATIVE ANDROID MOBILE APP) PER SERVICE BASIS AND

WILL WORK AS PER DIRECTION AND SUPERVISION OF ADMINISTRATION.

iii. THE SELECTED BIDDER WILL SUBMIT BILLS FOR PAYMENT UPON SUCCESSFUL COMPLETION OF EACH SERVICE (WEB PORTAL INTERFACE PLUS ONE / TWO NUMBER OF NATIVE ANDROID MOBILE APP) IN QUESTION.

4. WARRANTY, OPERATION AND MAINTENANCE OF MOBILE APPLICATION AND WEBSITE

The MOBILE APPLICATIONS and Website will be under warranty period for one year after date of launching the website. The successful tenderer shall give an undertaking for running the website for the warranty period of one year.

4. PERIOD OF COMPLETION:

The entire work is required to be completed in all respects within 2 months from the date of issue of the acceptance letter. Time is the essence of contract. The bidder/s will be required to maintain speedy and required progress to the satisfactions of DC-cum-Chairman, DeGS Godda to ensure that the work will be completed in all respects within the stipulated period failing which action may be taken by the DeGS Godda as per existing rules.

The bidder/s shall arrange to execute the different items of works in close consultation with and as per directions of the DeGS Godda.

5. PAYMENT TERMS

1. Payment will be done phase wise deployment of Mobile App and Website for the

initial phases per service basis, Full Payment will be made after launching the website and complete Mobile APP and after 2 months of successful operation is over.

2. Website yearly maintenance cost will be paid after successful completion of first year of project deployment and support provided during that period for a sustainable project.
3. The mode of payment in indigenous contract will be made through Electronic Funds Transfer (EFT) Scheme. The bidders have to furnish the following information in the bid offer in order to facilitate payments through EFT.
4. Beneficiary Name.
5. Bank Name.
6. IFSC Code.s
7. Beneficiary's Account No.
8. Nine digit MICR code:
9. Type of Account (Current A/c Cash credit Account)

7. Progress Monitoring:

Development Agency/Firm will be required to give the DC-cum-Chairman, DeGS Godda progress report of the work done every week. He will also give to the DC-cum-Chairman, DeGS Godda the program of work to be done in the next week of the preceding period. The program will be subject to alteration or modification at the direction of the DC-cum-Chairman, DeGS Godda, who may discuss such modifications or alterations as considered necessary.

- 8. Completion period:** - The work i.e. Design & Development of web site is required to be completed in all respects including date of launching the website within two months from the date of issue of the acceptance letter or earliest possible time.

- 1. Training:-** For smooth operation of website proper training of its staff and stakeholders

shall have to be provided block-wise training at different block offices as well as at district offices as per direction of district administration.

- 2. Penalty clause:** - In case the Development Agency/Company/Firm fails to execute and complete the work within the time specified in the agreement or within the period of extension granted by the accepting authority, a penalty may be levied except in the case where the delay is purely on the part of the DeGS Godda. In this regard the decision of the DeGS Godda would be final.

The DeGS Godda administration reserves the right to deduct any dues from the Development Agency/Company/Firm from the security amount/on account bills etc. on the following grounds:-

- 2.1.** Any amount imposed as a fine by the DeGS Godda administration for irregularity committed by Development Agency/Company/Firm or any of his servant/agents.
- 1.1.** Any payment/fine made under an order judgment of any court/consumer forum or law enforcing agency or any person working on his behalf.
- 1.1.** In all matters, decision of DC-cum-Chairman, DeGS Godda will be final, who will also be the appellate authority in all matters.

11. FORCE MAJEURE

The obligations of DC-cum-Chairman, DeGS Godda and the AGENCY shall remain suspended if and to the extent that they are unable to carry out such obligations owing to force majeure or reason beyond their control. In the event of such inability continuing for more than a week, the other party shall have the right to terminate this agreement without further obligation.

12. ENTIRE AGREEMENT

This Agreement embodies the entire agreement and understanding between the parties as to the subject matter hereof and supersedes all prior negotiations, arrangements, agreements and understanding between the parties. Any changes in the terms of the document can only be made in writing and by mutual agreement.

13. ARBITRATION

In the event of any dispute arising amongst the parties, the parties agree to use their best efforts to attempt to resolve all disputes in prompt, equitable and good faith. In the events the parties are unable to do so, then such dispute shall be finally resolved by arbitration. Each party shall appoint one arbitrator each, who in turn shall appoint the third arbitrator. The arbitration shall be conducted in the English language and the venue of the arbitration shall be in Jharkhand.

14. LEGAL JURISDICTION

The parties hereby irrevocably consent to the sole jurisdiction of the Courts of Godda, Jharkhand in Connection with any action or Proceedings arising out or in relation to this Agreement.

PART 2 Special conditions

1. SCOPE

Broad scope of the project is as follows:

- Preparation of the web portal & Mobile Applications (two numbers) (Both Hindi & English) as per GOI Guidelines for website.
- Database driven approach, Linux/Windows based and use of latest

software

- Addition of content of approximately 150 pages (50 static & 100 dynamic) to be added as and when required.
- Writing of all the contents in the responsive web Interface
- Provision of Customization at every level.
- Training to related officials for every product and content placement at DeGS Godda and DC Office.

2. PROJECT REQUIREMENTS:

Developer must follow guidelines for Government of India websites to ensure proper standardisation of all content of application needs to be designed with all dynamic features for updation and prescribed web accessibility.

The web portal should be developed using Free and Open Source Software (FOSS) solutions for platform independence using Linux Operating System using web frameworks (like Django, Flask etc.) / CMS along with following features:

- Least site opening time
- Use of Open Source Technology
- The coding language to be used should have scientific and numeric computing capabilities like PYTHON and MySQL or PostgreSQL as backend DBMS.
- Clean and professional design using Front-end technology like Angular JS, jQuery etc.
- Security of Applications
- Overview home page, definitions, disclaimer, employees info, have to be given for the organization i.e. DeGS Godda
- All mobile app should be Native Android Mobile App

3. Functionality Covered In Mobile App and Dynamic Website Portal

Each service as stated hereinunder will have :-

- (1) Native Android Mobile Application for employees and officers of district administration
- (2) Native Android Mobile Application for the citizens
- (3) Fully Dynamic Web Portal with dashboard functionality to display information to citizens via Portal as well as to view administrative reports in a secured login protected page as well as to undertake different necessary backend functions.

Technical Specifications

Web and Mobile Application for Project : Apna Godda

The Application Service Provider has to define the User Experience strategy under the following heads: Define feature sets to be provided on mobile application based on client requirements especially keeping in mind the functionalities required for the District Administration, Godda.

Create a consistent and delightful user experience with consistent and unique themes and layouts which flows in from the overall Brand values of District Administration, Godda. However, it does not provide any branding rights or Marketing rights or advertising rights to the Application Service Provider, all the rights are reserved by DC, Godda.

Define screen layouts and navigation to ensure delivery of structured content with easy and intuitive navigation. Approximately 150 pages (50 static & 150 dynamic) are to be added as and when required.

Writing of all the contents through responsive web interface and facility for customization at each level. Training to all related officials and content placement at DC office, Godda.

The downloaded and working apps should update and synchronize data from the server for technical updates and user information like contacts, photo, location, SMS and emails etc. only if accepted by user as per the policy related to terms of usage, privacy, content management etc.

Developer must follow the guidelines of Government for website and mobile app to ensure proper standardization of all content of application and security measures. Open Source Software Solution should be used for design and development of the applications. Appropriate framework / CMS must be used for development to ensure security, document management, storage and backup management to incorporate huge data like image and documents etc.

The development should be based on Open Source Technology and should follow highly standardized MVC framework such as Yii, Symfony 2, CakePHP, Laravel / CMS for object-oriented, secured, scalable and maintainable solution. Coding language should have scientific and numeric computing capabilities and MySQL or PostgreSQL as backend RDBMS should be used.

Overview home page, definition, disclaimer, RTI info, employee info, contact us, user guide, faq etc have to be given for district administration.

Mobile apps and web portal must have dashboard to display all the modules available in the applications along with the Menu facility.

The Web Portal should be search engine friendly and W3C validated. The mobile APP should use REST API version 2 to maintain security standards. All data transfer through API should be encrypted by highly secured encryption technology.

Considering the volume of data [textual & graphics] to be handled by the system, a media management system is to be incorporated in the system to archive old media such as images and videos to optimise server space and resources utilisation.

The overall system design should be highly robust in architecture as well fully flexible & scalable to accommodate any / all changes in System Design which the administration may feel necessary to implement from time to time in order to accommodate new services or modify existing services or its rules of business.

All data captured by the form should be exportable in EXCEL / CSV format.

Application should be designed in such a way that each exportable form - data should be filtered by all form fields, i.e., a search on users database is to be kept open by any user defined parameter like first name, last name, date of joining etc.

Force updation - The Mobile apps should have bug fixing module and force users to upgrade the APP with version control mechanism.

All codes are to be shared with district administration by providing them access to standard software versioning and revision control system such as SVM / GIT. And it should have issue tracking feature for reporting / fixing bugs.

4. Key Applications:-

- 1) Citizen Centric Web Portal with login protected Dashboard Function & Backend Operations
- 2) Citizen Centric Native Android Mobile App
- 3) Administrative Android Native mobile app for monitoring and assessment of key notes

The Public Administration in the district of Godda intends to:-

1. Monitor performance and activities of the Field Level Functionaries on a real time basis using Mobile App / Web Portal.
2. Monitor physical / financial progress of different schemes
3. Inform people about real-time status of on-going schemes and public utilities developed by District Administration in the interest of Public Services in order to establish transparency and accountability of the Administration and to help people find nearby utilities.
4. Disclose scheme features & scopes, technical particulars, as well as financial particulars, particulars of beneficiaries and much more to develop informed citizenry.
5. Besides, District Administration can obtain feedback from the residents of the districts on different Government Schemes and Assets via Web Application and Mobile App.

Thus, in short district administration intends to develop an ecosystem to empower toplevel administration with a single-window platform for micro-level surveillance of projects, schemes, and activities of field-level functionaries. Beside, it will encourage every individuals to keep round-the-clock vigilance on Public Utility Schemes for fruitful and proper implementation of Government Schemes along with.

Now, to meet up the aforesaid purpose it is proposed to design and develop an Multi-tier Android Based Mobile App and a fully dynamic Web Application to meet up the aforesaid purpose having the following services:-

In brief, primarily, Godda District Administration intends to develop the following services as detailed below. However, the exact scope of work in respect of each service may vary and it shall be communicated to the winning bidder in due course. Further, the District Administration may include more services in the application in question in due course as per requirement, if necessary.

1. Scheme Related Services
 - a. Real time monitoring of scheme
 - b. Data analysis
 - c. Data updation by field functionaries
 - d. Display of on-going project progress - including both physical and financial progress.
2. Geo-fencing of Rojgar Sewak / field staff
3. Field Level Monitoring of Inspection Act
4. Citizens' engagement / involvement in government functioning
5. Citizens grievance redressal mechanism using machine learning and AI

Date Maintenance

1. Client will provide all related data in the form of EXCEL worksheet
2. For further addition / alteration – all departments / authorities will have their own login details. They will logon to the system and update respective particulars / add new particulars.
3. The concerned authorities of administration / field level functionaries will geo-tag all data in respect of Govt. Establishments like Schools, Colleges, AWC, Offices etc.; all projects using Mobile App.

General User Feedback Management Functions

1. Visitors to App / Web Portal can leave their feedback on each service
2. Authenticity of users giving feedback will be validated via Mobile OTP
3. Mobile no. will be used as username.
4. The feedback will be emailed to the concerned authority / department
5. The concerned department will furnish reply to the administration.
6. Administration can see the feedback / reply.
7. Administration can forward the feedback to respective department
8. Administration / Department can submit their reply to the user

Geo-tagging of Projects & Assets

1. All projects & assets may be geo-tagged using Mobile App. Concerned field level functionaries of Govt. Department will geo-tag data
2. Anyone using APP can track the projects & assets on Google Map within a pre-defined radius.
3. Anyone using web portal can track the project progress, as may be available in the system, within a specified distance from their present location

Module to Track Activities of Field Level Functionaries

- Each Field Level Functionary will register attendance.
- Each Field Level Functionary will register departure.
- Location of each field level functionary will be tracked in between the time of their attendance and departure.

Technical Requirements

1. **Geo-tagging of Blocks** / Panchayats / Schools / AWC / Colleges etc whose related persons are to be tracked **MUST BE DONE**.
2. When they will log onto the Mobile App, their movement will be tracked.
3. In each hour, system will track GEO-LOCATION of the concerned person and provide a feedback automatically to the administration to check.
4. Whenever, they will cross their territories, an alert will be triggered for the Administration to check.
5. Administrators can send push notifications to all concerned by User Group.

A detailed scope of different features and functions are given below.

A. Information Service & Citizen Portal-

The data captured through this eco-system is to be presented in the form of analytical reports in citizen's portal, which should provide usable synoptic information for the citizens and detailed MIS reports and DSS for the administration. Display should include map view on Google MAP clearly displaying the distance of the place from user's current location wherever possible. All reports should be duly represented graphically to ensure meaningful representation. The information service for citizen is to be presented for each service to be incorporated in the system at various point of time and parameters for monitoring will likely to vary from one service to another as per guideline of the district administration.

B) Backend Service - Web Portal with Dashboard Function for Backend Operations

- 1) Field officer can visit fields, provide feedback on preset KPI and update work status as and when he visits the site with geo tagged selfie, site photograph and text report
- 2) Admin, HOD and field officer can view the status in their respective dashboard as per the role assigned
- 3) Geo tagged photo of govt asset and work can also be uploaded to create asset and work registers.
- 4) Enrolled employees must be approved by their concerned HOD before using the application.
- 5) Citizen can also enrol themselves through mobile number to post photographs on different projects being monitored in Apna Godda project.

Key Technical Requirements

The portal should be operable from backend dashboard. The data presented should be fully editable including its appearance & presentation from back office admin panel.

The dashboard should provide all data in easily editable function. It should also enable administrators to protect any specific data from public viewing. The data should be highly structured and organised under appropriate category. The developer must provide facilities to ensure bulk data import / export to/from the system to ensure ease of operation.

The database is to be maintained strictly following hierarchical structure of the district administration (district / department / block / panchayat level) as well as by designation, which is, on one side, is rigidly defined among the same office / department and at the same time may vary in between two offices / departments. Only top-level administration can read all piece of records. All other users can only see / modify records which belong to them individually or belong to their sub-ordinate offices / staff including that of line departments. Each user activity in the back office admin portal is to be tracked down and is to be presented in the form of usable reports for their performance monitoring and improvement.

The back office portal should allow administrators to make changes to the structure of organisation, designations - its name /hierarchy etc., as well as to create new categories of assets on-the-fly without much technical assistance from the developer for capturing data on different schemes / programmes, as may often arise from time to time, to generate different reports comprising of field - level inputs as may be required.

C] Services for PROGRESS MONITORING & Citizens Charter

Godda district is divided into different blocks, panchayats and villages. Our present scope intends to cover all blocks up to panchayat level under Godda district.

Different Govt. Departments execute different schemes in the interest of public service for the benefit of people of Godda.

Now, District Administration intends to generate a digital remote monitoring mechanism for ongoing/ completed schemes, and monitor the Financial as well as Physical progress of each schemes and publish the same via Mobile App and as well as in Web Portal on an organic manner, that is, data is to be captured during field level inspection of schemes. The system should allow capturing of data from field level and to display the same through Portal and App. Thus, in short district administration intends to provide a transparent and open platform which will encourage transparent information flow for fruitful and proper implementation of Government Schemes as well as displaying the same through citizen centric mobile app, if approved. The key performance indicators for each eco-system will be as per direction of the district administration at the point of implementation of different systems.

Now, to meet up the aforesaid purpose district administration intends to design and develop a Native Android Based Mobile App operating on a Web Portal to meet up the aforesaid purpose having the following features:-

- Display Government Schemes executed by different Government Departments.
- Monitoring of beneficiaries

- Capture data on various key matrices for generating analytical reports,
- Daily / periodic monitoring by field functionaries
- Monitoring by supervisors and higher level officers following hierarchical model.
- The contractors will be responsible to upload existing data in respect of the ongoing and completed schemes of the district, if available, or supplied to them by the district administration.
- The contractors will ensure necessary user training for proper implementation of the system.

D] All above MIS report should be viewable in Mobile App / Web Portal and fully editable / updatable from back-end interface by the concerned departments.

- The input parameters and data relationships in respect of aforesaid categories are likely to vary based on the categories and expendable.
- All input data must be editable from back end.
- All input data must be filterable on each of the input parameters and sortable as per they requirement of district administration.
- All geo-tagged data is to be displayed on Google Map in order of a customised radial distance which APP users can change at their own will to see more assets and schemes in nearby surrounding.
- All data presented in APP and Portal must indicate appx. distance from users' current location.
- Mobile App should allow GEO-TAGGING of Assets / Scheme if the same is not geo-tagged.

E] Qualifications, Experience & Other Terms & Conditions for Engagement of Technical Support Personnel

1. The deputed person must have B.E. / B. Tech / MCA or equivalent degree in Computer Science and Engineering or Masters in Computer Science or Technology.
2. The deputed person must have a minimum of one year experience in relevant industry.
3. The deputed person will be interviewed by the DeGS, Godda office for technical competence and if found 'not suitable for work', the bidder will have to provide a suitable replacement as soon as asked to do so.
4. The performance of deputed person will be monitored by the DeGS, Godda and if found not satisfactory, the bidder will be asked to provide a suitable substitute as soon as asked to do so by the DeGS, Godda.

5. Deliverables

The successful bidder shall deliver / provide the following per service basis:

1. Fully dynamic Web Portal for Citizens with dashboard and backend functionalities
2. Android based Native Mobile App for Citizens
3. Native Android Mobile App for administrators, officers and employees

6. Overall Technical Requirement

- All these apps / portals will be inter-connected
- Periodic self-generated reports by the software through email to designated emails.
- Module wise complete User Manuals.
- Training to official engaged at least up to block level.
- MIS reports as defined.
- Mapping of blocks, panchayats, location of work.
- Monthly operation and maintenance.
- All APPs / Portal / Modules will confirm to specifications as already stated above.

Each of these modules must have the following features:-

- Perform inspection through survey forms for various schemes.
- Notifications about inspections at District/Block/ Cluster level.
- Facility to work offline while performing inspection in remote areas, saving multiple reports temporarily until data is sent later via mobile network (GPRS data capability) or WLAN (wifi).
- GPS mapping, Geo tagging and time stamping of reports, images. It will include support for GPS location recording at time of inspection.
- Inspection wise PDF/EXCEL report generation.

- Manual and automatic sync operations.
- The Web Portal must be developed based on a standardized web framework / content management systems and it must be fully dynamic and customizable.

7. General Technical guidelines

- a) The mobile App (Offline & online) based preferably on Google geo tagged with registered user IMEI Handset access only to access the allowed functionalities on App user group wise.
- a) The language of the mobile App will be Hindi & English languages.
- b) The design of the mobile-app will be user friendly with logo and tagline of the Department.
- c) Dashboard with MIS and Analytical reports generation facilities
- d) The application data availability on the mobile App will be completely updated if login over ISP Networks.
- e) The mobile application availability will be freely downloaded.
- f) The application will be hosted on the cloud.
- a) The vender shall also provide search engine optimization for the mobile- app.
- g) The provider of information would be incentivized through some award system.
- a) Mobile application should be browser independent and device independent i.e. accessible from all browser and devices viz. smartphone etc.
- h) Design and development of Web and Mobile App should be in open source using latest framework and tools.
- i) Should enable the authorized back end user to take action as per the Standard operating procedure
- j) User management and their authentication process should be built into the Mobile application.
- k) Enable administrators for managing masters and mapping.

- l) Provision of the audit trail should be built in.
- m) Online documents generation and Reports in various permutations and combinations as per the Department need.
- n) On demand photo capturing facility with GPS location from form submission.
- o) Require high bandwidth secured dedicated VPS or Cloud for hosting application.
- p) Unlimited user registration for web and mobile App.
- q) Control Panel Login Credentials required to be shared with District Administration.
- r) There should be provision to upgrade applications as an when required by Administration
- s) Application maintenance & AMC terms & condition must be shared with tender documents.
- t) Full technical guide for the Applications must be shared on completion of the project.
- u) Web and Mobile app to be security audited and GIGW complaint
- v) The Web based application will have multi role login which will allow the system to function as inspection agent, report viewing interface and communication platform. It will be customized as per different department processes. Analytical dashboard will provide the analysis though Key Performance Indicators (KPI) on a real-time basis. There would be provisions to generate Block-wise/Cluster-wise excel based/PDF/MS Office statistical summary and inspection reports as per defined template.

Administrator Section: Website should have all facilities be available as below

Secure Login:

Admin section must be protected by username and password and using salted MD5 encryption.

At database level also password should be stored in encrypted format.

After 5 consecutive wrong attempts the password should be reset and new

password would be sent to administrator through email.

8. Technology Used

The new website for DeGS Godda should be developed under Latest platform.
The operating system requirements at Server should be LINUX/Windows
Server with Hosting through VPS/Cloud

9. Implementation Approach

- On receipt of work order the Developer should prepare sample layouts for the Mobile App/website and should be submitted DeGS Godda for approval. All changes suggestion for the layout would be done by the Developer.
- Further work should only be started after approval. Work should be done based on cyber security guidelines. All existing content of the website should be converted as so to comply with Govt of India

10. Project Schedule Time to specified

S.No	Activity	Start	End	Remarks
1.	Project Initiation - approval os SRS			
2.	Preparation of Sample Layout			

3.	Finalization of Home page Mobile App			
4.	Website Functionality			
5.	Approval of functionality			
6.	Content Placement			
7.	Website uploading & Launch			
8.	Maintenance of website			

11. ACCEPTANCE CRITERIA

- User Manual & Web Site Contents on pen drive (16 GB)
- Web site Setup/Installation, Maintenance Guidelines

12. Security Deposit/EMD

The bidder along with tender document has to submit an Earnest Money Deposit (EMD) of 3,000/- (Rupees Three Thousand only) in the shape of Account Payee Bank Demand Draft drawn in favour of Dy. Commissioner –cum- Chairman, District e-Governance Society, Godda and payable at Godda from any nationalized / commercial bank and it must be forwarded along with the quotations in a separate envelope. The tenders received after stipulated time and date, tenders without Earnest Money Deposit (EMD), conditional tenders, or incomplete tenders will be rejected. DC, Godda reserves the right to accept or reject any or all tenders without assigning any reason. The successful bidder will have to enter

into a contract / agreement with DeGS, Godda before rendering its services to the Society (ANNEXURE - I) and tender necessary declarations vide Annexure - II - IV.

NOTE:

1. Demand Draft for EMD should be furnished separately in a sealed envelope clearly mentioning NIT No. & Date & Bidder's Name & Address.
2. Detailed information of the Tender Document can be downloaded from the district website <https://godda.nic.in>

13. **COST**

Bidder should quote as per following format. Please mention taxes and overheads (if any) separately.

Cost is to be separately specified in sealed envelope in three components as per terms of Financial Bids per service basis:-

- A) **The cost for design, development & implementation (which will include cost for uploading existing data, training at district and block offices, development of training materials, deployment of training personnel etc & post implementation issues and bug fixing) of web portal and two nos. of Native Android Mobile Apps (for host and citizen) as per detailed specification as stated above per service basis.**
- B) Maintenance of Web Portal and Two Nos. of Native Android Mobile App. inclusive of all services by deputing one number of onsite technical support personnel for one year having requisite qualification and experience. Rate to be quoted per month basis for one year.
- C) Cost towards domain, hosting, security tools etc to be quoted yearly basis.

A) Design, Development and Maintenance of Web Portal and Two Nos. of Native Android Mobile App.

<i>Sl. NO.</i>	<i>COMPONENTS</i>	<i>COST</i>
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1.	<p>Cost per service basis for designing and launching of fully dynamic web portal following bi-lingual structure</p> <p>Cost per service basis for design, development and implementation of web portal with dashboard functionality - addition of HTML Pages Conversion to accessible format (PDF,XML,CSV,XLSX, DOCX and HTML) with responsive viewing and desktop system (PC with Printer) applicatble</p>	<i>To be quoted</i>
2.	<p>Cost per service basis for design, development and implementation of NATIVE ANDROID Mobile App for Officers and Employees of Godda District Administration</p>	<i>To be quoted</i>
3.	<p>Cost per service basis for design, development and implementation of NATIVE ANDROID Mobile App for District Citizens</p>	<i>To be quoted</i>

B) COST TOWARDS MAINTENANCE OF WEB PORTAL AND TWO MOBILE APPS

<i>S.NO</i>	<i>COMPONENTS</i>	<i>COST</i>
1.	<p>Maintenance of Web Portal and Two Nos. of Native Android Mobile App. inclusive of all services by deputing one number of onsite technical support personnel having necessary qualification & experience as already stated for</p>	<i>To be quoted for one year</i>

	one year per month basis.	
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C) COST TOWARDS DOMAIN, HOSTING, SERVER SPACE AND NECESSARY SECURITY POSTURE AUGMENTATION PER YEARLY BASIS

Sl. No.	Description	Cost in INR
1)	Domain Name Registration / renewal	<i>To be quoted</i>
2)	Cloud VPS Hosting & Maintenance <ul style="list-style-type: none"> a. 4GB RAM b. 2 CPU c. 80 GB Storage d. 4 TB Data Transfer 	<i>To be quoted</i>
3)	Renowned 3rd Party Security/ Firewall Implementation	<i>To be quoted</i>
4)	Renowned 3rd Party Auto Backup - Daily	<i>To be quoted</i>
5)	SSL (for https:)	<i>To be quoted</i>
6)	Playstore Account	<i>To be quoted</i>

Signature of Bidder

All communication for the project should be done through emails jhrgod@nic.in and dc-god@nic.in

ANNEXURE - I

(On 100/- Non-Judicial Stamp Paper)

CONTRACT AGREEMENT

(To be signed by the finalised bidder, before rendering services to the society)

1. This agreement is made on (date) between District e-Governance Society, Godda (Hereinafter called DeGS which expression shall unless excluded by repugnant to context, include his successors and assignees) and (Hereinafter called the Contractor which expression shall unless excluded by or repugnant to context, include his successors and assignees) on the other part. The agreement shall remain valid from..... to.....

1. Whereas DeGS has invited tender for design, development and maintenance of Native Android based Mobile App for Government Officers & Employees and another one Native Android based Mobile App for the Citizens - and a Web Portal for the district administration.

2. DeGS has approved the tender for the work at an amount of The work is to be carried out as per the direction of the designated officer.

3. The scope of services to be rendered under each item can be increased or decreased as per requirement, to be decided mutually between DeGS and contractor and the monthly payable for that item will be increased or decreased as per the rate already approved.

4. The contract period shall be initially for with effect from.....to..... which can be extended on mutual consent of both the parties for the additional period. The following documents have been annexed as integral part of contract and initialled one behalf of parties hereto -
 - Tender document
 - Price bid no.
 - Letter no.

6. It shall be the sole responsibility of the contractor to ensure effective services and if there is any loss/shortage of any material to the institute during the course of their duties on account of dishonesty, theft, connivance or due to any cause other than natural calamity. The same shall be recovered from the agency.
7. The contractor will take all steps as required under law in case of any loss or other contingency in consultation with the DeGS, Godda.
8. That in case of any dispute arising between the parties with reference to the contract, interpretation of the terms or any claim whatsoever, the Dy. Commissioner –cum-chairman, District e-Governance Society, Godda or any person appointed by him shall be the sole Arbitrator to decide the matter and the provisions of Arbitration and Conciliation Act 1996 shall be applicable. The contractor shall have no objection to the Designated Arbitrator or other appointed person as Arbitrator by him. The place of Arbitration proceedings shall be at Godda.
9. The contractor will not sub-let the contract of these services to any other agency or individual(s).
10. The contractor amount of this work is as per the rate approved with services charges.
11. The contractor will be responsible for compliance of various statutory obligations and laws enacted from time to time.
12. The contractor shall maintain absolute security with regard to all the matter that comes to his knowledge by virtue of this contract.
13. It is clearly understood by both the parties that this agreement is a financial agreement and not one is creating any employment.

14. Consolidated bill with the full details pertaining to the specified period / stage of completion will be submitted by the contractor and after due scrutiny DeGS, Godda will make requisite payment to contractor within.....days after submission of the bill.

15. That the terms of tender which have not been mentioned in the contract shall also apply and form part of the contract for all the intents and purposes.

16. Decision of DeGS in regard to interpretation of the Terms and Conditions and the contract agreement shall be final and binding on the contractor.

17. That in case of any loss being suffered by DeGS or the violation of the terms and conditions of contract; the DeGS shall have right to deduct all claims against contractor for the security and DeGS shall have right to forfeit and deduct the claim amount from the security amount partly or entirely as per the claim.

18. The vendor undertakes to comply fully with the DeGS's requirements for the project. The project should be completed as per the work plan agreed upon. In case the contractor does not complete the project as per work plan, the DeGS will be at liberty to levy a penalty of upto 2% of the Contract Amount for every two weeks of delay. The maximum amount of penalty shall not exceed 01(One) lakh. In addition, amount of security shall also be forfeited.

In case of any breach of the contract the DeGS will be entitled to withhold any payments due and accrued and also to invoke the DeGS guarantees furnished by the vendor. The DeGS will also be entitled to initiate any actions to recover in whole or part any of the amounts already released to the vendor upto that time, besides any other action that the DeGS may like to take against the Vendor.

19. That in case if the contractor withdraws from the contract within the period of contract, the DeGS shall forfeit the security amount without any refund and further the contractor shall be liable to pay a sum of Rs.1.00 Lakh to DeGS.

20. That in case of any loss being suffered by DeGS or the violation of the terms and conditions of the contract, the DeGS shall have right to deduct all claim amount against contractor and DeGS shall have right to deduct the claim amount from the security amount partly or entirely as per the claim.

21. That the courts at Godda, Jharkhand alone shall have exclusive jurisdiction for all the legal purposes.

22. Termination: The Contract may be terminated by giving one months' notice, in case the agency:

- a. Assigns or sub-contracts any of this service.
- b. Violation/contravention of any of the terms and conditions mentioned herein.
- c. Does not improve the performance of the services in spite of instructions.
- d. Any violation of instruction/agreement or suppression of facts.
- e. Contractor being declared insolvent by competent court of law.

On termination of the contract, DeGS shall not indemnify any loss caused to the agency by such terminations, whatsoever it may be. During the notice period for termination of the contract in the situation contemplated above, the contractor shall keep on discharging his duties till the expiry of notice period.

23. Arbitration: In case of any dispute or differences arising on terms and conditions, the same shall be settled by reference to arbitration by Sole Arbitrator to be appointed by DeGS.

THIS WITNESS WHEREOF both the parties have set and subscribed their respective hands with their seal in Godda in the presence of the witness:

District e-Governance Society, Godda

Witness:

1.

2.

AGENCY Witness:

1.

2.

ANNEXURE II

(SELF-DECLARATION)

Ref.:

Date:

To

The Dy. Commissioner-cum-Chairman,
District e-Governance Society,
Godda, Jharkhand.

In response to the tender No..... dt..... of design, development and maintenance of Android based NATIVE Mobile App for administration and a General informative android application and web portal for district citizens, I / We hereby declare that our Agency..... is having unblemished past record and has never been blacklisted by any Government Depot., PSU or private companies.

Name of the Bidder: -

Signature: -

Seal of the Company: -

ANNEXURE III

(CERTIFICATE OF CONFORMITY)

Date:.....

To,

The Dy. Commissioner-cum-Chairman, District e-Governance Society,
Godda, Jharkhand.

CERTIFICATE

This is to certify that, the service for supply installation, Operation maintenance and service which I shall provide, if I/We am/are awarded with the work, are in conformity with the Scope of Work in the Tender document. I/We also certify that the price I have quoted per unit cost basis is inclusive of all the cost factors involved in the execution of the project, to meet the desired standards set out in the Conditions of the contract.

Name:

Designation:

Seal:

ANNEXURE IV

TENDER FORM

The Deputy Commissioner-Cum-Chairman, DeGS

District e-Governance Society, Godda
Collectorate Building, DC Office,
Godda-, JHARKHAND

1. I/We _____ have read the various conditions to tender attached here to and hereby agree to abide by the said conditions. I/We also agree to keep this tender open for acceptance for a period of 15 days (Fifteen days) from the date fixed for opening the same. I/We offer to do the work of design & development of Mobile app and website.

At the rates quoted in the attached schedule and hereby bind myself/ourselves to complete the work in all respects within 02 months from the date of issue of letter of acceptance of tender.

2. I/We also hereby agree to abide by the General condition of contract of DeGS Godda and to carry out the work according Part I & II of bid document.
3. Until a formal agreement is prepared and executed, acceptance of the tender shall constitute a binding contract between us

DATE—

Signature of two witnesses

Signature of the Tenderer/s

CHECKLIST

Technical Criteria	Bidder 1	Bidder 2	Bidder 3	Bidder 4	Bidder 5
Company Registration					
Article of Association / Partnership Deed					
PAN CARD					
GST CERTIFICATE					
Private / Public Ltd Company					
Similar experiences in Govt Works					
3 years audit report					
Renowned Association					
Capacity Declaration					
Notarized declaration of no-dues					
Self-Declaration of not being blacklisted					

EMD					
Company Profile					
Presentation in CD/DVD					

Comparative Statement

Technical Plus Financial Evaluation

Design & Development of a Single Window Platform comprising of two Native Android Mobile applications [for (1) citizens and (2) Government employees & officers] and a Web Portal for Godda District Citizen and administration to provide different online services through that platform.

Parameters	Bidder 1	Bidder 2	Bidder 3	Bidder 5	Bidder 5
Understanding of the Project					
Previous Project experience with Government Department					
Annual Turnover during the last three years of the firm					
Presentation & Demo Application					
Financial Score					
Total Score					

No. _____

Dated: _____

Design & Development of a Single Window Platform comprising of two Native Android Mobile applications [for (1) citizens and (2) Government employees & officers] and a Web Portal for Godda District Citizen and administration to provide different online services through that platform.

No. _____

Dated: _____

COMPARATIVE STATEMENT ON FINANCIAL BID

Name of Agency	Web Portal & 2 Nos. of Mobile App Design, Development & Implementation Cost (Rs.)	Domain, Hosting, Server & Other Related Cost for one year (Rs.)	One Year Onsite Technical Support Personnel deployment cost (Rs.)	Total Cost (Rs.)	GST @ 18%	Total (Rs.)	Remarks