

OFFICE ORDER - 2016				
F & H-SECTIONS				
COLLECTOR'S OFFICE, KHAMMAM.				
1	R.Radhika, (Tahsildar)	Superintendent, A.O. (LR) (F&H)	F&H-Superintendent	National Saving Scheme. She supervises the work of Grievance days, She work under the control of D.R.O. ,
H-SECTION				
Sl. No.	Name of the Officer/Employees	Existing Section	Re-organized Sections	Duties allotted
1	K.Rambabu, Dy.Tahsildar N.Jagadeesh Kumar, Sr., Asst.,	C7	H1	1. Elections 2. Census 3. Social Economic Census, Land Holding Census
Legal Cell				
		Court Supdt.,		Supervision of all legal matters.
2	T.Sravan (Jr., Asst.,)	F1	F1	1.Court Matters of Agent to Govt., 2.Agent to Government
		F2		1. Writ Appeals on LTR, Chit funds 2. Appeal Suits against lower court orders in Scheduled Areas 3. Petition on LTR issues in Agency Areas 4. Issue of Form "L"
3	K.V.Sujatha (Senior Assistant)	LC2	F2	1. Writ Petitions, All Court Matters Arising in District(High Court and also Supreme Court cases) 2.Writ petitions / Appeal
		LC3		1. All Suits & EPs arising with in District Civil Courts also APAT Matters.
		LC4		1. Cases / Complaints file 2. State Legal Authorities 3. Dist & Mandal legal services Authorities 4. Legal Notices 5. Lokayuktha on Civil Cases.
4	Allam Ravi (Senior Assistant)	Lokayuktha cell	F3	They should monitor all the Lokayuktha & HRC Cases of Revenue Dept., and other Dept., they should be in contact with Liaison Officer Courts regularly and submit status report to the Collector & DM daily.
5	G.Laxman Rao, (Rtd., Tahsildar)	Outsourcing		Working at Legal Cell
ParishKruthi				
7	Sri T. Sheshu (Out Sourcing)	Parishkruthi Cell (Out Sourcing)		A cell has been opened in the Collector's Office, Khammam and taking prampt action of the representation received, communication to the concerned departments, obtain the information, inform to the applicant and store the information in the computer.