

**Tentative Tour Programme of Thiru.A.Shanmuga Sundaram, I.A.S.,
Collector, Vellore District for the month of September - 2019**

Date	Time	Place	Purposes
01.09.2019 Sunday	10.00 am	Headquarters	Office Work.
02.09.2019 Monday	--	--	Vinayaka Chaturthi, Govt.Holiday.
03.09.2019 Tuesday	10.00 am	--	Inspections.
04.09.2019 Wednesday	10.00 am- 11.00 am	Headquarters	Pensioners Medical Reimbursement Claim- District Level Empowerment Committee meeting - JD(Medicals)Vellore.
	11 am - 12 pm	Headquarters	All Parties Meeting on Electoral Roll and Polling Stations modification - PA(Election) / PA(G).
	3 pm-5 pm	VC Hall	Video Conference Review Meeting conducted by ACS / CRA regarding CMSGP / Kudimaramathu / e-Adangal / Tree Planting/ Disater Response Guards/NEM/TNSmart/Women first Responders.
05.09.2018 Thursday	10.00 am- 11.00 am	Headquarters	Pensioners Grievance Day Programme - P.A (Accounts).
	11.00 am	Sathumaduri Village, Vellore Taluk	Mass Contact Programme at Sathumaduri and Nelvoy Village, Vellore Taluk.
	03.00 pm - 04.00 pm	Headquarters	Disposal of Domestic Sewage from GVMCH Adukkamparai to Vellore Corporation UGDS - EE TWAD-RWS Vellore.
	4 pm-5 pm		Corporate Social Responsibility (CSR) Fund Meeting with Corporate Peoples, Bankers, etc. - PD DRDA.
	05.00 pm - 6.00 pm		7 th Economic Census - District Level Coordination Committee meeting-DD(Statistical) Vellore.

06.09.2019 Friday	10.00 am	--	Inspection.
	06.00 pm – 08.00 pm	VC Hall	Video Conference Review meeting by ACS(RD) & DRD regarding Kudimaramathu / PMAY(G) / RD Schemes – PD DRDA.
07.09.2019 Saturday	10.0 am	--	Inspection.
	03.00 pm	--	Kudimaramathu Inspection.
	05.00 pm	VIT Katpadi	Certificate of Appreciation and Award Ceremony for the teachers of the School who have achieved 100% Result in three consecutive years – CEO.
08.09.2019 Sunday	10.00 am	Headquarters	Office Work.
09.09.2019 Monday	09.30 am	Headquarters	Law and Order weekly meeting.
			Excise Weekly meeting.
			Mines and Minerals weekly meeting.
			RTOs weekly meeting.
	10.00 am		All department HoD's Bi-Weekly review meeting – PA (G)
	10.30 am		NEM Preparedness Review Meeting – DM Thasildar.
	11.00 am		Dengue review meeting – DD (HS)
	11.30 am	Discussion Meeting with Commercial Tax / Income Tax, PWD-WRD.	
	12.00 pm	Quaide Millath Hall	Grievance Day Programme.
	03.00 pm – 03.10 pm	Headquarters	New Gun License enquiry- MHS.
	03.15 pm		Weekly Civil Supplies Meeting: DRO, DR (CS), DSO, RM - TNCSC & SO Karpagam.
	04.00 pm		NFSA - Vigilance Monitoring Committee meeting– DSO.
	04.30 pm		Enquiry regarding Transfer of Permit – RTOs Vellore / Ranipet / Vaniyambadi.
	05.00 pm		Revenue Zonal Officers monthly review Meeting – PA(G).
	05.30 pm – 06.15 pm		District Level Agricultural Procurement Committee (DLAPC) meeting. PA (Agri)
District Food Security Mission Executive Committee (DFSMEC) Meeting. PA (Agri)			
06.30 pm	Priority Flagship Scheme review meeting with PA (Agri), JD (Agri) DD (Horti) and related other officials – PA(Agri).		
	PHOSHAN Abhiyaan – Line Departments co-ordination meeting – PO ICDS.		

10.09.2019 Tuesday	11.00 am	Headquarters	North Zone Justice Committee Meeting- Co-operative Complaints Enquiry.
	04.00 pm - 06.00 pm	Headquarters	PAC preliminary meeting – PA(G).
11.09.2019 Wednesday	--	--	Moharamm - Govt. Holiday.
12.09.2018 Thursday	09.30 am	Katpadi, Opposite VIT	Foundation stone Laying Ceremony of Rural Self Employment Training Institute (R-SETI) of Indian Bank – LDM.
	10.00 am	--	Inspection.
	12.00 pm – 01.30 pm	Headquarters	PHOSHAN Abhiyaan – Celebration of National Nutritional Month (RPM) 2019 – review meeting – PO ICDS.
	03.00 pm		JD Medical National Programme and G.H. Performance Review – JD (Medical).
			NRHM and PHC performance review, Maternal Death Audit and District Health Society Executive committee meeting DD(HS).
06.00 pm	Food Safety Department – Steering committee meeting – FSDO.		
13.09.2019 Friday	10.00 am to 12.30 pm	Headquarters	RD Establishment Rural Development Review Meeting: PD(DRDA), PO(MT), EE(RD)s, AEEs, AD(Pt), AD(Audit), PA(PD), PA(NMP), PA(SS), BDO's, AE/UE's.
	12.30 pm		Forest Right Act - Monthly Joint Forest Monitoring Committee Meeting (DFO-SF).
	03.00 pm to 04.00 pm		RD Establishment Rural Development Review Meeting: PD(DRDA), PO(MT), EE(RD)s, AEEs, AD(Pt), AD(Audit), PA(PD), PA(NMP), PA(SS), BDO's, AE/UE's.
	04.00 pm		Anti-Ragging Committee meeting – MHS.
	05.00 pm		Mahalir Thittam Schemes, DSMS Monthly Review Meeting.

14.09.2019 Saturday	10.00 am	Tirupathur	TNSRLM Job Mela Camp – PO (MT)
	03.00 pm	--	Kudimaramathu Inspection.
15.09.2019 Sunday	10.00 am	Headquarters	Office Work.
16.09.2019 Monday	09.30 am	Headquarters	Law and Order weekly meeting.
			Excise Weekly meeting.
			Mines and Minerals weekly meeting.
			RTOs weekly meeting.
	10.00 am		Dengue review meeting – DD (HS)
	12.00 pm	Quaide Millath Hall	Grievance Day Programme.
	04.00 pm	Headquarters	Vigilance Monitoring Committee meeting – ICO.
	04.15 pm		Weekly Civil Supplies Meeting: DRO, DR (CS), DSO, RM - TNCSC & SO Karpagam.
05.30 pm	Priority Flagship Scheme review meeting with PA (Agri), JD (Agri) DD (Horti) and related other officials – PA(Agri).		
06.00 pm	School Education Department Schemes monthly progress review meeting – CEO.		
17.09.2019 Tuesday	09.00 am	Circuit House Vellore	Reception of PAC Chairman and Members.
	09.15 am – 10.15 am	--	PAC Field Inspection.
	10.30 am – 02.00 pm	Headquarters	PAC Para Discussion and Review meeting by PAC.
	03.00 pm – 06.00 pm	--	PAC Development Scheme works Field Inspection.
18.09.2019 Wednesday	10.00 am	Elagiri Hill Guest House	Assembly of PAC Chairman and members.
	10.30 am - 03.00 pm	Elagiri Hill	Elagiri Hill Development Scheme works Field Inspection.
19.09.2019 Thursday	10.30 am – 01.00 pm	Virinjipuram Marriage Hall	“Kissan Mela” - KVK and DD(ATMA).
	02.00 pm - 04.00 pm	Headquarters	DRA - District Revenue Administration Subordinate Officers monthly performance review meeting and Steering Committee Monthly Meeting for eviction and Encroachments – RDO’s, Tahsildars and DRS Tahsildars.
	04.00 pm -		Law and Order monthly meeting – MHS.
	05.00 pm - 06.00 pm		Road Safety / Traffic Advisory Committee Monthly Meeting.

20.09.2019 Friday	09.30 am – 2.00 pm	Headquarters	Agricultural Farmers Grievance Day Programme – PA (Agri).
	03.00 pm- 03.30 pm		Agriculture Production Committee Meeting (Agriculture and Allied Department).
	04.00 pm to 04.45 pm		Crop Insurance Meeting – JR (Co-op) and Agriculture Department.
	05.00 pm		Power Grid Express way meeting with Farmers/Agri/Horti/Special DRO and Concerned officials.
	05.30 pm		District High Level Committee Meeting – AD (Audit).
	06.00 pm		DSWO Monthly Review meeting.
	06.00 pm		ICDS Review meeting with CDPOs and Supervisors – PO ICDS.
21.09.2019 Saturday	10.00 am	Headquarters	DDRO Schemes Progress monthly review meeting – DDRO.
22.09.2019 Sunday	10.00 am	Headquarters	TAHDCO monthly progress review Meeting –EE, TAHDCO.
23.09.2019 Monday	09.00 am	Headquarters	Inspection.
			Office Work.
			Law and Order weekly meeting.
			Excise Weekly meeting.
	10.00 am	Headquarters	Mines and Minerals weekly meeting.
			RTOs weekly meeting.
	11.00 am	Headquarters	All department HoD's Bi-Weekly review meeting – PA (G)
	12.00 pm	Quaide Millath Hall	Dengue review meeting – DD (HS)
	03.00 pm	Headquarters	Grievance Day Programme.
04.00 pm	Office Work.		
05.00 pm	Weekly Civil Supplies Meeting: DRO, DR (CS), DSO, RM-TNCSC & SO Karpagam.		
05.30 pm	Priority Flagship Scheme review meeting with PA (Agri), JD (Agri) DD (Horti) and related other officials – PA(Agri).		
24.09.2019 Tuesday	10.00 am	--	RD Zonal Officers Bi-Weekly Review Meeting- PD DRDA.
			Inspection.

25.09.2019 Wednesday	10.00 am	--	Inspection.
26.09.2018 Thursday	09.30 am- 12.00 pm	Headquarters	"Ex-Servicemen Special Grievances Day" quarterly programme- AD Ex- Servicemen.
			District Solders Sailors Airman Board meeting.
			Ex-Servicemen Center, Jawan Market, Jawan Bhawan meeting.
	03.00 pm	Quaide Millath Hall	NEEDS and PMEGP Task Force Committee Meeting – GM DIC Vellore.
	05.00 pm	Headquarters	District Level Bankers Committee Meeting – LDM.
27.09.2019 Friday	10.00 am- 11.00 am	Headquarters	20 Point Programme monthly review meeting – PA(PD).
			Plan Review –PA(PD).
			GM, DIC Single Window Meeting – PA(PD).
	11.00 am		PWD Meeting with DRO, EE (WRD), EE (Bldgs.), EE TWAD Board, EE TWAD UGSS, D.E. NH, State Highways, Project, NABARD and Rural Roads, including CEO, CEO (SSA).
	11.30 pm		Review meeting of MPLAD & MLACDs Works with all Line departments. (PD-DRDA).
	12.00 pm		Corporation, Municipalities Schemes progress monthly review meeting for Corporation Commissioner, RDMA, Municipal Commissioners.
	12.30 pm		Town Panchayats Schemes progress monthly review meeting- AD (TP) and all EOs.
	04.00 pm		District Level Advisory Committee and Co-ordination committee meeting for eradication of Trafficking and commercial sexual exploitation of Women and Children – DCPO.
	05.00 pm		IRCS Managing Committee meeting. PAPD.
28.09.2019 Saturday	10.00 am	Headquarters	Inspection.

29.09.2019 Sunday	10.00 am	Headquarters	Office Work.
30.09.2019 Monday	09.30 am	Headquarters	Law and Order weekly meeting.
			Excise Weekly meeting.
			Mines and Minerals weekly meeting.
			RTOs weekly meeting.
	10.00 am		Dengue review meeting – DD (HS)
	12.00 pm	Quaide Millath Hall	Grievance Day Programme.
05.00 pm	Headquarters	Weekly Civil Supplies Meeting: DRO, DR (CS), DSO, RM - TNCSC & SO Karpagam.	
05.30 pm		Priority Flagship Scheme review meeting with PA (Agri), JD (Agri) DD (Horti) and related other officials – PA(Agri).	

Note:- The Officers should submit the meeting files on the previous working day itself without fail.

Sd/-A.Shanmuga Sundaram,
Collector,
Vellore District

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To

Huzur Sharistadar

The Concerned Departments.
Vellore District.