

**Tentative Tour Programme of Thiru.S.A.Raman, I.A.S., Collector,
Vellore District for the Month of February – 2019**

Date	Time	Place	Purpose
01.02.2019 Friday	-	New Delhi	Election RO Training Programme.
02.02.2019 Saturday	-	-	Inspections.
03.02.2019 Sunday	10.00 am	--	Holiday.
04.02.2019 Monday	10.00 am	Opposite Anna Kalai Arangam Vellore	Pakwada – Sheri Samridhi Utsav – Inauguration of Rally and Distribution of Interest subvention - PO(MT)
	10.00 am	Opposite Anna Kalai Arangam Vellore	Pakwada – Sheri Samridhi Utsav – Inauguration of Rally and Distribution of Interest subvention - PO(MT)
	10.15 am	New Bus Stand, Vellore	Inauguration of Road Safety Week celebration Awareness Rally - RTO
	10.30 am		Inauguration of Road Safety Awareness Bus Exhibition – GM (Transport) TNSTC.
	10.45 am	Katpadi Railway Station	Inauguration of World Cancer Day Signature Campaign organized by Sri Narayani Hospital 7 Research Centre, Sripuram, Vellore-55.
	11.00 am	Nethaji Stadium	Pakwada – Sheri Samridhi Utsav – Rally and Distribution of Interest subvention - PO(MT)
	11.15 am	Headquarters	Dengue review meeting – DD (HS)
	12.00 pm	Quaide Millath Hall	Grievance Day Programme
	04.30 pm	Headquarters	Civil Supplies vigilance committee meeting – DSO.
	05.30 pm		Flafship programme review meeting with PD (Mahalir), RJD (Animal Husbandary), RTO, CEO, DADWO, DBCWO, DSWO and concerned officials.
06.00 pm		Meeting on conduction of Bull Race Events – MHS.	

05.02.2018 Tuesday	10.00 am	Agricultural Marketing society, Tollgate	Inauguration of Red gram pulses procurement – JD (Agri.)
	03.00 pm	Headquarters	Office Work.
	05.00 pm		Land acquisition – National Highways meeting – DRO.
06.02.2019 Wednesday	10.30 am	Video conference Hall, Vellore	Chief Secretary Video conference Review to National Highways Land Acquisition issues – Reg.
07.02.2019 Thursday	-	-	Inspections.
08.02.2019 Friday	-	-	Inspections.
09.02.2019 Saturday	09.30 am	EVM Godown, RMC, Vellore	Opening of EVM Godown for taking out EVM VVPAT Machine for training awareness. PA (Election)
	12.00 PM	Nethaji Stadium	Inauguration of Job Mela – PO (Mathi).
10.02.2019 Sunday	10.00 am	--	Holiday.
11.02.2019 Monday	09.30 am	Headquarters	Law and Order weekly meeting.
			Excise Weekly meeting.
			Mines and Minerals weekly meeting.
			RTOs weekly meeting.
	10.00 am	Headquarters	Dengue review meeting – DD (HS)
	12.00 pm	Quaide Millath Hall	Grievance Day Programme.
	03.00 pm	Headquarters	GM, DIC Single Window Meeting.
	04.00 pm		Anti Corruption & Vigilance Monitoring Committee meeting– ICO.
5.00 pm	Weekly Civil Supplies Meeting: DRO, DR (CS), DSO, RM-TNCSC & SO Karpagam.		
06.00 pm	RD Zonal Officers Bi-Weekly Review Meeting. PD DRDA.		
12.02.2018 Tuesday	10.00. am	Headquarters	Office Work.
	11.00 am		District Level Bankers Co-ordination monthly review meeting – LDM.

13.02.2019 Wednesday	10.30 am	Headquarters	20 Point Programme Meeting / PWD Meeting with DRO, EE (WRD), EE (Bldgs.), EE TWAD Board, EE TWAD UGSS, D.E. NH, State Highways, Project, NABARD and Rural Roads, including CEO, CEO (SSA).
			Plan Review.
			GM, DIC Single Window Meeting.
	11.00 am		Review meeting of MPLAD & MLACDs Works with all Line departments. (PD-DRDA).
	11.30 am		Corporation, Municipalities, Town Panchayats Schemes progress monthly review meeting - AD (TP) and all EOs, Corporation Commissioner, Municipal Commissioner.
	03.00 pm	Headquarters	Office Work.
14.02.2019 Thursday	-	-	Inspection.
15.02.2019 Friday	10.00 am	Headquarters	Agriculture Production Committee Meeting (Agriculture and Allied Department).
			Crop Insurance Meeting – JR (Co-op) and Agriculture Department.
	11.00 am		Agricultural Farmers Grievance Day Programme – PA (Agri).
	03.00 pm	Headquarters	Review on Flag Ship Scheme – Agri, Horti, Agri-Engg, AH, Marketing, Market Committee, Fisheries.
	04.00 pm		Agricultural Department – Food Grain Mission–2017-18 Scheme Review Meeting Review – with line Departments.
	04.30 pm		Agricultural Department and Horticulture Departments review meeting.
	05.00 pm		Effective Implementation of Watershed Management Schemes – District Level Co-ordination Committee Meeting.
05.30 pm	Bi-Weekly Priority Scheme review meeting with PA (Agri), JD (Agri) DD (Horti) and related other officials.		
16.02.2019 Saturday	11.00 am	Fort Ground, Vellore	Mega Loan Mela – PD (TNSLM)
17.02.2019 Sunday	10.00 am	--	Holiday.

18.02.2019 Monday	09.30 am	Headquarters	Law and Order weekly Meeting.
			Excise Weekly Meeting.
			Mines and Minerals weekly meeting.
			RTOs weekly meeting.
	10.00 pm		All Dept.HoD's Meeting – PA (G)
	11.00 am		Dengue review meeting – DD (HS)
	12.00 pm	Quaide Millath Hall	Grievance Day Programme.
	03.00 pm	Headquarters	Weekly Civil Supplies Meeting: DRO, DR (CS), DSO, RM-TNCSC & SO Karpagam.
19.02.2018 Tuesday	10.00 am	Headquarters	DRA - District Revenue Administration Subordinate Officers monthly performance review meeting – RDO's, Tahsildars and DRS Tahsildars.
			Free House Site Patta Regularisation and distribution review meeting – APA(Lands)
	03.00 pm		Law and Order Monthly Meeting.
	03.30 pm		Road Safety / Traffic Advisory Committee Monthly Meeting.
	04.30 pm		Steering Committee Monthly Meeting for eviction and Encroachments.
	05.00 pm		All DC's scheme review meeting – DADWO, DBCWO, APA (Lands), AD (Survey) SDC (SSS) and Revenue Zonal Officers Bi-Weekly Meeting.
			OAP & OPT / scheme review meeting with concerned officials – DRO
	05.30 pm	Headquarters	MGNREGS Social Audit High Level Committee Meeting - AD Audit.
20.02.2019 Wednesday	10.30 am	Headquarters	RD Establishment Rural Development Review Meeting: PD(DRDA), PO(MT), EE(RD)s, AEEs, AD(Pt), AD(Audit), PA(PD), PA(NMP), PA(SS), BDO's, AE/UE's.
	03.00 pm		Office Work.
	04.00 pm		Bi-Weekly Priority Scheme review meeting with PA (Agri), JD (Agri) DD (Horti) and related other officials.
	06.00 pm		Forest Rights Act (FRA) Meeting – PO (TW) / DADWO.
21.02.2019 Thursday	-	-	Inspection.

22.02.2019 Friday	-	-	Inspection.
23.02.2019 Saturday	-	-	Inspection.
24.02.2019 Sunday	10.00 am	--	Holiday.
25.02.2019 Monday	09.30 am	Headquarters	Law and Order weekly meeting.
			Excise Weekly meeting.
			Mines and Minerals weekly meeting.
			RTOs weekly meeting.
	10.00 am	Headquarters	Dengue review meeting – DD (HS)
	12.00 pm	Quaide Millath Hall	Grievance Day Programme.
	03.00 pm	Headquarters	Office Work.
	05.00 pm		Weekly Civil Supplies Meeting: DRO, DR (CS), DSO, RM-TNCSC & SO Karpagam.
05.30 pm	SBGF Monthly Review Meeting – District Planning Cell.		
06.00 pm	RD Zonal Officers Bi-Weekly Review Meeting. PD DRDA.		
26.02.2018 Tuesday	-	-	Inspection.
27.02.2019 Wednesday	11.00 am	Puttavaripalli Gudiyatham, Taluk.	Mass Contact Programme at Puttavaripalli Village, Gudiyatham Taluk.
	03.00 pm	--	Inspection.

28.02.2019 Thursday	10.00 am	Headquarters	JD Medical National Programme and G.H. Performance Review – JD (Medical).
			NRHM and PHC performance review, Maternal Death Audit and District Health Society Executive committee meeting DD (HS).
	03.00 pm		DSWO Monthly Review meeting/PO ICDS
	03.30 pm		ICDS Review meeting with CDPOs and Supervisors – PO ICDS.
	04.00 pm		Mahalir Thittam, DSMS Monthly Review meeting – PO(MT)
	06.00 pm		DDRO Monthly Review meeting.
	06.30 pm		TAHDCO monthly progress review Meeting - EE, TAHDCO.

Note:- The Officers should submit the meeting files on the previous working day itself without fail.

Sd/- S.A.Raman,
District Collector,
Vellore District

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Huzur Sharistadar(G)

To.
The Concerned Departments.
Vellore District.