

Tentative Tour Programme of Thiru.S.A.Raman, I.A.S., Collector, Vellore District for the Month of September – 2018

Date	Time	Place	Purpose
01.09.2018 Saturday	09.00 am	Ramapuram Village, Poigai Panchayat, Vellore Taluk	Livestock Foot-and-mouth disease vaccination campaign – JD (Animal Husbandry)
	10.00 am	Headquarters	Election - Draft Roll Publication – PA(Election).
	10.30 am	Vellore Sugar Mill	Inauguration of Sport at Vellore Sugar Mill.
	11.30 am	Arakkonam Opposite GH	Job Fair Mela–PO(MT) / AD(Employment)
	03.00 pm	--	Inspection.
02.09.2018 Sunday	--	--	Krishna Jayanthi - Holiday.
03.09.2018 Monday	10.00 am	RMC Godown, Vellore	FLC of EVMs by BELL Engineers before the Political Parties – PA(Election).
	10.15 am	Headquarters	Law and Order weekly meeting.
			Excise Weekly meeting.
			Mines and Minerals weekly meeting.
			RTOs weekly meeting.
	11.00 am		All Head of the Departments Bi-Weekly meeting.
	11.30 am		Dengue review meeting – DD (HS)
12.00 pm	Quaide Millath Hall	Grievance Day Programme.	
04.00 pm	Headquarters	Weekly Civil Supplies Meeting: DRO, DR (CS), DSO, RM-TNCSC & SO Karpagam.	
04.09.2018 Tuesday	10.00 am	Old Cabinet Hall, Secretariat, Chennai	Collector’s Review Meeting conducted by Hon’ble Chief Minister.
05.09.2018 Wednesday	10.00 am	Tirupathur and Natrampalli Taluk	Sevathur Village, Tirupathur Taluk, Vermiculite Plant inspection and Revenue department field inspections.
	05.00 pm	Headquarters	Vinayagar Chaturthi meeting – MHS.
	06.00 pm		District Sugar Mill Committee Meeting – PA(Agri).

06.09.2018 Thursday	10.00 am	Headquarters	Inspection.
07.09.2018 Friday	10.30 am	SIPCOT, Ranipet	Sensitisation Programme for Private Compaines to give job opportunities to Disabled Person conducted by Worth Trust – DDRO.
	04.00 pm	Headquarters	World Beaters Talent Spotting Scheme – Conduct of Battery of Tests in all the Schools – Discussion Meeting with CEO, DEO, DEO Vellore / Tirupathur, District Physical Education Inspectors and District Sports Officer.
	04.30 pm		District Level Steering Committee Meeting - Food Safety Department.
	05.00 pm		Discussion meeting on LAOP cases related to Andiyappanoor Odai land acquesition with Tirupathur and Vellore Sub Collectors, EE PWD WRD, PA(Legal), APA (Lands).
	05.30 pm		Forest Rights Act (FRA) Meeting – PO(TW) / DADWO.
08.09.2018 Saturday	10.00 am	--	Election – Special Summery Revision – Special Grama Sabha – PA(Election).
	10.30 am	Vellore	Minister Programme – Distribution of Scooty to Differently Abled people-PO(MT) / DDRO.
09.09.2018 Sunday	10.00 am	--	Election – Special Summery Revision Camp- PA(Election).
10.09.2018 Monday	09.30 am	Headquarters	Law and Order weekly meeting.
			Excise Weekly meeting.
	10.00 am		Mines and Minerals weekly meeting.
			RTOs weekly meeting.
	12.00 pm	Quaide Millath Hall	Dengue review meeting – DD (HS)
	12.00 pm	Quaide Millath Hall	Grievance Day Programme.
	03.30 pm	Headquarters	Pensioners NHIS Empowerment Committee Meeting – District Treasury Officer.
	04.00 pm		Weekly Civil Supplies Meeting: DRO, DR (CS), DSO, RM-TNCSC & SO Karpagam.
05.00 pm	Discussion meeting with Arakkonam INS Rajali Commanding Officers regarding laying of OFC Cable (A6 Section)-PA(G).		
06.30 pm	Bi-Weekly Priority Scheme review meeting with PA (Agri), JD (Agri) DD (Horti) and related other officials.		

11.09.2018 Tuesday	10.00 am	Quaide Millath Hall	Bi-Monthly Grievance day programme for Differently abled people – DDRO.
	04.00 pm	Headquarters	District Child Labour Welfare Agency - General Body/ Executive Committee meeting for 2017-2018 –PD CLASS.
	05.00 pm		Quarterly Review meeting with Internal and Local Complaints Committee on Sexual Harassment of Women at work Place (Prevention, Prohibition & Redressal) Act 2013 – DSWO.
12.09.2018 Wednesday	09.30 am	Headquarters	RD Establishment / Pensioners Grievance. Monthly Rural Development Review Meeting: PD(DRDA), PO(MT), EE(RD)s, AEEs, AD(Pt), AD(Audit), PA(PD), PA(NMP), PA(SS), BDO's, AE/UE's.
			Recharge Well Progress review meeting – PD DRDA.
	01.00 pm		Mahalir Thittam, DSMS Monthly Review Meeting.
	04.00 pm		Disaster Management Coordination meeting on NEM 2018 – DM Tahsildar.
13.09.2018 Thursday	--	--	Vinayagar Chaturthi – Holiday.
14.09.2018 Friday	10.00 am	Headquarters	Agriculture Production Committee Meeting (Agriculture and Allied Department).
			Crop Insurance Meeting – JR (Co-op) and Agriculture Department.
	11.00 am		Agricultural Farmers Grievance Day Programme – PA (Agri).
			Review on Flag Ship Scheme – Agri, Horti, Agri-Engg, AH, Marketing, Market Committee, Fisheries.
	04.30 pm		Agricultural Department – Food Grain Mission-2017-18 Scheme Review Meeting Review – with line Departments.
			Agri Department and Horticulture Departments review meeting.
			Effective Implementation of Watershed Management Schemes – District Level Co-ordination Committee Meeting.
	05.00 pm		Recharge well Weekly Progress review meeting – PD DRDA.
05.30 pm		Forest Rights Act (FRA) Meeting – PO(TW) / DADWO.	

15.09.2018 Saturday	10.00 am	--	Inspection.
16.09.2018 Sunday	10.00 am	--	Holiday.
17.09.2018 Monday	09.30 am	Headquarters	Law and Order weekly meeting.
			Excise Weekly meeting.
			Mines and Minerals weekly meeting.
			RTOs weekly meeting.
			All Head of Departments Bi-Weekly review meeting – PA(G).
	10.00 am		Dengue review meeting – DD (HS)
	11.00 am		
	12.00 pm	Quaide Millath Hall	Grievance Day Programme.
04.00 pm	Headquarters	Anti Corruption & Vigilance Monitoring Committee meeting– ICO.	
04.15 pm		1 st Quarterly Civil Supplies Meeting: DRO, DR (CS), DSO, RM-TNCSC & SO Karpagam.	
05.00 pm		2 nd quarterly Consumer Protection Meeting – DSO.	
06.30 pm		Recharge well Weekly Progress review meeting – PD DRDA.	
18.09.2018 Tuesday	10.00 am	Headquarters	Inspection.
19.09.2018 Wednesday	10.00 am	Headquarters	District Revenue Administration Sub-ordinate Officers monthly performance review meeting – RDO's, Tahsildars and DRS Tahsildars.
	04.00 pm		Law and Order Monthly Meeting
	05.00 pm		Road Safety / Traffic Advisory Committee Monthly Meeting.
	05.30 pm		Steering Committee Monthly Meeting for eviction and Encroachments.

20.09.2018 Thursday	10.00 am	Headquarters	Inauguration of training Programme on Child marriage abolition act to be conducted by Child Line – DSWO.
	10.30 am		JD Medical National Programme and G.H. Performance Review – JD (Medical). NRHM and PHC performance review, Maternal Death Audit and District Health Society Executive committee meeting DD(HS).
	03.00 pm		DSWO Monthly Review meeting. ICDS Review meeting with CDPOs and Supervisors – PO ICDS.
	05.30 pm		Forest Rights Act (FRA) Meeting – PO(TW) / DADWO.
21.09.2018 Friday	--	--	Mugaram – Holiday.
22.09.2018 Saturday	10.00 am	--	Election – Special Summery Revision – Special Grama Sabha – PA(Election).
23.09.2018 Sunday	10.00 am	--	Election – Special Summery Revision Camp- PA(Election).
24.09.2018 Monday	09.30 am	Headquarters	Law and Order weekly meeting.
			Excise Weekly meeting.
			Mines and Minerals weekly meeting.
			RTOs weekly meeting.
	10.00 am		Dengue review meeting – DD (HS)
	12.00 pm	Quaide Millath Hall	Grievance Day Programme.
	04.00 pm	Headquarters	Weekly Civil Supplies Meeting: DRO, DR (CS), DSO, RM-TNCSC & SO Karpagam.
	06.00 PM		Recharge well Weekly Progress review meeting – PD DRDA.
06.00 pm	Bi-Weekly Priority Scheme review meeting with PA (Agri), JD (Agri) DD (Horti) and related other officials.		
25.09.2018 Tuesday	10.00 am	Quaide Millath Hall	NEEDS committee meeting– GM DIC.
	10.30 am	Headquarters	District Level Committee for Disabled – DDRO.
	11.00 am		SC/ST and BC/MBC Certificate genuineness Verification Committee Meeting – DADWO / DBCWO.
	04.00 pm		District Level Banker Meeting - LDM

26.09.2018 Wednesday	10.00 am	Thiriyalam, Natrampalli Taluk	Mass Contact Programme at Thiriyalam Villages.
	04.00 pm	Headquarters	Education Dept monthly Progress Review and RTE Review meeting with CEO, IMS, SSA CEO, DEO's, AEEO's, BRCS, ADPC, along with DADWO and DBCWO on scholarship issue to students.
27.09.2018 Thursday	10.00 am	Headquarters	20 Point Programme Meeting / PWD Meeting with DRO, EE (WRD), EE (Bldgs.), EE TWAD Board, EE TWAD UGSS, D.E. NH, State Highways, Project, NABARD and Rural Roads, including CEO, CEO (SSA).
			Plan Review.
	11.00 am		GM, DIC Single Window Meeting.
	11.30 am		Review meeting of MPLAD & MLACDs Works with all Line departments. (PD-DRDA).
			Town Panchayats Schemes progress monthly review meeting with AD (TP) and all EOs.
28.09.2018 Friday	10.00 am	--	Inspection.
29.09.2018 Saturday	10.00 am	--	Inspection.
30.09.2018 Sunday	10.00 am	--	Inspection.

Note:- The Officers should submit the meeting files on the previous working day itself without fail.

**Sd/- S.A.Raman,
Collector,
Vellore District.**

//By Order//

Huzur Sharistadar (G)

To
The Concerned Departments.
Vellore District.