



**OFFICE OF THE
DISTRICT RURAL DEVELOPMENT AGENCY
SOUTH WEST KHASI HILLS DISTRICT:::MAWKYRWAT**

No.DRDA/MKT-42/CP-2018/14/84

Dated Mawkyrwat, The 9th November, 2020

ANNOUNCEMENT

Ref: Advertisement No. DRDA/MKT-42/CP/-2018/14/57 Dt. 18th June, 2020

This is for general information of all concern that the Written Test for the different posts under District Rural Development Agency, South West Khasi Hills District vides Advertisement above will be held as per the Programme given below:

A.	Name of Post:	IT MANAGER, RGSA
	Date of Written Test:	27 th November, 2020
	Venue:	Nativity Higher Sec. School, Mawkyrwat
	Time:	11:00 AM to 1:00 PM
B.	Name of Post:	ACCOUNTS ASSISTANT, RGSA
	Date of Written Test:	27 th November, 2020
	Venue:	Nativity Higher Sec. School, Mawkyrwat
	Time:	2:00 PM to 4:00 PM
C.	Name of Post:	DATA ENTRY OPERATOR, MGNREGA
	Date of Written Test:	28 th November, 2020
	Venue:	Nativity Higher Sec. School, Mawkyrwat
	Time:	11:00 AM to 12:00 PM
D.	Name of Post:	DATA ENTRY OPERATOR, SPM RURBAN MISSION
	Date of Written Test:	28 th November, 2020
	Venue:	Nativity Higher Sec. School, Mawkyrwat
	Time:	1:30 PM to 2:30 PM




**OFFICE OF THE
DISTRICT RURAL DEVELOPMENT AGENCY
SOUTH WEST KHASI HILLS DISTRICT:::MAWKYRWAT**

Memo No.DRDA/MKT-42/CP-2018/14/84-A

Dated Mawkyrwat, The 9th November, 2020

Copy to:-

1. The Director, Community & Rural Development, Meghalaya, Shillong for favour of kind information.
2. The Mission Director, State Rural Employment Society, Shillong for favour of kind information.
3. The Deputy Commissioner, South West Khasi Hills District, Mawkyrwat for favour of kind information.
4. The Block Development Officer, Mawkyrwat / Ranikor C & RD Block for information.
5. The Principal, Nativity Higher Secondary School, Mawkyrwat for favour of information and necessary action.
6. The Assistant Project Officer, DRDA, South West Khasi Hills District for information and necessary action.
7. District Informatics Associate, NIC Mawkyrwat for uploading in the website of South West Khasi Hills District.
8. Office Notice Board


Project Director
District Rural Development Agency
South West Khasi Hills District
Mawkyrwat

DRDA SWKH: Recruitment 2020


General Instructions:

1. **Only shortlisted candidates** are eligible to appear for the Written Test.
2. Applicants are requested to refer the list of eligible candidates to confirm their candidature from the website of South West Khasi Hills District or Office Notice Board.
3. Candidates are to reach the Written Test Venue 45 minutes before the scheduled start of examination for necessary verification and SOP protocols.
4. Admission Cards are being issued to all eligible candidates. They are requested to collect the same from the Office of the Project Director, DRDA, Mawkyrwat from **16th November, 2020 to 25th November, 2020 before 4:30 PM.**
5. Outstation candidates can request the Admission Card to be sent in their email address. They are to write from their own email account to the Project Director, DRDA in the email address **drda-swkh-meg@nic.in** with the subject **“PLEASE ISSUE ADMIT CARD”**.

Mentioning of Name and Roll Number is mandatory for issuance of Admit Card by email (Refer Annexure-II).

6. Candidates obtaining Admission Cards through email are required to take a print out of the Admit Card and attach recent passport size photograph in the space provided.
7. **Candidates are required to bring original and one photocopy of identity proof (EPIC/ PAN Card/ Driving License/ Office ID Card/ Valid University/College ID Card) for the written test.**
8. Candidates are required to bring their own pen (Black/ Blue Ball point pen) to attend the Written Test.
9. Bags, Books, papers, Mobile phones, calculators, pagers or other programmed electronic devices will not be allowed inside the test hall.
10. Candidates are advised not to bring valuable items to the Written Test as safe keeping of the same cannot be assured.
11. Candidates are allowed to bring their own hand sanitizers in a clear bottle.

Malpractice/unfair means including carrying of mobile phones/electronic gadgets inside the examination hall will result to disqualification.


Project Director
District Rural Development Agency
South West Khasi Hills District
Mawkyrwat

DRDA SWKH: Recruitment 2020

FORMAT WRITE UP FOR OBTAINING ADMIT CARD BY EMAIL

Candidates are requested to write to the Project Director, DRDA South West Khasi Hills District, Mawkyrwat (email address : drda-swkh-meg@nic.in)

Subject : PLEASE ISSUE ADMIT CARD

(In the mail body)

Dear Sir,

Please issue admit towards <SHRI / SMTI. NAME SURNAME > with Roll No. ROLL NO XX

Thankyou,

NAME

RESIDENTIAL ADDRESS

CONTACT NO.