

**PROCEEDINGS OF THE DISTRICT ELECTION OFFICER & DISTRICT COLLECTOR, THRISSUR**

*(Present: Anupama T V, I A S)*

**Sub:** General Election to Lok Sabha 2019 - Webcasting of Polling stations at District

**Ref:** Letter No.2813/EL3/2019/Elc – from Office of The Chief Electoral Officer dated 08.04.2019

**: Order No. EL1. 133691/2019 : Dated : 11.04.2019**

As per the letter read above, Election Commission of India has directed to provide Web Casting in selected booths which fall under vulnerable / Sensitive category. Accordingly, 50 Polling Stations were identified in District to facilitate with Web Camera. Election Commission of India has also instructed to implement the Webcasting through various administrative levels as follows.

**1. Keltron**

- Keltron may be asked to incorporate modifications in existing software.
- Keltron may provide backup view of the happenings inside booths whenever any issue arises inside any sensitive booth.
- Keltron has to provide the saved data of web casting in searchable archived format.
- Keltron may be intimated to provide training in software usage to all web casting operators. The training schedule may be intimated at the earliest. Mail id: [director.ksitm@kerala.gov.in](mailto:director.ksitm@kerala.gov.in). Training has to be completed in district level on or before 17/04/2019.

**2. Akshaya**

- In sensitive polling booths where BSNL feasibility is ensured Akshaya will provide web casting operators.
- The District Project Managers (DPM) -DeGS shall arrange the web casting requisites using the Akshaya entrepreneurs in the district. The computer operators will be arranged in all sensitive polling booths and Akshaya is ready to provide one manpower, one laptop and web cam (as per the specification by CEO) in such polling booths for web casting. BSNL representatives has to ensure last point connectivity at webcasting point. BSNL has to ensure that internet connectivity is available in all sensitive booths.

- First Trial run will be executed on 20<sup>th</sup> April or 21<sup>st</sup> April 2019 for selected 10 polling stations in the district from 10.00 am. Final trial run for all polling booths will be executed on 22<sup>nd</sup> April 2019 from 10.00am.
- A service charge of Rs.1000/- per day for 3 days amounting to Rs 3000+18%GST is granted for webcasting/ polling booth. Three days include training day, trial run day and polling day. This fund may be released to Kerala State IT Mission from Election Commission at the earliest based on the claims submitted by District Project Managers specifying polling booths and computer operators.
- The detailed list of polling booths where web casting can be arranged can be provided by KSITM only after BSNL has ensured connectivity in each polling booth.

### 3. District Administration:

- Necessary coordination with district level officials of DeGS-DPM/Akshaya, BSNL, KSEB, Sectoral officers, PWD, Police Dept, Keltron to ensure that web casting may be smooth. PWD may be contacted to ensure that facilities are there to ensure web casting inside booths to place laptops.
- The computer operators of Akshaya arranged for web casting may be provided with the facility for postal ballots for the election.
- ID cards may be provided for the web casting operators by District Administration.
- A service charge of Rs3000+18% GST for 3 days (Rs 1000 each for training day, trial day and polling day) has to be provided for each polling booth. The amount may be released to KSITM from Election Commission at the earliest based on the claims submitted by District Project Managers specifying polling booths and computer operators.
- The sectoral officers' meeting may be convened at District Collectorate and they may be informed to ensure power points, extension boxes, sufficient lighting and cables for providing web casting.
- First Trial run will be executed on 20<sup>th</sup> April or 21<sup>st</sup> April 2019 for selected 10 polling stations in the district from 10.00 am. Final trial run for all polling booths will be executed on 22<sup>nd</sup> April 2019 from 10.00am. Proper communication may be given to all sectoral officers to provide proper arrangements for the trial days.
- The control room may be arranged in such a manner with at least of 10 systems and sufficient staff so that web casting in each and every sensitive booth has to be viewed

by the staff. The link for viewing web casting and login credentials for control room will be provided on the day of polling by Keltron.

- A maximum of upto 10 booths can be viewed in a system by one staff throughout the polling day. Hence the control room may be arranged accordingly with sufficient number of systems/laptops as against the total number of sensitive booths as per the request submitted by DPMs.
- The presiding officers and polling officers of sensitive booths may be informed that there will be web casting, trial run in the booth and web casting operators and operations including setting of laptops, web cam settings etc may be allowed inside polling booths.
- KSEB may be intimated about the responsibilities by District Administration. Uninterrupted power supply may be ensured by KSEB on the day of polling and on the trial day.
- The bata for control room staff may be provided from district collect orates. Funds for providing these expenses may be requested from Election Commission.
- District Administration may ensure that enough number of internet enabled desktops/laptops, required number of BSNL Land line connections and monitoring staffs in control room to check the live streaming of webcasting in all sensitive polling booths is available.
- It is requested that the respective agencies may kindly be informed of their responsibilities from District Administration so as to ensure smooth web casting operations.
- It is requested that in addition to web casting operator expenses, election bata may be allotted to staff in districts for coordinating training, preparatory works, setting up and monitoring of trial run and control room duties. This remuneration may be given through District Election as per the claim submitted by DPMs. It is planned to set up 15 control rooms including in all districts and in state.
- The computer operators of Akshaya arranged for web casting may be provided with the facility for postal ballots for the election.
- Vehicle allotment for DPMs and other technical staff who are engaged with webcasting activities may be provided till the day of polling at District level.
- Food and refreshment may be arranged for the webcasting operators and control room operators on the day of elections.

#### 4. BSNL

- BSNL has to provide the list of polling booths having feasibility at the earliest to the commission
- BSNL has to provide uninterrupted internet (not less than 4mbps) connectivity in the booth throughout the polling day and on the day of trial run to ensure smooth polling and web casting activities.
- Uninterrupted internet connectivity in all sensitive polling booths should be ensured by BSNL. BSNL representatives has to ensure last point connectivity at webcasting point.
- BSNL may provide sufficient number of service engineers and technical support at field level on polling day and trial day for exclusive monitoring and support of the connection.
- All the necessary connectivity in the polling stations need to be completed two days before the first trial day.

#### 5. KSEB

- Uninterrupted power supply in all sensitive polling booths by KSEB
- Generator assistance may be provided by KSEB if needed
- On the day of polling and on the trial day, KSEB has to ensure that power supply is uninterrupted.
- Also ensure that sufficient lighting, extension boxes are provided inside the webcasting point.
- If ever there is any power failure due to any unforeseen circumstances in sensitive booths, KSEB has to rectify it immediately.
- Sufficient support personnel should be provided at the field level to attend disruptions and rectify the same immediately.

#### 6. Public Works Department (Electrical Division)

Irrespective of nature of ownership of the building, wherever there is any gap in the electrical wiring, Public Works Department as per the request of Sector Officer will undertake.

#### 7. Sector Officers

- The sector officers have to ensure that sufficient lighting arrangements is made available inside the booths for web casting.

- The sector officers may ensure that power points and extension cords if needed for web casting operators are made available in the booths.
- They shall ensure that space and sufficient facilities are made available in sensitive booths for web casting.

The process of Webcasting and telecasting of the same shall be ensured by the co-ordination of the above officers. The trial / demo run of web casting will be conducted on the first trial day. All arrangements to that effect should be made well in advance.

Sd/-  
District Election Officer & District Collector  
Thrissur

To

- The District Police Chief, Thrissur (City / Rural)
- The General Manager, ID Card Project, Keltron, Keltron Equipment Complex, Karakulam, Thiruvananthapuram 695 564.
- District Co-ordinator, Akshaya Thrissur
- District Informatics Officer, National Informatics Centre, Thrissur
- Principal General Manager, Bharath Sanchar Nigam Limited, Thrissur
- Dy. Chief Engineer, Kerala State Electricity Board, Vydhuthi Bhavan, Thrissur
- Dy. Chief Engineer, Kerala State Electricity Board, Irinjalakuda, Thrissur
- The Executive Engineer, Electrical Division, Thrissur Corporation.
- Assistant Returning Officers, 061 Chelakkara, 062 Kunnamkulam, 063 Guruvayur, 064 Manalur, 067 Thrissur, 069 Kaipamangalam, 070 Irinjalakuda, 071 Pudukkad, 072 Chalakkudy, 073 Kodungallur L A Constituencies.
- Electoral Registration Officers, Thrissur, Thalappilly, Mukundapuram, Chavakkad, Kodungallur, Chalakkudy,
- Sector Officers (through Electoral Registration Officers concerned)

: forwarded/By Order :

  
Deputy Collector (Election)