

GOVERNMENT OF TRIPURA
OFFICE OF THE BLOCK DEVELOPMENT OFFICER
MOHANBHOG R.D. BLOCK

No. F.9(49)/BDO/MBG/PANCH/LPC/2016-17/ 12013-44

Dated:- 27/1/2021

NOTICE INVITING QUOTATION

The Block Development Officer, Mohanbhog R.D. Block invites sealed "QUOTATION"(s) from the person(s)/Register dealer(s)/Co-Operative(s)/Firm(s)/SHG(s) for supplying of **Sewing Machine (complete set)** as per enclosed list as **ANNEXURE-A(1)**.

Quotation sealed in cover will be received up to **10-02-2020 at 3.00 PM** in the Office room of the undersigned and will be opened on the same day at 3.30 PM, if possible. Tenderer shall drop their quotation in the Tender Box which is available in the Office room of the undersigned and they should remain present during the time of opening of the Tender Box as on **10.02.2020 at 3.30 PM**.


Tenderer shall have to submit the following documents with the quotation. In absence of any one of the following documents no quotation will be considered for acceptance.

1. GST Registration Certificate or Trade licence.
2. PAN Card .
3. Deposit at call for **Rs 2,000/-**.

Terms & Condition


1. Tenderer will deposit **Rs.2,000/-** (Rupees two thousand) only in favour of the Block Development Officer, Mohanbhog R.D. Block in the shape of Deposit at Call (D-Call) of any recognized Bank which will be retained in this office as 'Security Deposit' in case of successful tenderer. In case of failure to submit security deposit, quotation will be rejected.
2. The successful tenderer shall have the liability to supply the items within 3(Three) days from the date of receipt of the supply order from this office/GP Office/VC Office. If the supplier fails to supply the items as per requirement within due time, the security money as deposited in the shape of Deposit at call will be forfeited.
3. Successful tenderer shall have to supply the ordered materials as per specification. No inferior or duplicate materials will be entertained by this office/GP Office/VC Office. In case of such supply the D-Call Money (Security Deposit) will be forfeited as usual course.
4. The Tenderer should submit in sealed covered duly superscripted as "**Tender for supplying of Sewing Machine(complete set)**" addressed to the Block Development Officer, Mohanbhog R.D. Block, Sepahijala Tripura.
5. Payment should be made on the basis of bill raised by the supplier supported by certification of Block employee of this Block.
6. The authority reserves all the rights to reject or accept any quotation even the lowest one also without assigning any reason.
7. GST /IT would be deducted as per stipulated guideline.
8. If necessary, total order may be divided amongst more than one bidder at the approved rate.
9. Rate must be including of all taxes and charges for necessary loading, unloading at block office/GP Office/VC Office.
10. All items should be as per specification of **ANNEXURE-A(1)** and the quantity of items may be increased or decreased. Tender will remain valid for 01(one) year from the date of NIT. In case of purchase of any one or all items mentioned in NIT again within two year the authority reserve the right to call for fresh tender or issue supply order directly to the tenderer with lowest rate.
11. The tenderer should provide details address ,e-mail and contact number for easier communication. The tenderer shall collect supply order from block office or may request to send the same through e-mail.
12. Rate must be mentioned in prescribed format of **ANNEXURE-A(2)**.

Encl:- Annexure – A(1) & A(2).


[N.C. Majumder] 27.01.2021
Block Development Officer
Mohanbhog R.D. Block

Copy to:-

1. The District Magistrate & Collector, Sepahijala, Tripura for favour of his kind information please.
2. The Sub Divisional Magistrate, Sonamura Tripura for favour of his kind information please.
- 3-7. The Block Development Officer, Nalchar/Kathalia/Boxanagar for kind information & requested to display the above 'Notice' in the Notice Board please.
- 8-16. The Supdt. Agriculture Mohanbhog/ Supdt. Horticulture, Mohanbhog/ The Sub ZDO, Mohanbhog Sub-Zonal/The Ranger, Melaghar Forest Range/The VAS, ARDD, Melaghar /The SDO, DWS, Melaghar/The SDO, PWD, Melaghar/The Sr. Manager, TSECL, Melaghar for kind information & requested to display the above 'Notice' in the Notice Board please.
17. E-mail to portal.tripura@gmail.com with a request to upload the NIT in www.tripura.gov.in website
18. The DIO, Sepahijala Tripura for information and requested to publish in the Website of Sepahijala District.
19. The SIO, ICAT, Sepahijala for information & requested to display the 'Notice' in the Notice Board please. He is also requested to make wide publicity.
20. The In-Charge of all 13 GP/ADC Villages for information & requested to display the above 'Notice' in the Notice Board.
21. Notice Board of this office.


27.01.2021
Block Development Officer
Mohanbhog R.D. Block

ANNEXURE - A(1).

SL No	Description of Items	Quantity	Cost (including all Taxes and service charge, if any) in Rs.
1.	Sewing Machine (complete set)	01 Set	



27.01.2021

[N.C. Majumder]
Block Development Officer
Mohanbhog R.D. Block

To
The Block Development Officer
Mohanbhog R.D. Block
Sepahijala Tripura

Reference : Quotation No. _____ **Dated** _____

Sir,

With reference to the above, I would like to inform you that I acknowledge your above Quotation. I intend to participate in the Tender for **supplying of Sewing Machine(complete set)**.

Details of Specification / Rate are furnished below:-

SL No	Description of Items	Quantity	Cost (including all Taxes and charges, if any) in Rs.
1.	Sewing Machine (complete set)	01 Set	

If my quotation / offer is accepted, I undertake to complete delivery within stipulated period.

I accept all the instructions, Terms & Condition's of the Tender.

I have submitted Rs. 2,000/- (Rupees two thousand) only of deposit money.

Dated the _____ day _____ 2020

Yours faithfully

Signature with Seal

