

GOVERNMENT OF TRIPURA
OFFICE OF THE DISTRICT MAGISTRATE & COLLECTOR
SEPAHIJALA DISTRICT, BISHRAMGANJ.
(NAZARATSECTION)

No. F. 7(6)/DM/SPJ/NAZ/2018/ 10982-84/

Dated, the 28th Aug 2019

To
The Director,
ICA Department, Government of Tripura.
Agartala, West Tripura.

Subject: - Sending Notice Inviting tender thereof.

Sir,

With reference to the above mentioned subject, I would like to send herewith a Tender Notice for purchase of official materials to be used office of the DM & Collector, Sepahijala District Bishramganj, Tripura.

In this connection, you are requested to arrange for publishing the said Tender Notice at least in 03 (three) local daily news papers within 29th August, 2019 for wide publicity of the NIT (DETAILS IN ANNEXURE-A)

Enclose:- As stated

Yours faithfully,

10/27/8/19
(S. Chakraborty, TCS Gr.I)
(Head Of Office)

O/o the DM & Collector.
Sepahijala District, Bishramganj

Copy To :-

1. The Asstt. Director, ICA, Sepahijala for information with request for necessary Co-ordination.
2. The Sub-Divisional Magistrate, Bishalgarh/Sonamura/Jampuijala for information, with requested to display in the Notice Board.



GOVERNMENT OF TRIPURA
OFFICE OF THE DISTRICT MAGISTRATE & COLLECTOR
SEPAHIJALA DISTRICT, BISHRAMAGNJ.

No.7. (16)/DM/SPJ/NAZ/18/ 1098284

Dated, 28/08/19

NOTICE INVITING QUOTATION/ TENDERS

The undersigned do hereby invite sealed cover tender quotations with GST Register rate of Articles on behalf of the Governor of Tripura from the interested registered bonafide Firms/Agencies/Suppliers, having Indian nationality, for supply of following indicated items of materials for the purpose of official use of the office of the DM & Collector, Sepahijala or for any other office under the control of the DM & Collector, SPJ . Details of items of materials are given below with specifications or also available in office website www.sepahijala.nic.in

Sl/No.	Items Description.	Brand	Rate per unit
1.	Xerox Paper A/4	J.K. Copier	
2.	Xerox Paper F/S	J.K. Copier	
3.	Xerox paper A/3	J.K. Copier	
4.	Computer Cartridge	HP(88A)	
5.	Computer Cartridge	HP(12A)	
6.	Computer Cartridge	Canon 303	
7.	Computer Cartridge	Canon 925	
8.	Xerox cartridge	Ricoh (toner-MP-2501S)	
9.	Xerox cartridge	Canon NPG-59	
10.	Xerox cartridge	Canon NPG- 51	
11.	Xerox cartridge	Sharp (drum unit -AR-020ST)	
12.	Binding Register (NO-6)	Ox-ford	
13.	Binding Register (No-12)	Ox-ford	
14.	Binding Register (No-20)	Ox-ford	
15.	Stapler Machine (big)	Kangaro	
16.	Stapler Pin(big)	(NO-10-1m)	
17.	Fax Roll (thermal)	Panasonic	
18.	Towel (Big)	Bombay dying	
19.	Towel (small)	Bombay dying	
20.	Room freshener	Premium	
21.	Gems clip	Best quality	
22.	Clip with board	Best quality	
23.	Pen onetime (black)	Agni	
24.	Gel pen	Ad-gel	
25.	Gel pen	Trimax	
26.	Duster	Ordinary	
27.	Gum (small) 22.2 ml.	Fevicol	
28.	File board	Rajdoot	
29.	File Cover	Rajdoot	
30.	Bucket (plastic) 20 Lts	Best quality	
31.	Mug (plastic) 1.5 Lts.	RFL	
32.	Tea cup set	(Lao-Pala)	
33.	Tray	Best quality	
34.	Note book/Pad	Luxor	
35.	Stamp Pad	Camlin	
36.	Calculator (FC-500)	Flair (12=digits)	

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No.	Items Descriptions.	Brand	Rate per Unit
	Ball pen	Goldex (KLASSY)	
38.	Ton thread	Best quality	
39.	Sujan	Best quality	
40.	Knife	Best quality	
41.	Enveloped	(11x5)	
42.	Enveloped	A/4 size	
43.	Lock link	C/14	
44.	Pencil battery	Eveready	
45.	Remote battery	Eveready	
46.	Dak Pad	Best quality	
47.	Attendance Register	Rajdoot	
48.	File folder	Best quality	
49.	Clear folder	A/4 (infinity)	
50.	Transparency sheet	Best quality	
51.	Phenyl (white) 500 ml.	Suraksha	
52.	Toilet cleaner	Harpic	
53.	Hand Wash	Dettol	
54.	Peon book	Rajdoot	
55.	Receipt Register (20)	Rajdoot	
56.	Despatch Register (20)	Rajdoot	
57.	Computer cartridge (88A,303 & 925)	Prodot	
58.	Almirah (Big) Local made	Steel	
59.	Harpic	Surakhsa	
60.	Dettol Handwash	Standard size	
61.	Seat Qushion	Standard size	

Sealed Quotations /tenders shall be dropped in the Tender Box in the chamber of the Sr. Deputy Magistrate of this office w.e.f from 29th August,2019 to 31st August,2019 from 11.00 am to 3.00 p.m on all working days and tender will be opened on 31st August,2019 at 3.30.p.m. in the chamber of the Sr. Deputy Magistrate of this office within present of tenderers.

TERMS & CONDITIONS, ARE LAID DOWN HERE BELOW:-

1. The sealed tender quotations dropped/deposited after due date & time will not be entertained. Defective & incomplete sealed tender's quotations are liable to be cancelled.
2. One rate should be quoted for every article. The rate should be written both in figures and words.
3. Unsealed tender quotations will not be accepted under any circumstances.
4. The tender's maximum period for one year from the finalization of rate.
5. The authorised dealers /Tenderers having GST Registration rate & experience for supply of such item shall be given preference.
6. Payment will be made after successful completion of supply with proper installation. Defective materials /Items, if supplied, shall be returned to the agencies.
7. All firms /Agencies /Tenderers shall have to submit their tender together with a copy of GST rate Registered, PAN Card, VAT/SALE Tax and professional tax/Income tax clearance certificate & without which tender will not be accepted.
8. Number/ Volume of item may be increase or decrease, depending on the requirement of the office.
9. The undersigned reserves the right to accept or reject any quotation fully or partly including the lowest one without assigning any reason thereof.
10. The Rs.10,000/- (Rupees ten thousand) only should be deposited as earnest money in favour of the DDO of this office of the DM & Collector, Sepahijala District, Bishramganj, Tripura in the shape of D-Call for any Nationalised I Bank /Tripura Gramin Bank Ltd.
11. The undersigned reserves the right to reject or accept any quotation without assigning any reason at any circumstances

23/8/19
(C.K. Jamatia, IAS)
DISTRICT MAGISTRATE & COLLECTOR
SEPAHIJALA DISTRICT; BISHRAMGANJ