

**OFFICE OF THE DEPUTY COMMISSIONER, SIAHA
COMMON APPLICATION FORM FOR CERTIFICATES
(Documents thiltef ngaite phek hnung lamah tarlan a ni)**



Tick (✓) the type of Certificate required (I Certificate mamawhzawnah tick rawh)

INCOME CERTIFICATE

FINANCIAL SOUNDNESS CERTIFICATE

OCCUPATION CERTIFICATE

DEPENDENCY CERTIFICATE

(CAPITAL LETTER / HAWRRRAWPPUIA ZIAH TUR)

1. NAME (HMING) :
2. DATE OF BIRTH (PIAN NI) : 3. SEX : MALE / FEMALE
3. PLACE OF BIRTH (PIANNA HMUN):
4. FATHER'S NAME (PA HMING) :
5. MOTHER'S NAME (NU HMING):
6. HUSBAND'S /WIFE'S NAME (NUPUI/PASAL NEI TAN):
7. AADHAAR NUMBER (A NEI TAWH TAN):
8. ADDRESS (CHENNA) :
9. CONTACT NUMBER :
10. POST OFFICE/PIN NUMBER :
11. POLICE STATION :
12. RELIGION :
13. Father's Occupation(Pa Hnathawh) : _____
 Pay Scale (In case of Govt. servant) : _____
 Annual Income (Kumkhat a lakluhzat): _____
14. Mother 's Occupation (Nu Hnathawh): _____
 Pay Scale (In case of Govt. servant) : _____
 Annual Income (Kumkhat a lakluhzat): _____
15. Annual family Income (Kumkhat a chhungkawlakluhzat): _____
16. Applicant's occupation and Annual income: _____
 (Diltuhnathawhlehkumkhat a lakluhzat) : _____
(Only for Financial Soundness Certificate)

DECLARATION

17. Purpose for which Certificate is required: _____
(Certificate mamawhchhan) _____

18. The above particulars are true to the best of my knowledge and belief. In case of any false information, I shall be held responsible and appropriate action may be taken against me.
(A chungah ka particulars te khi a dik ngei a, thudik lo a awm a nih chuan ka chungah dan angin action laktheih ani ang a, mawh ka phur ang tih ka in tiam e.)

Date : _____

(Name & Signature of Application)

DOCUMENTS TO BE ENCLOSED(DOCUMENT THIL TEL NGAITE) :-

1. Income Certificate diltute tan :

- i) Diltu Epic (Voter's ID) Thil tel tur. Kumtlinglo Vote la neihlo tan Pa/Nu Epic (Voter's ID attested copy thil tel tur.
- ii) Sawrkar hnathawk tan **Last pay Certificate (LPC)** from concerned head of Deptt./DDO. Thil tel tur.
- iii) Sawrkar hnathawk lo tan **VCP hriatpuina** thil tel tur.
- iv) Sawrkar hnathawk lo Nuai 10 aia tam kumkhata la lut tan Affidavit Notary Public hmaa sign ngei.

Note : Document photocopy (Xerox copy) thiltelturte hi original ken tel chuan mahni in Self-attest maitur a ni a, Original tellova photo copy (Xerox copy) chauh kengtechuan Gazetted Officer attested sa ken tur a ni).