



बिहार सरकार  
जिला परिषद

सिवान बिहार

अल्पकालीन पुनर्निविदा आमंत्रित करने की सूचना

उपविकास आयुक्त-सह-मुख्य कार्यपालक पदाधिकारी, सिवान द्वारा निम्नलिखित के लिए मुहरबंद निविदा आमंत्रित की गई है :-

NIT NO	Name of Work	QTY	Estimated	Earnest Money	Tender Cost (Non refundable)	Last date for submission of tender	Time for opening of tender
	Supplying and Installation of video wall tv , Mike systems , Additional Furniture works at Zila Parisad , Siwan, Bihar	As Per BOQ	24.80 Lacs	12000.00	1000.00		

ह0/-

उप विकास आयुक्त-सह-  
मुख्य कार्यपालक पदाधिकारी,  
सिवान, बिहार

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दिनांक.....12.12.2018.....



GOVERNMENT OF BIHAR

जिला परिषद

सिवान, बिहार

## TENDER DOCUMENT

SUPPLYING AND INSTALLATION OF VIDEO WALL TV , MIKE SYSTEMS ,  
ADDITIONAL FURNITURE WORKS

# TECHNICAL BID DOCUMENT

## SECTION-1

(VOL-I)

### General Term & Conditions for Tender

#### TWO-BID SEALED TENDERS ARE INVITED FROM BIDDER WHO SATISFY THE FOLLOWING PRE-QUALIFICATION CRITERIA FOR THE ABOVE-MENTIONED WORKS

Tender will be opened in the presence of authorized representative of bidders, if they present themselves. Each of these instructions must be carefully read and followed strictly; failure in complying with any of these would render your offer for rejection.

1. The offer should be in sealed envelope and preferably sent by hand /Registered Post/ Speed post. Intending bidders are advised to post their offers well in time so as to reach us before bid due date and time. **The offer would be in two sealed envelopes comprising Technical bid including earnest money deposit and financial bid.** These should be sealed and superscribed as "Technical Bid for video wall tv , Mike systems , Additional Furniture works Items at zila parishad and "Financial Bid for supplying and installation of video wall tv , Mike systems , Additional Furniture works with others Misc.Items at zila parishad "The two envelopes should be put in another envelope and sealed and sent to The DDC cum CEO , Zila Parishad , Siwan , Bihar , as indicated in the Para before.

#### 2. The Prequalifying or eligibility terms are given below:-

A) The bidder should have been a manufacturer/ Authorized Dealer /Traders being offered in tender.

B). GST certificates required but in case of outstation qualified bidder they should take registration after reward of work order. .

C). Bidder should have the registration in Government E market place in any items of the above mention.

D). Principle or Bidder or their agency having an experience of above mention work or minimum of any two above mention items work value not less 40.00 Lacs within 5 Years from Bihar /Central government /Zila Parishad / Nagar Nigam / Nagar Parishad / Bihar Government Board offices.

E. The total turnover of the bidders should be not less than Rs 1.00 crores in the last five financial years. The turnover should be enclosed in the technical bid.

(2013-14+ 2014-15+2015-16+2016-2017+2017-2018=1.00 Crores)

F. The bidder should have their offices in Bihar for the service purpose or after rewards bidder should open at Bihar. (Self-declarations should submit by the bidders who's not GST registered in Bihar)

G. All work should be completed with 40-60 Days from issue of work order once the site was handover for installation purpose. (Self-declaration on letter head should be enclosed with technical bid)

3. Furnish self-declaration that bidder is not blacklisted in any State / Central governments work.

4. In case any change in the name of the company / address vis-a-vis what has been Indicated in the tender inquiry, bidders are requested to intimate such changes in advance Supported by relevant document failing which the offer may be treated as unsolicited and run the risk of being not opened.

5. The quoted price must be written in both figures and words in capital letters. Alteration if any should be made clearly by crossing the whole entered rate and last correction should be attested by the tenderer with their full signature and rubber stamp. In no case there should be overwriting and all tenders with such overwriting shall be liable for rejection, In case of any discrepancy between figures and words, the rates on words shall be considered for the purpose of evaluation.

6. The rates shall be for total amount payable by the dept. inclusive of all i.e. of GST, freight etc.

7. Offers should strictly be as per the specification / drawing as spelt out in the enquiry. No deviation shall be accepted ;( Deviations are likely to render the tender non-considerable. Bidders are advised not to deviate).

8. Tenderer should base his offer in the delivery schedule indicated in the enquiry. In case of any deviation, the tenderer should quote his realistic delivery; the same shall be specific and guaranteed. The delivery period shall commence from the date of mail / work order whichever is the first intimation of acceptance of vendor's offer. Final dates of delivery shall be the date of receipt of materials at Zila Parishad Siwan. The vendor shall take into account 7 days' notice to Dept. for deputing the authority. For delays beyond the Contractual delivery period, provisions of purchase conditions shall apply.

9. Department reserves the right to split / accept or reject any / all offer without assigning any reason thereof to increase / decrease the tendered quantity. The quoted rates, shall apply.

10. All Bidders should participate for all the tender items, part work cannot be acceptable. In case of part tender bidder can disqualify from tender.

11 Make / Brand with agency authorization letter of the offered are to be specified. Images or detailed descriptive or coloured pamphlets shall be enclosed with the price bid.

12.

A. Payment will be made in running account system for continuous works. The bill will be submitted by the Contractor as per Zila Parishad , siwan. The Department is not bound to make payment for works considerably lower than warranted by the proportionate time. .

13. Dept. will consider Principle Company experience but bidders should submit Legal agreement between the Principle Company and Bidder.

14. The quoted rates must be firm till the complete execution of the contract and must be valid for a period of forty five days from the date of opening of tenders for placement of order.

15. In case of placement of an order, the tenderer should sign the Performa for terms & conditions and submit the same along with their offer in Duplicate.
16. Any manufacturing defects / poor workmanship / poor performance and in case any deficiencies are found during the guarantee/warranty period the same shall be repaired / rectified / replaced free of cost.
17. The list of customers from the agency/Principle company to who tendered had supplied the material in the past should be furnished along with the list should enclosed with the tender.
18. Bidders may note that the due date and time of opening of tenders will be strictly adhered to and accordingly if they wish to be present themselves at the tender opening, they should bring necessary authorization letter from the company. However due to declaration of unexpected holidays or any unforeseen circumstance if the tenders are not opened on the due date, the same will be opened on the next working day.
19. Bidders should use the approved brands only and also after the successful installation. Company/Bidders should submit company warranty certificates of the supplied items.
20. No claim for idle labour under any circumstance will be entertained by the department.
21. The awarded agency or his authorized person shall always be present at site while the work is in progress and also at the time of final measurement.
22. The work will be carried out in protected area. Hence all the rules and regulations of the department which are enforced from time to time shall have to be followed.
23. Before submission of the tender, the tenderers shall acquaint themselves with the site conditions so that they may get an idea of the working conditions and incorporate all exigencies and cost effect in the quoted rates.
24. The contractor/Bidder will have to co-ordinate their work with other agencies working in the area and no claim for delay in work due to idle labour on any account will be entertained.
25. Tenderer must deposit the Earnest Money as mentioned in the tender notice in the shape of Bank Draft. Drawn in the favour of CEO Zila Parishad Siwan.
26. Permanent address of the bidder for correspondence should be furnished in tender documents otherwise the tender will not be considered.
27. Tenderer should satisfy that the statements as required along with the tender documents are correct and complete in every respect. Any inaccuracy detected later shall vitiate the contract and make the contractor/ bidder liable to be proceeded against.
- 28.. The tendering authority has reserves the right not to accept the lowest or any quotation and has also the right for acceptance of the whole or any part of the tender or portion of the item offered, also reserves the right to cancel the tender at its own discretion.

### **SPECIAL CONDITION OF TENDER**

*(To be attached with Technical & Commercial Part)*

1. **PRICE** : Tender items rates should not be more than the Market Rates.
2. **IDLE CHARGES**.  
No charges for idle man, machine, plant and equipment will be allowed to the agency for some reason or the other beyond the control of the department.
3. **TAXES**

The rates should be quoted including all taxes on all commodities. GST is levied by Govt. of BIHAR shall be paid by the bidder (If applicable).

4. **FREE MAINTENANCE PERIOD:-**

Maintenance period will be counted from the date of completion of work for 12 months.

5. **EXTRA WORK**

Any extra work done by the Bidder/Contractor will be paid as per schedule/tender approved rates. Before taking the work of extra item, it get must be approved by the competent authority to avoid subsequent dispute and delay in decision.

6. **PENALTY / LIQUIDATED DAMAGE:**

For any delay in completion of work liquidated damages will be charged as per relevant clause will be applicable after the stipulated time frame 0.5 % per month on the balance work.

7. **VARIATION IN QUANTITIES OF WORK.**

The quantity indicated in the Bill of quantity for items of work may increase or decrease.

8. **DEFECT LIABILITY PERIOD**

Bidder should submit the purchasing Material guarantee/warrantee certificates (issue by the manufacturer should submit to Dept. Defects liability period (DLP) of 12 months commence from issue of Completion Certificate by Dept.

9. **DESCRIPTION OF RAW MATERIALS**

The bidder shall submit a material detail i.e. Make/Brand which was using in the supply Items/Products.

10. **The Tenders As Submitted will Consist Of The Following:**

- i) Invitation to Tender (ITT) and Commercial Terms & Conditions duly signed on each page as a token of acceptance of all terms and conditions mentioned therein.
- ii) GST/ PAN Xerox copy.
- iii) Copy of supporting document as required under Eligibility /Qualifying Criteria.
- iv) In the financial bid, enclose the duly signed rates of the tender items in prescribed Performa as annexure herein below.